

Approved Minutes Emmet County Board of Supervisors

April 7, 2020

Regular Meeting 9:00 a.m.

Board Room, Courthouse

Present: John Pluth, Chair

Jeff Quastad, Vice-Chair

Roger Hash, Telephonically joined the meeting

Tim Schumacher, Telephonically joined the meeting

Todd Glasnapp

Absent:

Chairperson, Pluth, called the meeting to order. All in attendance recited the Pledge of Allegiance. Roll call of attendance: Schumacher and Hash by conference call. Also the following Department Heads: Eric Anderson, Brenda Moore, Diann Minion, Deb Tietje and Melanie Summers Bauler. The Board will hold the Department Head meeting at the scheduled 10:15 am time slot. Motion by Quastad, second by Schumacher, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Pluth gave a COVID-19 update. As of this morning's meeting, Iowa has 946 positive cases of COVID-19, 99 persons hospitalized and 25 deaths.

Glasnapp reported that the April meetings of the County Safety Committee and NW IA Housing have been cancelled.

Quastad reported that the April HAZMAT meeting has been cancelled.

Schumacher reported that RIDES had to do a lay off and that they are delivering groceries and taking patients to dialysis.

Auditor, Amy M. Sathoff presented the COVID-19 Leave Policy. The Board discussed the effective date and mile radius for non-essential travel. Consensus of the Board is to change the effective date will be April 1, 2020 with an enforceable date will be April 7, 2020. The Board will also change the Non-essential travel to "traveling to another state rather than a 50 mile radius of Emmet County. Motion by Glasnapp, second by Quastad to approve the Policy with the above changes. All ayes, motion carried.

Motion by Hash, second by Quastad to approve the liquor license for Estherville Golf Course, LLC, pending Dram Shop Insurance approval. All ayes, motion carried.

The Board discussed how to hold future meetings of the Supervisors. Board meetings will be in person however, anyone may conference call in if they chose to.

The following Department Heads that were on the Conference Call: Diann Minion, Eric Anderson, Michelle Howing, Barb Bohm, Brenda Moore. In Person Department Heads included: Amy M. Sathoff, Walter Davis-Oeth, Travis Fredericksen and Mike Martens.

Chairman Pluth and the Board were under the understanding that the Courthouse would be open by appointment and that we would discourage things not necessary to wait. If this was not possible, Departments should have come back to the Board to discuss.

Departments discussed how they are currently handling employee rotation, employees working from home, and services that are still provided even due to the limited access to the Courthouse.

Walter Davis-Oeth asked the Board to rescind the FY 2020 Iowa DOT Budget Amendment #2 approved last week. Motion to rescind by Glasnapp, second by Quastad. All ayes, motion carried.

Davis-Oeth presented the corrected FY2020 Iowa DOT Budget Amendment #2. The correction was \$44,940 higher than previously presented. Motion by Quastad, second by Hash to approve as presented. All ayes, motion carried.

The Board will table the approval of the IA DOT FY2021 Budget until next week.

Davis Oeth presented a Utility Permit from Alliant Energy for the installation of new 3 PH #1 AL underground cable in duct within the ROW along 410th Avenue and head south towards St. James Avenue. Cable will be placed within 2' of the back ROW and directional bored under road crossings and the Des Moines River. Motion by Quastad second by Schumacher to approve the permit. All ayes, motion carried.

Davis Oeth presented another Utility Permit application from Alliant Energy for placing new #1 AL underground conductor along 220th St ROW and crossing under 540th Avenue and 550th Avenue. Conductor will be buried 48" under the road. All conductor will be placed in duct. Motion b Glasnapp, second by Hash to approve the permit. All ayes, motion carried.

Travis Fredericksen reported that the crews are busy graveling, doing ditch work and working on tile intakes.

Motion by Glasnapp, second by Schumacher to approve the following joint drainage claim and forward to Kossuth County for payment:

Anderson Tiling	EKPA1 (Tri 84)	Kossuth Controls	\$460.00
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All ayes, motion carried.

Motion by Schumacher, second by Hash to go into closed session pursuant to IA Code 21.5(1)(c) at 10:20 am. Roll Call Vote: Ayes: Schumacher, Hash, Quastad, Glasnapp, Pluth. Nays: None.

Motion by Schumacher, second by Glasnapp to come out of closed session. Roll Call Vote: Ayes: Schumacher, Hash, Quastad, Glasnapp, Pluth. Nays: None.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Facility ID#
Eric Norby	Miller South Site	65181
Eric Norby	Iowa Lake Site	65180
Eric Norby	Miller North Site	65182
New Fashion Park, LLP	Farm 252 – Ivey	68755

Chairperson Pluth, adjourned the meeting at 12pm.

Amy M. Sathoff, Emmet County Auditor &
Commissioner of Elections

John Pluth, Chairman