Unapproved Minutes Emmet County Board of Supervisor Minutes January 2, 2020 at 9:00 a.m.

Regular Meeting – First Working Day of New Year- THURSDAY

Board Room, Courthouse

Present: John Pluth, Chair

Jeff Quastad Vice-Chair

Roger Hash Tim Schumacher Todd Glasnapp

Absent:

Pluth, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. It was moved by Schumacher, seconded by Hash, to approve the minutes from the last Board meeting held on December 17. 2019, also approving them for publication. All ayes, motion carried.

During public forum, Quastad discussed the ECCOG (Emmet County Council of Governments) meeting he attended recently. They are probably looking at putting a dam at the facility due to the recent flood-plain plan.

Schumacher commented to the Board about the appeal that he submitted last summer, June 25, 2019, as the chief elected official (CEO) of the Iowa Region 1 local workforce development area (LWDA). The appeal was in regards to the Governor's decision to change the resignation status of the LWDAs in the State by reducing the total number of LWDAs from 15 TO 6. He stated that the Department of Labor's Employment and Training Administration (ETA) upheld our appeal, so Counties will still maintain the 15 regions, instead of moving to 6 regions to continue to meet the needs of the people in northwest Iowa.

It was moved by Hash, seconded by Glasnapp, to appoint John Pluth as Chairperson and Jeff Quastad as Vice-Chairman for the Emmet County Board of Supervisors for the year 2020. All ayes, motion carried.

It was moved by Quastad, seconded by Schumacher, to adopt the following resolution to participate in the Matrix for 2020. Roll call vote was taken: Ayes: Schumacher, Hash, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried, Resolution 2020-01 was adopted. The Resolution for the matrix is as follows:

Resolution #2020-01 Construction Evaluation Resolution

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EMMET COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Chair, Board of Supervisors
Date: 1-2-2020
ATTEST:

Amy M. Sathoff, Emmet County Auditor

Date 1-2-2020

It was moved by Schumacher, seconded by Glasnapp, to adopt Resolution #2020-02 Naming Depositories. Roll call vote was taken. Ayes: Glasnapp, Quastad, Hash, Schumacher and Pluth. Nays: None. All ayes, motion carried. Resolution 2020-2 was adopted.

RESOLUTION #2020-2

NAMING DEPOSITORIES AS PER IOWA CODE SECTION 12C

BE IT RESOLVED, that the BOARD OF SUPERVISORS of EMMET COUNTY, IOWA, approve the following list of financial institutions to be depositories of the EMMET COUNTY funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The EMMET COUNTY OFFICERS are hereby authorized to deposit the EMMET County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Maximum Balance

Depository Name	Location	under this Resolution
Treasurer:		
NorthStar Bank	Estherville	\$15,000,000.00
BankPlus	Estherville	\$4,000,000.00
Northwest Bank	Estherville	\$2,000,000.00
IPAIT	Des Moines	\$5,500,000.00
Bank Midwest	Armstrong	\$2,000,000.00
Recorder:		
NorthStar Bank	Estherville	\$70,000.00
Sheriff:		
Employees Credit Union	Estherville	\$250,000.00

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 2nd day of January, 2020.

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 2nd day of January, 2020, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect. Dated this 2nd day of January 2020.

Chair Emmet County Board of Supervisors	Attest:
	Amy M. Sathoff, Emmet County Auditor
	Brenda Moore, Emmet County Treasurer

The Board made appointments and reappointments to various committees. A motion was made by Hash, seconded by Schumacher. to approve the appointments/reappointments to the committees with the exception of the Weed Commissioner. All ayes, motion carried. A motion was made by Hash, seconded by Quastad to table the motion for the appointment of Emmet County's Weed Commissioner. The Board will schedule a job evaluation with the current weed commissioner in the near future. All ayes, motion carried.

The appointments and reappointments are as follows:

CENTRAL IA JUVENILE DETENTION CENTER
COMMUNITY HOUSING INITIATIVE

Jeff Quastad, Roger Hash, Alternate
Roger Hash

COMPASS POINTE Roger Hash & Todd Glasnapp

COUNTY BOARD OF HEALTH

December 31 Terms (3 Year Terms)

Gene Haukoos 12/31/2021

Lela Kruse 12/31/2020

Dr. Keith Probst 12/31/2022 Mary Tirevold 12/31/2021 Pam Caboth 12/31/2020

COUNTY CONSERVATION BOARD
David Enerson, Estherville(5 year terms Jan 1 of each year)
Curt Larson, Estherville2023

Greg Matheson, RingstedPhyllis McKean, ArmstrongKim Swanson, Dolliver2023
2024
2021
2022

COUNTY MEDICAL EXAMINER Dr James C. Creech- 12/31/2020

(December 31 Term (2-Year Term)

COURTHOUSE SECURITY Emmet County Board of Supervisors' Chair

Mike Martens, Emmet Co Sheriff; Cynthia Kelly, Emmet Co Clerk of Court; Melanie Summers, Emmet Co Attorney; Amy Sathoff, Emmet Co Auditor;

David Lester, Third Judicial District Judge

COUNTY SOCIAL SERVICES John Pluth, Tim Schumacher, Alternate

DRAINAGE ATTORNEY Richard Meyer

E-911 Roger Hash & Todd Glasnapp

Mike Martens & Travis Sheridan, Alternates

7/1/2020

E.A.G.P. BOARD (Estherville Area Growth Partnership)

John Pluth, Jay Lausen

EMA BOARD Roger Hash, Todd Glasnapp, Alternate

EMERGENCY MANAGEMENT COORDINATOR Travis Sheridan

EMMET COUNTY COUNCIL OF GOVERNMENTS

Jeff Quastad, Tim Schumacher, & Roger Hash,

Alternate

EMMET COUNTY SAFETY COMMITTEE Todd Glasnapp

ENGINEER Walter Davis-Oeth

ENVIRONMENTAL HEALTH SPECIALIST Aimee Devereaux

FIRE DISTRICT, ARMSTRONG

January 1 Terms (3 Years)

Roger Tirevold

1/1/2023

Richard Mullen

1/1/2022

Jerry Steinberger

1/1/2021

FIRE DISTRICT, RINGSTED

Alan Meyer 7/1/2022
Dennis Nelsen 7/1/2021

GENERAL ASSISTANCE DIRECTOR Deb Tietje

GREEN RIBBON PROJECT- Roger Hash & Penny Clayton

GLACIAL LAKES & PRAIRIE ESCAPES (appt Bd action 7-31-18 term goes until resign

off Board)

Linn Ries

HISTORIC PRESERVATION Mary Gray- 12/31/2021 December 31 Terms (3-year Terms) Mildred Bryan 12/31/2020

Paul Peterson- 12/31/2022

IOWA STATE DRAINAGE DISTRICT ASSOCIATION Jeff Quastad; John Pluth, Alternate

KOSSUTH CLUSTER DECAT BOARD John Pluth

(Emmet, Kossuth, Palo Alto Counties)

NCRERC (North Central Regional Emergency Response Commission)

(HAZMAT) NIACOG (North Iowa Council of Governments)

Jeff Quastad, Travis Sheridan, Alternate

NORTH CENTRAL IOWA EARY CHILDHOOD BOARD Roger Hash, Jeff Quastad, Alternate

(Emmet, Kossuth, Palo Alto & Winnebago Counties)

Owners-Operators Agricultural Real Estate

Laurel Hash

NORTHWEST IOWA HOUSING (3 YEAR TERMS) Todd Glasnapp 01/01/2021

NORTHWEST IOWA PLANNING & DEVELOPMENT

COMMISSION Tim Schumacher

NORTHWEST IA REGIONAL HOUSING TRUST FUND Roger Hash & Dorothy Christensen

R.S.V.P. Jeff Quastad, Roger Hash, Alternate

REGIONAL WORKFORCE INVESTMENT BOARD Tim Schumacher

SAFETY DIRECTOR Northwest Iowa Planning & Development

Commission

Estherville IA 51334

SHIELD BOARD (SAFETY MEETINGS)

Todd Glasnapp

THIRD JUDICIAL DISTRICT BOARD Tim Schumacher

VETERAN'S AFFAIRS DIRECTOR Deb Tietje

WEED COMMISSIONER (tabled until Board holds a meeting with

Current weed Commissioner)

WESTERN IOWA TOURISM REGION Lexie Ruter

ZONING DIRECTOR Barb Bohm

Moved by Schumacher, seconded by Hash, to appoint the following persons to the Committee to Assess Damages as required by Section 6B.4 Code of Iowa. All aves, motion carried. The Committee's members are as follows:

6B.4 Code of Iowa.	All ayes, motion carried.	The Committee's members are as follows:

Craig White	3651 150 th St	Estherville IA 51334		
Dennis Smith	2140 370 th Ave	Estherville IA 51334		
Jeff Felkey	5391 190 th St	Armstrong IA 50514		
Glenn E. Olson	5035 210 th St	Ringsted IA 50578		
Tim Oleson	1831 510 th Ave	Armstrong IA 50514		
Dave Enerson	1811 445 th Ave	Estherville IA 51334		
Tom Sunde	1120 430 th Ave	Estherville IA 51334		
Licensed Real Estate Salesperson of	or Real Estate Brokers			
Bill Leonard	521 Valley Dr	Estherville IA 51334		
Tammy Fredericksen	3580 130 th St	Estherville IA 51334		
Edith Clarken	303 Central Ave	Estherville IA 51334		
Larry Kelly	120 N 15 th St	Estherville IA 51334		
Nancy Petersen	221 Central Ave	Estherville IA 51334		
Mark Howell	220 Central Ave	Estherville IA 51334		
Ron Wilson	104 Golf Course Dr	Armstrong IA 50514		
Persons having knowledge of property in the County				
Alan Madden	5665 220 th St	Ringsted IA 50578		
Richard Hanson	4407 210 th St	Estherville IA 51334		
Mark C. Olson	2248 450 th Ave	Wallingford IA 51365		

7 Grandview Dr

Richard McKean Holle Smith David Rezac	5116 190 th St 2140 370 th Ave 1480 560 th Ave	Armstrong IA Estherville IA Armstrong IA	
Owners of City Property			
Bob Rooney	705 4 th Ave	Armstrong IA	50514
Gordon Forsyth	15 Westwood Ct	Estherville IA	51334
Rudolf Abel	1027 1 st Ave N	Estherville IA	51334
George Shadle	320 N 7 th St	Estherville IA	51334
Don Mustard	102 2 nd St	Gruver IA	51334
Scott Taylor	302 Little John Rd	Estherville IA	51334
Dan Jorgensen	320 S 2 nd St	Ringsted IA	50578

It was moved by Schumacher, seconded by Quastad, to designate the Estherville News and the Armstrong Journal as the official newspapers for 2020 for Emmet County. All ayes, motion carried.

It was moved by Quastad, seconded by Hash, to leave the mileage rate at 50 cents per mile. All ayes, motion carried.

The motion was made by Schumacher, seconded by Quastad, to approve the following dates in 2020 that claims will be presented to the Emmet County Board of Supervisors for approval for payment. All claims should be in the Auditor's office one week prior to these dates to be considered for payment. All ayes, motion carried.

January	14	February	11	March	10	April	14
May	12	June	9 & 30	July	14	August	11
September	r 8	October	13	November	10	December	8

It was moved by Quastad, seconded by Schumacher, to appropriate the second half of the FY 2020 budget. All ayes, motion carried.

Walter Davis-Oeth, Emmet County Engineer, introduced the following Resolutions for Board approval. It was moved by Quastad, seconded by Hash, to adopt Resolution #2020-03. Roll Call vote: Ayes: Schumacher, Hash, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried. Resolution #2020-03 was adopted.

Resolution #2020-03

BE IT RESOLVED by the Board of Supervisors of Emmet County, Iowa, that Walter E. Davis-Oeth, the County Engineer of Emmet County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

APPROVED this 2 nd day of January, 2020.	
Chairperson,	
Emmet County Board of Supervisors	ATTEST:
	By
	Amy M. Sathoff, Emmet County, Auditor

Moved by Schumacher, seconded by Glasnapp, to adopt Resolution #2020-04. Roll call: Ayes: Schumacher, Hash, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried and Resolution #2020-04 was adopted.

RESOLUTION # 2020-04

A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO EMMET COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.

WHEREAS, Emmet County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance Emmet County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation and the Iowa Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Emmet County that:

1.) The Emmet County Engineer, Walter Davis-Oeth, is hereby designated the Title VI Coordinator for Emmet County Secondary Roads.

- 2.) The Emmet County Title VI Plan is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
- 3.) The Standard DOT Title VI Assurances are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
- 4.) The Title VI Notice to the public is hereby adopted and shall be posted where other public notices are displayed in the Emmet County Administration Building and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
- 5.) The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

APPROVED this January 2, 2020.	ATTEST:		
Chairperson	Amy M. Sathoff, Emmet County Auditor		
Emmet County Board of Supervisors			

Engineer also presented to the Board Construction Project LFM-P-A13W-7X-32, A13 HMA Resurfacing. It was moved by Hash, seconded by Glasnapp, to approve the project, per the recommendation of the Engineer. All ayes, motion carried.

Walter Davis-Oeth, Engineer, also gave a general road report, stating that this morning secondary roads have been sanding.

Cindy Voss, Chief Operating Officer for RIDES, came before the Board to give an annual report and for a funding request of \$5,000 for FY21, the same amount as requested last year. She explained their program benefits to the Board. The Regional Transit Authority is a private, not-for-profit organization, established by nine northwest Iowa County Boards of Supervisors and the Iowa Department of Transportation to provide public transportation with our Region.

The Board reviewed three joint drainage bills that Emmet County controls. Two bills are for ED#79 (Emmet & Dickinson Counties). They are both payable to Lair Tiling & Excavation Inc. location being Section 5 of Estherville Township, replacing tile for \$6,108.30. The other joint bill for ED#79, location is Section 6 of Estherville Township, replacing main broken intake and main tile for \$3,573.30. Pluth Chair will sign the two joint claims and a copy will be sent to joint County, Dickinson. It was moved by Quastad, seconded by Glasnapp, to sign and approve the joint bills. Payment will be made by Emmet County. All ayes, motion carried.

The third bill is for ED#3 (Emmet & Dickinson Counties). Emmet County is the control county for this drainage district. The bill is for payment estimate #3 payable to B&B Farm Drainage for \$39,742.99. It was moved by Quastad, seconded by Hash, to sign and approve payment by stamped warrant from Emmet County for the bill and forward a copy to Dickinson County. All ayes, motion carried.

The Board received a Nutrient Management Plan (MMP Short Form) for Eric Olson, Facility Name, Olson Site, located in the NW ¼ of the SW ¼ of Section 4, Township 98, Range 32 of Jack Creek Township.

Board received Manure Management Plans and Updates for Owner, Rush Creek Non-Stock Coop, location SE 1/4 NE 1/4 of Section 4, Township 99, Range 33 of Center Township.

Board received an MMP for Owner, CAH Livestock, Facility Hoffman 1 #67655.

The Board received a letter from the DNR an authorization to use for Facility ID #68485 for the Spencer Love site.

The Board received a letter from North Iowa Area Council of Governments (NIACOG) for FY 21 for \$7,829.52. The Board will consider the request at budget time.

It was moved by Schumacher, seconded by Glasnapp, to approve the wage report for publication for salaries paid in 2019. All ayes, motion carried. The wage report is listed as follows:

Employee Name Glasnapp, Todd Hash, Roger Pluth, John Quastad, Jeffrey Schumacher, Timothy Anderson, Colleen	Wages 27,219.22 29,190.54 29,190.54 29,660.54 29,190.54 47,577.08	Employee Name Leal, Pablo Reierson, Blake Sheridan, Travis Anderson, Arlo	Wages 53,328.93 462.00 46,500.00	m: 01/01/2019 to 12/31/2019 Employee Name Ingvall, Jay Mason, Ronald	<u>Wages</u> 14,433.45
Glasnapp, Todd Hash, Roger Pluth, John Quastad, Jeffrey Schumacher, Timothy	27,219.22 29,190.54 29,190.54 29,660.54 29,190.54 47,577.08	Leal, Pablo Reierson, Blake Sheridan, Travis Anderson, Arlo	53,328.93 462.00 46,500.00	Ingvall, Jay	
Hash, Roger Pluth, John Quastad, Jeffrey Schumacher, Timothy	29,190.54 29,190.54 29,660.54 29,190.54 47,577.08	Reierson, Blake Sheridan, Travis Anderson, Arlo	462.00 46,500.00		14,433.45
Hash, Roger Pluth, John Quastad, Jeffrey Schumacher, Timothy	29,190.54 29,660.54 29,190.54 47,577.08	Sheridan, Travis Anderson, Arlo	46,500.00		
Pluth, John Quastad, Jeffrey Schumacher, Timothy	29,190.54 29,660.54 29,190.54 47,577.08	Sheridan, Travis Anderson, Arlo			14,236.03
Quastad, Jeffrey Schumacher, Timothy	29,190.54 47,577.08	Anderson, Arlo		Moffitt, Keith	10,821.00
Schumacher, Timothy	29,190.54 47,577.08		50.319.55	Reed, Ashley	35,406.12
	47,577.08	Blinkmann, Richard	18,867.20	Alvarado, Julie	0.01
Anderson, Colleen		Boggess, Patrick	16,725.03	Dietrich, Lea	25.737.61
Budach, Roxanne	31,482.78	Brandenburg, Michael	22.061.22	Hooge, Sharon	53,517,17
Rosburg, Lisa	41,484,78	Brenner, Myron	51,423.86	Kramer-devereaux, Aimee	24.311.74
Sathoff, Amy	55.980.59	Burton, Daniel	70,923.28	Moorman, Mary	38,464,12
Claque, Deborah	43,427.46	Coakley, Cory	46,730.99	Myhre, Paula	9,523.34
Diaz, Silvia	35,283.77	Curry, Chris	49,427.60	Preston, Corrin	39,714.82
Jurrens, Joel	73.13	Davis-oeth, Walter	123,129.50	Preston, Kathleen	63,101.22
Mcmahon, Anjanette	36,686.82	Ewen, Alex	47,411.63	Russell, Rhonda	18,447.20
Moore, Brenda	55.969.68	Fisher, Allison	34.766.46	Ukasick. Dawn	3.039.00
Rivera, Katherine	26.442.37	Fisher, Joel	15,521.56	Woldruff, Linda	12,229.41
Dettmann, Pamela	40.219.69	Fredericksen, Travis	63.698.81	Christensen, Roxanne	10.731.48
Howing, Michelle	41,518,73	Henricksen, Garrett	49.345.56	Fischer, Jarrod	2.840.83
Larson, Allison	33.600.24	Hoien, Lonnie	49,903.67	Inman, Christopher	5,060.64
Olson, Rosalise	43,849.96	Irmiter, Richard	51,091.17	Kollasch, Mackenzie	50.840.62
Summers-bauler, Melanie	80.412.66	Jenson, John	46.208.22	Krause, Emily	46.842.96
Bauler, Thomas	67.081.67	Kirchner, Larry	49.185.92	Patrick, Melissa	10.617.43
Faas, Dillon	56.868.12	Lambert, Andrew	46,710.44	Purdy, Anne	18.855.11
Harvego, Laurie	61,207.19	Mack, Brian	46,879.11	Schmidt, Nicole	11,547.86
Martens, Mike	73,568.64	Mcmurtry, Ryan	6,683.68	Shatto, Tera	16,283.27
Merrill, Jeffrey	66,681.27	Oleson, Lucas	53,538.94	Steffen, Kyle	6,918.16
Merwald, Nicholas	57.302.81	Paulson, Clay	3.251.52	Whitacre, Casie	31,528.69
Olson, Kevin	14.553.75	Shryock, Kevin	46.604.56	Egeland, Thomas	43,659.18
Ruter, Tony	58.531.54	Swalve, Kevin	47,029.52	Enderson, Jeffrey	26,704.51
Schultes, Justin	28.276.10	Tendal, Ann	3,491.25	Metzger, Shane	20,704.51
Schultes, Thomas	54.251.11	Wilson, Travis	46.871.73	Redinius, Jeremy	6,146.44
		Evans, Warren	300.00	, , ,	63,468.72
Zigrang, Joshua Minion, Diann	41,397.59	Haukoos, Gene	300.00	Bohm, Barbara Dyer, John	425.00
	55,969.68	,			
Olson, Kimberly	14,516.30	Kaminski, Theodore	300.00	Larsen, Lori	15,506.77
Watt, Patricia	101.26	Rink, Susan	3,600.50	Madden, Harley	425.00
White, Jill	30,628.32	Tietje, Deborah	48,605.22	Seylar, David	425.00
Collins, Hunter	27,666.40	Anderson, Eric	51,592.98	Spurgin, Jill	425.00
Jurgens, Jaxon	7,639.50	Bauler, Chloe	4,710.00	Stine, Tammy	46,395.06
Krause, Robert	44,282.48	Bishop, James	16,794.33	Tholkes, James	450.00
Kroenke, Brittney	26,220.64	Gallagher, Kelli	585.00	Towell, Lu Wanda	40,063.24
				Reed, Joann	9,179.27
				Total Wages:	3,758,408.92

Sathoff, Auditor, came before the Board, to authorize Board signature for the transfer of the 2013 Dodge Caravan to County Social Services (CSS). It was moved by Glasnapp, seconded by Quastad, to sign the vehicle title over to CSS. All ayes, motion carried.

Chair Pluth adjourned the meeting at 11:30 a.m.		
Colleen Anderson	John Pluth	
Clerk to Board of Supervisors	Chairman	