

Approved Minutes Emmet County Board of Supervisor Minutes  
January 2, 2020 at 9:00 a.m.  
Regular Meeting – First Working Day of New Year- THURSDAY  
Board Room, Courthouse

Present: John Pluth, Chair  
Jeff Quastad Vice-Chair  
Roger Hash  
Tim Schumacher  
Todd Glasnapp

Absent:

Pluth, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. It was moved by Schumacher, seconded by Hash, to approve the minutes from the last Board meeting held on December 17, 2019, also approving them for publication. All ayes, motion carried.

During public forum, Quastad discussed the ECCOG (Emmet County Council of Governments) meeting he attended recently. They are probably looking at putting a dam at the facility due to the recent flood-plain plan.

Schumacher commented to the Board about the appeal that he submitted last summer, June 25, 2019, as the chief elected official (CEO) of the Iowa Region 1 local workforce development area (LWDA). The appeal was in regards to the Governor's decision to change the designation status of the LWDAs in the State by reducing the total number of LWDAs from 15 to 6. He stated that the Department of Labor's Employment and Training Administration (ETA) upheld our appeal, so Counties will still maintain the 15 regions, instead of moving to 6 regions, to continue to meet the needs of the people in northwest Iowa.

It was moved by Hash, seconded by Glasnapp, to appoint John Pluth as Chairperson and Jeff Quastad as Vice-Chairman for the Emmet County Board of Supervisors for the year 2020. All ayes, motion carried.

It was moved by Quastad, seconded by Schumacher, to adopt the following resolution to participate in the Matrix for 2020. Roll call vote was taken: Ayes: Schumacher, Hash, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried, Resolution 2020-01 was adopted. The Resolution for the matrix is as follows:

**Resolution #2020-01**  
**Construction Evaluation Resolution**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EMMET COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

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Chair, Board of Supervisors  
Date: 1-2-2020

ATTEST:

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Amy M. Sathoff, Emmet County Auditor  
Date 1-2-2020

It was moved by Schumacher, seconded by Glasnapp, to adopt Resolution #2020-02 Naming Depositories. Roll call vote was taken. Ayes: Glasnapp, Quastad, Hash, Schumacher and Pluth. Nays: None. All ayes, motion carried. Resolution 2020-2 was adopted.

RESOLUTION #2020-2

NAMING DEPOSITORIES AS PER IOWA CODE SECTION 12C

BE IT RESOLVED, that the BOARD OF SUPERVISORS of EMMET COUNTY, IOWA, approve the following list of financial institutions to be depositories of the EMMET COUNTY funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The EMMET COUNTY OFFICERS are hereby authorized to deposit the EMMET County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

| <b>Depository Name</b> | <b>Location</b> | <b>Maximum Balance<br/>under this<br/>Resolution</b> |
|------------------------|-----------------|--|
| <b>Treasurer:</b>      |                 |  |
| NorthStar Bank         | Estherville     | \$15,000,000.00                                      |
| BankPlus               | Estherville     | \$4,000,000.00                                       |
| Northwest Bank         | Estherville     | \$2,000,000.00                                       |
| IPAIT                  | Des Moines      | \$5,500,000.00                                       |
| Bank Midwest           | Armstrong       | \$2,000,000.00                                       |
| <b>Recorder:</b>       |                 |  |
| NorthStar Bank         | Estherville     | \$70,000.00  |
| <b>Sheriff:</b>        |                 |  |
| Employees Credit Union | Estherville     | \$250,000.00   |

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 2nd day of January, 2020.

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 2nd day of January, 2020, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect. Dated this 2nd day of January 2020.

\_\_\_\_\_  
Chair  
Emmet County Board of Supervisors

Attest:

\_\_\_\_\_  
Amy M. Sathoff, Emmet County Auditor

\_\_\_\_\_  
Brenda Moore, Emmet County Treasurer

The Board made appointments and reappointments to various committees. A motion was made by Hash, seconded by Schumacher, to approve the appointments/reappointments to the committees with the exception of the Weed Commissioner. All ayes, motion carried. A motion was made by Hash, seconded by Quastad to table the motion for the appointment of Emmet County's Weed Commissioner. The Board will schedule a job evaluation with the current weed commissioner in the near future. All ayes, motion carried.

The appointments and reappointments are as follows:

CENTRAL IA JUVENILE DETENTION CENTER  
COMMUNITY HOUSING INITIATIVE  
COMPASS POINTE  
COUNTY BOARD OF HEALTH  
December 31 Terms (3 Year Terms)

COUNTY CONSERVATION BOARD  
(5 year terms Jan 1 of each year)

COUNTY MEDICAL EXAMINER  
(December 31 Term (2-Year Term))  
COURTHOUSE SECURITY

COUNTY SOCIAL SERVICES  
DRAINAGE ATTORNEY  
E-911

E.A.G.P. BOARD (Estherville Area Growth Partnership)  
EMA BOARD  
EMERGENCY MANAGEMENT COORDINATOR  
EMMET COUNTY COUNCIL OF GOVERNMENTS

EMMET COUNTY SAFETY COMMITTEE  
ENGINEER  
ENVIRONMENTAL HEALTH SPECIALIST  
FIRE DISTRICT, ARMSTRONG  
January 1 Terms (3 Years)

FIRE DISTRICT, RINGSTED

GENERAL ASSISTANCE DIRECTOR  
GREEN RIBBON PROJECT-  
GLACIAL LAKES & PRAIRIE ESCAPES

HISTORIC PRESERVATION  
December 31 Terms (3-year Terms)

IOWA STATE DRAINAGE DISTRICT ASSOCIATION  
KOSSUTH CLUSTER DECAT BOARD  
(Emmet, Kossuth, Palo Alto Counties)  
NCRERC (North Central Regional Emergency Response Commission)

(HAZMAT) NIACOG (North Iowa Council of Governments)  
NORTH CENTRAL IOWA EARLY CHILDHOOD BOARD  
(Emmet, Kossuth, Palo Alto & Winnebago Counties)  
NORTHWEST IOWA HOUSING (3 YEAR TERMS)  
NORTHWEST IOWA PLANNING & DEVELOPMENT  
COMMISSION  
NORTHWEST IA REGIONAL HOUSING TRUST FUND  
R.S.V.P.  
REGIONAL WORKFORCE INVESTMENT BOARD  
SAFETY DIRECTOR

SHIELD BOARD (SAFETY MEETINGS)  
THIRD JUDICIAL DISTRICT BOARD  
VETERAN'S AFFAIRS DIRECTOR

Jeff Quastad, Roger Hash, Alternate  
Roger Hash  
Roger Hash & Todd Glasnapp  
Gene Haukoos 12/31/2021  
Lela Kruse 12/31/2020  
Dr. Keith Probst 12/31/2022  
Mary Tirevold 12/31/2021  
Pam Caboth 12/31/2020  
David Enerson, Estherville- 2023  
Curt Larson, Estherville- 2025  
Greg Matheson, Ringsted- 2024  
Phyllis McKean, Armstrong- 2021  
Kim Swanson, Dolliver- 2022  
Dr James C. Creech- 12/31/2020

Emmet County Board of Supervisors' Chair  
Mike Martens, Emmet Co Sheriff;  
Cynthia Kelly, Emmet Co Clerk of Court;  
Melanie Summers, Emmet Co Attorney;  
Amy Sathoff, Emmet Co Auditor;  
David Lester, Third Judicial District Judge  
John Pluth, Tim Schumacher, Alternate  
Richard Meyer  
Roger Hash & Todd Glasnapp  
Mike Martens & Travis Sheridan, Alternates  
John Pluth, Jay Lausen  
Roger Hash, Todd Glasnapp, Alternate  
Travis Sheridan  
Jeff Quastad, Tim Schumacher, & Roger Hash,  
Alternate

Todd Glasnapp  
Walter Davis-Oeth  
Aimee Devereaux  
Roger Tirevold 1/1/2023  
Richard Mullen 1/1/2022  
Jerry Steinberger 1/1/2021  
Alan Meyer 7/1/2022  
Dennis Nelsen 7/1/2021  
Linn Ries 7/1/2020

Deb Tietje  
Roger Hash & Penny Clayton  
(appt Bd action 7-31-18 term goes until resign  
off Board)

Mary Gray- 12/31/2021  
Mildred Bryan 12/31/2020  
Paul Peterson- 12/31/2022  
Jeff Quastad; John Pluth, Alternate  
John Pluth

Jeff Quastad, Travis Sheridan, Alternate  
Roger Hash, Jeff Quastad, Alternate

Todd Glasnapp 01/01/2021

Tim Schumacher  
Roger Hash & Dorothy Christensen  
Jeff Quastad, Roger Hash, Alternate  
Tim Schumacher  
Northwest Iowa Planning & Development  
Commission  
Todd Glasnapp  
Tim Schumacher  
Deb Tietje

WESTERN IOWA TOURISM REGION  
ZONING DIRECTOR

Moved by Schumacher, seconded by Hash, to appoint the following persons to the Committee to Assess Damages as required by Section 6B.4 Code of Iowa. All ayes, motion carried. The Committee’s members are as follows:

Owners-Operators Agricultural Real Estate

|                |                            |                      |
|----------------|----------------------------|----------------------|
| Craig White    | 3651 150 <sup>th</sup> St  | Estherville IA 51334 |
| Dennis Smith   | 2140 370 <sup>th</sup> Ave | Estherville IA 51334 |
| Jeff Felkey    | 5391 190 <sup>th</sup> St  | Armstrong IA 50514   |
| Glenn E. Olson | 5035 210 <sup>th</sup> St  | Ringsted IA 50578    |
| Tim Oleson     | 1831 510 <sup>th</sup> Ave | Armstrong IA 50514   |
| Dave Enerson   | 1811 445 <sup>th</sup> Ave | Estherville IA 51334 |
| Tom Sunde      | 1120 430 <sup>th</sup> Ave | Estherville IA 51334 |

Licensed Real Estate Salesperson or Real Estate Brokers

|                          |                           |                      |
|--------------------------|---------------------------|----------------------|
| Bill Leonard             | 521 Valley Dr             | Estherville IA 51334 |
| Tammy Fredericksen       | 3580 130 <sup>th</sup> St | Estherville IA 51334 |
| Edith Clarcken           | 303 Central Ave           | Estherville IA 51334 |
| Larry Kelly              | 120 N 15 <sup>th</sup> St | Estherville IA 51334 |
| Nancy Petersen-McCarroll | 221 Central Ave           | Estherville IA 51334 |
| Mark Howell              | 220 Central Ave           | Estherville IA 51334 |
| Ron Wilson               | 104 Golf Course Dr        | Armstrong IA 50514   |

Persons having knowledge of property in the County

|                |                            |                      |
|----------------|----------------------------|----------------------|
| Alan Madden    | 5665 220 <sup>th</sup> St  | Ringsted IA 50578    |
| Richard Hanson | 4407 210 <sup>th</sup> St  | Estherville IA 51334 |
| Mark C. Olson  | 2248 450 <sup>th</sup> Ave | Wallingford IA 51365 |
| Laurel Hash    | 7 Grandview Dr             | Estherville IA 51334 |
| Richard McKean | 5116 190 <sup>th</sup> St  | Armstrong IA 50514   |
| Holle Smith    | 2140 370 <sup>th</sup> Ave | Estherville IA 51334 |
| David Rezac    | 1480 560 <sup>th</sup> Ave | Armstrong IA 50514   |

Owners of City Property

|                |                              |                      |
|----------------|------------------------------|----------------------|
| Bob Rooney     | 705 4 <sup>th</sup> Ave      | Armstrong IA 50514   |
| Gordon Forsyth | 15 Westwood Ct               | Estherville IA 51334 |
| Rudolf Abel    | 1027 1 <sup>st</sup> Ave N   | Estherville IA 51334 |
| George Shadle  | 320 N 7 <sup>th</sup> St     | Estherville IA 51334 |
| Don Mustard    | 103 N 14 <sup>th</sup> St #1 | Estherville IA 51334 |
| Scott Taylor   | 302 Little John Rd           | Estherville IA 51334 |
| Dan Jorgensen  | 320 S 2 <sup>nd</sup> St     | Ringsted IA 50578    |

It was moved by Schumacher, seconded by Quastad, to designate the Estherville News and the Armstrong Journal as the official newspapers for 2020 for Emmet County. All ayes, motion carried.

It was moved by Quastad, seconded by Hash, to leave the mileage rate at 50 cents per mile. All ayes, motion carried.

The motion was made by Schumacher , seconded by Quastad, to approve the following dates in 2020 that claims will be presented to the Emmet County Board of Supervisors for approval for payment. All claims should be in the Auditor’s office one week prior to these dates to be considered for payment. All ayes, motion carried.

|             |             |             |            |
|-------------|-------------|-------------|------------|
| January 14  | February 11 | March 10    | April 14   |
| May 12      | June 9 & 30 | July 14     | August 11  |
| September 8 | October 13  | November 10 | December 8 |

It was moved by Quastad, seconded by Schumacher, to appropriate the second half of the FY 2020 budget. All ayes, motion carried.

Walter Davis-Oeth, Emmet County Engineer, introduced the following Resolutions for Board approval. It was moved by Quastad, seconded by Hash, to adopt Resolution #2020-03. Roll Call vote: Ayes: Schumacher, Hash, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried. Resolution #2020-03 was adopted.

**Resolution #2020-03**

BE IT RESOLVED by the Board of Supervisors of Emmet County, Iowa, that Walter E. Davis-Oeth, the County Engineer of Emmet County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

APPROVED this 2<sup>nd</sup> day of January, 2020.

\_\_\_\_\_  
Chairperson,  
Emmet County Board of Supervisors

ATTEST:

By \_\_\_\_\_  
Amy M. Sathoff, Emmet County, Auditor

Moved by Schumacher, seconded by Glasnapp , to adopt Resolution #2020-04. Roll call: Ayes: Schumacher, Hash, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried and Resolution #2020-04 was adopted.

**RESOLUTION # 2020-04**

A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO EMMET COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.

WHEREAS, Emmet County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance Emmet County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation and the Iowa Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Emmet County that:

- 1.) The Emmet County Engineer, Walter Davis-Oeth, is hereby designated the Title VI Coordinator for Emmet County Secondary Roads.
- 2.) The Emmet County Title VI Plan is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
- 3.) The Standard DOT Title VI Assurances are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
- 4.) The Title VI Notice to the public is hereby adopted and shall be posted where other public notices are displayed in the Emmet County Administration Building and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
- 5.) The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

APPROVED this January 2, 2020.

\_\_\_\_\_  
Chairperson  
Emmet County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Amy M. Sathoff, Emmet County Auditor

Engineer also presented to the Board Construction Project LFM-P-A13W-7X-32, A13 HMA Resurfacing. It was moved by Hash, seconded by Glasnapp, to approve the project, per the recommendation of the Engineer. All ayes, motion carried.

Walter Davis-Oeth, Engineer, also gave a general road report, stating that this morning secondary roads have been sanding.

Cindy Voss, Chief Operating Officer for RIDES, came before the Board to give an annual report and for a funding request of \$5,000 for FY21, the same amount as requested last year. She explained their program benefits to the Board. The Regional Transit Authority is a private, not-for-profit organization, established by nine northwest Iowa County Boards of Supervisors and the Iowa Department of Transportation to provide public transportation with our Region.

The Board reviewed three joint drainage bills that Emmet County controls. Two bills are for ED#79 (Emmet & Dickinson Counties). They are both payable to Lair Tiling & Excavation Inc. location being Section 5 of Estherville Township, replacing tile for \$6,108.30. The other joint bill for ED#79, location is Section 6 of Estherville Township, replacing main broken intake and main tile for \$3,573.30. Pluth Chair will sign the two joint claims and a copy will be sent to joint County, Dickinson. It was moved by Quastad, seconded by Glasnapp, to sign and approve the joint bills. Payment will be made by Emmet County. All ayes, motion carried.

The third bill is for ED#3 (Emmet & Dickinson Counties). Emmet County is the control county for this drainage district. The bill is for payment estimate #3 payable to B&B Farm Drainage for \$39,742.99. It was moved by Quastad, seconded by Hash, to sign and approve payment by stamped warrant from Emmet County for the bill and forward a copy to Dickinson County. All ayes, motion carried.

