

Unapproved Minutes Emmet County Board of Supervisor Minutes
September 17, 2019 at 9:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: John Pluth, Chair
Jeff Quastad Vice-Chair
Roger Hash
Tim Schumacher
Todd Glasnapp

Absent:

Pluth, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. It was moved by Quastad, seconded by Schumacher, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Board members discussed the mental health meeting they attended at Iowa Lakes Electric last evening. They stated it was a very informative meeting. Avera Holy Family Hospital, along with other entities, are going to hold more of these meetings, another one being held in October. These meetings/talk session tables are a prerequisite in order to be able to apply for a grant.

Derek Behrens, Engineering Intern from Jacobson-Westergard & Associates, Inc. came before the Board to give an update on the joint drainage district ED#3 (Emmet, Dickinson Counties) project. The Contractors, B&B Farm Drainage, have been working on this project for approximately 3 weeks and have made great progress. The Contractor has found that a small 2" waterline is at the same depth as their pipe. The waterline is a Rural Water waterline. It may add an extra \$2,000 to the project cost, which may fall on the drainage district. The Board, in discussing, stated maybe Rural Water would be willing to cost share this expense. Behrens will discuss this with Rick Hopper, Engineer.

Behrens stated that the first payment request is in review by Hopper and will be forwarded to the Auditor's office today. He stated that B&B had to order extra pipe so this will increase the amount owed for this project. He stated that B&B are doing a great job and are progressing.

Pluth stated that there was a safety meeting yesterday. The County has gone 227 days without loss of work. Pluth stated at the meeting they spoke of hanging harnesses. Secondary roads have a basket for their loader for trimming trees, and exchanging light bulbs in their shop, to utilize these hanging harnesses.

The Board discussed the DHS (Department of Human Service) lease. The Board had attended a site visit at a different building, but felt the building was quite chopped up, but DHS thought they could make it work. Auditor, Amy Sathoff, stated to the Board to make sure the sidewalks going in to any building are ADA (Americans with Disabilities Act) compliant.

It was moved by Quastad, seconded by Hash, to approve and sign the DHS lease for a period of one (1) year, running from October 1, 2019 thru September 30, 2020, for an amount of \$ 1742 per month with utilities included. All ayes, motion carried.

The Board received a note, informing them that Kenny Juhl has retired from the Planning and Zoning Board effective immediately. His term went to July 1, 2022. It is the Boards' responsibility to appoint or reappoint a new member. The Board will think about this and will put the appointment item back on next week's Agenda.

Michelle Ingvall, owner of Estherville Abstract, came before the Board to discuss the Abstract Tract Index books that are currently held in the Recorder's Office. Also present was Recorder, Diann Minion. There are approximately 12 or 13 books, with 4 of these books of record being before the Courthouse burned.

Ingvall has done a lot of background work on these books and has spoken to other Abstractors and Attorneys. By keeping them in the County, they cannot be used for any official records; they actually create a liability for the office that holds them.

Ingvall stated that they would be a great asset to her office. She would be willing to sign an Agreement, that anyone can view them during her business hours. She stated I could use them as a guide, until the time I feel and believe they are spot on. An advantage to these books is that all the information is right there in one book. Ingvall did have a concern that in the future, with things merging, what will happen to these books when different entities start merging. In addition, Supervisor Schumacher asked her about the security of these books in her office.

Quastad suggested to Ingvall that she draw up some sort of an Agreement/contract of what you feel you would like to see. The Board agreed that this would be a reasonable approach to handle this, stating that we can do an inventory and do a receipt for the books. The Board will table this until Ingvall, draws up this Agreement/contract.

Kathy Preston, Public Health Nurse, and Mary Moorman, Public Health Office Manager, presented their 2019 Wellness Clinic to the Board for their approval. It was moved by Schumacher, seconded by Glasnapp, to approve the Wellness clinic for 2019 for employees of Emmet County and their families as presented by Emmet County Public Health at a cost of \$50 blood panel and \$35 for the flu shot. All ayes, motion carried. The Wellness Clinic will be held on Thursday, October 10, 2019. The County will cover the expenses of the blood panel and flu shot for anyone with county insurance and county employees without insurance. Spouses and dependents, not covered by county insurance, may receive these tests at the costs listed.

A motion was made by Quastad, seconded by Hash, to adjourn the meeting at 10:16 a.m. All ayes, motion carried.

Colleen Anderson
Clerk to Board of Supervisors

John Pluth,
Chairman