Approved Minutes Emmet County Board of Supervisor Minutes

August 13, 2019 at 9:00 a.m.

Regular Meeting

Board Room, Courthouse

Present: John Pluth, Chair

Jeff Quastad Vice-Chair

Roger Hash Tim Schumacher Todd Glasnapp

Absent:

Pluth, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. It was moved by Quastad, seconded by Schumacher, to approve the minutes from last week's meeting with an adjustment, also approving them for publication. All ayes, motion carried.

During public forum, Pluth stated that the County has gone 192 days without loss of work injury. Pluth also stated our mod now is .98 they are anticipating a .86 next year.

The Board canvassed the Special Elections held on August 6, 2019 for the City of Estherville and the City of Dolliver. The official results were as follows:

Estherville Ward 1 Councilperson to fill Vacancy-Gary Heckard 190 Votes;

Estherville Public Measure for new Aquatic Center Yes 732 No 329 Measure passed by 68.99 %; Dolliver for Mayor Vacancy (Write-In) Winner was Roger Rezac 13 Votes.

It was moved by Schumacher, seconded by Glasnapp, to approve the results as listed in the Canvass Books. All ayes, motion carried.

The Board reviewed the County claims. It was moved by Glasnapp, seconded by Hash, to approve the claims as listed in the claims register. All ayes, motion carried.

It was moved by Quastad, seconded by Hash, to approve the drainage claims as presented. All ayes, motion carried.

Gross Pay 2019 July

Total Gross Payroll	\$460,893.57
County Share IPERS	\$30,153.75
County Share FICA	\$19,093.11
County Share Medicare	\$4,465.37
County Share Health Ins.	\$76,351,54

Claims Paid Prior to 08/13/2019

DATE	<u>VENDOR</u>	PURPOSE	<u>AMOUNT</u>
7/19	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$1,227.97
7/19	UNITED STATES TREASURY	PCORI FEES	\$181.64
7/26	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$81,826.47
7/26	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$5,343.60
7/30	US POSTAL SERVICE	PREPAID POSTAGE	\$2,500.00
7/30	MORPHEW STUDIOS	WEBSITE IMPROVEMENTS FINAL	\$1,000.00

TOTAL \$92,079.68

<u>VENDOR</u> <u>DESCRIPTION</u> <u>AMOUNT</u>

911 INSTALLS LLC	INSTALLATION	2,397.75
A & D TECHNICAL SUPPLY CO INC	3 YR INFINITY BASIC BUNDLE	690.00
A & M LAUNDRY INC	LAUNDRY SERVICES	189.03
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	REPAIRS	562.70
ADVANCED SYSTEMS INC. (WATERLOO	MINERAL RIGHTS - ADKINS PIT COPIER	16,279.96 64.05
ADVANCED SYSTEMS INC (WATERLOO ALLIANT ENERGY	ARMSTRONG REPEATER	524.01
AMERICAN MUSCLE AUTO	Jeep tires	606.44
AMERICAN WELDING & GAS INC	FIRE EXTINGUISHER MAINTENANCE	152.85
ANDERSON, COLLEEN	ELECTION EXPENSE	5.55
Augentoen, occuern	REIMBURSEMENT~	0.00
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	346.67
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	BOAT RENEWAL AD	1,053.62
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
ASMUS FARM SUPPLY	@CHEMICALS	50.00
AT & T	E911 ACCESS	54.62
AVERA HOLY FAMILY HEALTH	@VACCINES	245.80
B & W CONTROL SPECIALISTS INC	WEED SPRAYING~ CELL PHONE REIMBURSEMENT	61,102.78
BAULER, MELANIE BCN TELECOM	BCN LONG DISTANCE	20.00 216.25
BEARCOM	RADIO TESTING AND REPAIR	397.50
BLACK HILLS ENERGY	UTILITIES ANNEX	192.20
BLANCO, YESENIA	INTERPRETER	567.29
BOMGAARS SUPPLY	NATURALIST SUPPLIES	96.90
BRADY TRUCK EQUIPMENT, & METAL FAB INC	@PARTS	310.00
BUENA VISTA COUNTY EMA	CLAY COUNTY FAIR	100.00
BUSINESS CARD	@EXPENSES	368.65
CAASA	CRISIS LINE REIMBURSEMENT	321.67
CDW GOVERNMENT INC	ELECTION USB DRIVES	1,906.34
CENTER TIRE	@TIRES	897.94
CENTRAL IA JUV DETENTION CTR	SHELTER CARE MEDICAL COSTS	1,604.00
CENTURYLINK	PHONE	520.69
CENTURYLINK	PHONE	36.14
CHIEF	SAFETY VEST	74.39
CHILDRENS SQUARE USA, CHRISTIAN HOME ASSN	@JUNE SHELTER CARE	1,048.08
CHRESTIANSEN, SHERYL	08/06/2019 GENERAL ELECTION PEO	135.00
CINTAS	FIRST AID SUPPLIES	67.29
CITY OF ARMSTRONG	UTILITIES	110.30
CITY OF DOLLIVER	@10% PMT OF TRANSFER OF	285.94
OLTY OF FOTHERWILLE	JURISDICTION	0.075.00
CITY OF ESTHERVILLE CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,375.00
CITY OF ESTHERVILLE CITY OF GRUVER	GENERAL ASSISTANCE UTILITIES @UTILITIES	7,011.48 58.94
CITY OF GROVER CITY OF RINGSTED	UTILITIES	29.98
CITY OF WALLINGFORD	UTILITIES	1,061.74
CLARK, NANCY B	08/06/2019 GENERAL ELECTION PEO	135.00
CLAY COUNTY COMMUNITY HEALTH	LEAD GRANT EXPENSE FY19	1,340.50
CLYMER, JANICE	08/06/2019 GENERAL ELECTION PEO	135.00
COFFMAN'S LOCKSMITH SHOP	DRILL BITS	40.53
COUNSEL	Toner - Ricoh	136.66
DAN'S REPAIR	TIRE SERVICE	38.00
DES MOINES STAMP MFG CO	ADDRESS STAMP	38.40
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DICKINSON COUNTY PUBLIC HEALTH	@LEAD GRANT EXPENSE FY19	1,340.50
DOLLAR GENERAL CHARGES SALES M	INCENTIVES	9.95
DON'S TRUCK SALES INC.	PARTS	1,283.04
DUITSMAN PLUMBING & HEATING	JAIL REPAIRS	408.11

EGELAND, THOMAS	ELECTION MILEAGE	35.00
ELDERBRIDGE AGENCY ON AGING	FY2020 COUNTY SUPPORT	7,331.00
ELECTION SYSTEMS & SOFTWARE IN	8/6/19 SPECIAL CITY ELECTION	2,994.36
EMMET CO ENGINEER	MEDIA Fuel	4,752.93
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	4,117.08
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	1,809.81
EMMET CO TREASURER	POSTAGE	15,052.55
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	
		4,154.17
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	330.09
ERICKSON, MICHELE	08/06/2019 ELECTION ABSENTEE	153.00
ERICKSON, STEVE	08/06/2019 ESTHERVILLE SPECIAL CITY ELEC	18.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE DRUG	@POSTAGE	181.92
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,216.67
ESTHERVILLE NEWS AND SPIRIT	SUBSCRIPTION	488.80
ESTHERVILLE PAINT AND	WINDOW REPLACEMENT	305.95
ESTHERVILLE PRINTING CO	LETTERHEAD	211.00
	CELL PHONE REIMBURSEMENT	
EWEN, ALEX		20.00
EXECUTIVE TECHNOLOGIES, AMES	@COPIER	183.44
EXECUTIVE TECHNOLOGIES, INC	COPIER	394.88
FAREWAY STORES	ELECTION SUPPLIES	489.85
FITZGIBBONS LAW OFFICE	LEGAL SERVICES	96.00
FORCE AMERICA DISTRIBUTING LLC	PARTS	646.62
FOTHERGILL, EARL	08/06/2019 ELECTION ABSENTEE	39.00
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
FUNSTON, KRISTY	08/06/2019 ESTHERVILLE SPECIAL CITY ELEC	18.00
GALLS	EQUIPMENT	65.56
GCR TIRE CENTERS	GROUNDS~	1,477.07
GLASNAPP, TODD	MILEAGE~	61.00
GLAXOSMITHKLINE	VACCINES	421.50
GRAHAM TIRE SPENCER	TIRES	617.72
GRAINGER	ORGANIZER	32.49
GREAT AMERICA FINANCIAL SVCS	Copier Lease - Lanier	352.32
GREIG, JAN	08/06/2019 ESTHERVILLE SPECIAL CITY ELEC	18.00
GRIESE, DELORES	08/06/2019 DOLLIVER SPECIAL CITY ELECTIO	137.75
H & H IND	LIGHT BULBS	287.55
HAASE, BECKY	08/06/2019 ESTHERVILLE SPECIAL CITY ELEC	173.00
HAMILTON, MIKE	MILEAGE	19.62
HANSEN, BONNIE	08/06/2019 DOLLIVER SPECIAL CITY	130.50
THATCEN, BOTTINE	ELECTIO	100.00
HANSEN, ROSE	08/06/2019 GENERAL ELECTION PEO	135.00
HARRIS SANITATION & SONS INC	@WOLDEN & TUTTLE MAY-JUNE 2019	1,640.00
HARRISON TRUCK CENTERS	PARTS & SERVICE	1,298.71
HENRY-OLSON FUNERAL HOMES	FUNERAL	2,000.00
HOLIDAY EXPRESS	@PARTS	139.19
HOME IMPROVEMENT CENTER	GRASS SEED	32.99
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	86.50
HOPE HAVEN	CUSTODIAL SERVICE	175.18
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HUNTSINGER, MARCIA	08/06/2019 GENERAL ELECTION PEO	136.00
HY-VEE ACCOUNTS RECEIVABLE	PRISONER MEDS	1,038.49
IA DEPT OF NAT RESOURCES	@WELL PERMIT FEE	25.00
IA WATER WELL ASSOCIATION	DUES	37.50
IN WATER WELL ASSOCIATION	DOLO	37.30

INGVALL, JAY	FUEL REIMBURSEMENT	32.00
INLAND TRUCK PARTS & SERVICE	PARTS	113.58
INMAN ELECTRIC CO INC, /ESTHERVILLE	BATTERIES	29.53
TECHNOLOGY IOWA LAKE SALES & SVC.	@PARTS/REPAIR	545.24
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,083.33
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	2,012.39
IOWA LAKES REGIONAL WATER	@UTILITIES	130.85
IOWA RECORDERS ASSOCIATION	MAINTENANCE & SUPPORT FY2020	1,972.76
IOWA STATE UNIV - INTRANS	MEETING REGISTRATION	190.00
IPAC, %JOHNSON CO AUDITOR	PRECINCT ATLAS FY2020	3,704.72
ISAC	ISAC/EMA CONFERENCE	210.00
ISAC EDUCATION & SEAT TRAINING	FY2020 DUES	6,275.00
ISAC UNEMPLOYMENT	MEETING REGISTRATION	210.00
J & J TRAILER SALES	WELDING SUPPLIES	159.90
JCL SOLUTIONS - JANITORS CLOSE	COURTHOUSE	588.97
JENSEN STORES INC	Carpet & Blinds	3,180.55
JENSEN, MICHELLE	08/06/2019 GENERAL ELECTION PEO	135.00
JOHN DEERE FINANCIAL	PARTS	152.10
JOHNSTON AUTO STORES	PARTS	726.90
JUERGENS, JEFF	RENT	250.00
KAMINSKI, THEODORE	MILEAGE	20.88
KELTEK INCORPORATED	VEHICLE EQUIPMENT	3,727.84
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KNIGHT PROTECTION	TESTING AND INSPECTION	175.00
KRAMER-DEVEREAUX, AIMEE	MILEAGE	171.50
LAIR TILING & EXCAVATION INC	DD ED 1 REPAIR	8,820.60
LANGUAGE LINK	INTERPRETING	17.73
LAWSON PRODUCTS INC	SUPPLIES	175.28
MAIL SERVICES MANGOLD ENVIRON. TESTING	AUTO RENEWAL NOTICES	320.41
MANWARREN, JOEY	@WATER TESTING MOWING	216.00 175.00
MARCO (DALLAS)	COPIER	305.25
MARCO (MPLS)	COPIER	203.15
MARTENS, MIKE	ATV SHIPPING REIMBURSEMENT	500.00
MASON, RONALD	SAFETY BOOTS	54.88
MAVERICK DRONE SYSTEMS	DRONE PAID FOR WITH GRANT	5,287.00
ME BULBS	ANNEX LIGHT BULBS	1,098.90
MEDIACOM	TELEPHONE/INTERNET	1,264.60
METAL CULVERTS INC	PIPE	28,317.25
MIDAMERICAN ENERGY CO	@UTILITIES	23.50
MIDWEST CARD AND ID SOLUTIONS	CARD STOCK	3,926.19
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	226.00
MORPHEW, SUSAN	08/06/2019 GENERAL ELECTION PEO	135.00
MORTLAND, DALE	08/06/2019 GENERAL ELECTION PEO	135.00
MSC - CLASS C SOLUTIONS GROUP	SUPPLIES	278.46
MYHRE, PAULA	MILEAGE	127.00
NAPA AUTO PARTS ESTHERVILLE	PARTS	298.55
NARTEC INC	FIELD TEST KITS	45.50
NEMMERS, CRAIG	DD 28 REPAIR	450.00
NORTH CENTRAL REGIONAL EMERGEN	HAZMAT COVERAGE	7,211.40
NORTH IA LUMBER & DESIGN	REPAIRS	149.56
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	70.00
NWIA PLANNING & DEVELOPMENT CO	SHIELD FY2020 1ST DRAW	2,000.00
OFFICE ELEMENTS/IA OFFICE SUPP	Supplies	562.97
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION, WESTERN OFFICE/DAVIS/PERK	COPY PAPER	316.05
PALO ALTO CO IA SHERIFF	SERVICE OF PAPERS	47.76
PALO ALTO COMMUNITY HEALTH SER	@LEAD GRANT EXPENSE FY19	1,340.50

PERFORMANCE CAR AND TRUCK	GRILL GUARD	681.03
PLUTH, CAROL	08/06/2019 ESTHERVILLE SPECIAL	27.00
	CITY ELEC	
POMP'S TIRE SERVICE INC	TIRES	17,354.03
POSTMASTER	POSTAGE	194.00
POWER PLAN	PARTS	1,381.71
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	154.39
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	228.00
PRO COOP ESTHERVILLE	GAS	52.25
PRO COOP POCAHONTAS	@FUEL	49,157.99
PRODUCTIVITY PLUS ACCOUNT	PARTS	12.96
PRO-VISION	MIC CLIP	30.50
RDI, INC	@IT SUPPORT	24,000.50
REZAC, JOAN	08/06/2019 DOLLIVER SPECIAL CITY	130.50
NEZ/10, 00/11V	ELECTIO	100.00
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RICOH USA	COPIER	161.60
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	288.75
RINGSTED DISPATCH	PUBLICATIONS	501.96
RINGSTED LIBRARY	MONTHLY PAYMENT	405.50
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	378.84
RIVER VALLEY TELECOMMUNICATION	PHONE	771.37
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	220.00
SAFELITE FULFILLMENT INC	REPAIRS	367.94
SANOFI PASTEUR INC	VACCINES	5,578.45
SATHOFF, AMY	ELECTION SUPPLIES	396.53
SCHUMACHER ELEVATOR CO.	ELEVATOR MAINTENANCE	170.78
SECURE BENEFITS	CONSULTING FEE	3,290.25
SECURE SHRED SOLUTIONS, LLC	SHREDDING	48.00
SEMRAD, PEGGY	08/06/2019 GENERAL ELECTION PEO	135.00
SERVPRO, SPENCER & IA GREAT LAKES	REPAIRS	400.00
SHERIDAN, TRAVIS	EXPENSE REIMBURSEMENT~	231.11
SIRCHIE FINGERPRINT LABS	FIELD TEST KITS	44.00
SPALDING, GRACE	08/06/2019 GENERAL ELECTION PEO	136.00
STALLS FARM & HOME	SUPPLIES	782.49
STAR LEASING LLC	COPIER	59.33
STARNET - RIVER VALLEY TEL CO	WEB/EMAIL	35.00
STATE HYGIENIC LAB - ACCTS RE	@WATER TESTING	651.50
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	313.38
TEN POINT CONSTRUCTION INC	CONCRETE PATCH	500.00
TENDAL, ANNIE	TRANSPORT FEES	183.75
TERRIL TELEPHONE CO.	E911 ACCESS	5.68
TIETJE, DEBORAH	MILEAGE	49.00
TIMEKEEPING SYSTEMS INC	TIMEKEEPING WAND~	295.00
UKASICK, DAWN	MILEAGE	11.00
UNIFORM DEN	UNIFORMS	196.34
UNITYPOINT CLINIC, OCCUPATIONAL	@TESTING	168.00
MEDICINE	31 23 11113	100.00
VERIZON WIRELESS	EMA ROUTER	1,770.85
VISA	Postage	379.74
WAGNER, DOROTHY	@INTERPRETER	181.26
WATSON & RYAN PLC	Legal Services	2,843.00
WELLS FARGO, ELITE CARD PAYMENT CENTER	EXPENSES	1,077.89
WESSELS OIL COMPANY INC	DUST CONTROL~	2,175.00
WINDSTREAM	PHONE	20.81
WINDSTREAM	PHONE	249.82
WOODWARD YOUTH CORPORATION	SHELTER CARE	466.50
ZEMAN, SUE	MOWING	600.00

A Letter of Intent for joint drainage district ED#3 was presented for signature from Jason Bendixen from Jacobson Westergard & Associates. The contractor, (B&B Farm Drainage), for the upcoming improvement project is ready to have pipe delivered and will probably start the project this week.

Frank Johnson and Mary Wilkins of Secure Benefits, met with the Board to discuss Employee paid voluntary long-term disability insurance. Employees will have to pay the entire premium for this voluntary disability insurance. The rates are generic rates, meaning it does not matter smoker, non-smoker or male or female. If you qualify for Social Security disability, this long-term disability insurance does integrate with Social Security and if it is on the job work comp. Every 5 years, your rates will change. At age 70 plus, your rates will stay there. Concerning pre-existing conditions, you have to be on the group plan for 12 months if you have had any claims for those pre-existing conditions.

Johnson stated what is nice is all applications are pre-printed and completely filled in and you will answer yes or no, so the County has a record of the signed waivers. Johnson stated you have to have 10 people signed up to have this benefit available to them as employees, stating it is an affordable plan.

The question was asked who decides the disability for the employee and Johnson stated the insurance company's medical examiner. This insurance is with Unum. Johnson would like Employees to sign on or off and explain the insurance to the employee with them being present. Johnson suggested that the Board offer only one plan; they have two available plans one for 90-days and one for 180-days. Johnson stated the 90-day insurance plan, is normally what they write.

It was moved by Schumacher, seconded by Hash, to approve the 90-days Select Long Term Voluntary Income Protection Plan to be offered to all employees at their own costs. All ayes, motion carried. There will be an upcoming open enrollment meeting to explain the plan. This date will be decided on in the near future. Johnson thanked the Board for their business.

The Board were presented the certified costs for the recent Special Elections from the Auditor's Office. The City of Estherville's bill for the August 6, 2019 Special Election was \$5,039.65. It was moved by Schumacher, seconded by Glasnapp to approve the billing for the City of Estherville for \$5,039.65. All ayes, motion carried. The bill will be delivered to the City.

Also presented were the certified costs for the City of Dolliver for \$564.65. It was moved by Quastad, seconded by Hash, to approve the billings for Dolliver's Special Election for \$564.65. All ayes, motion carried. The bill will be sent to the City of Dolliver for payment.

The Board was presented a drainage claim from the Dickinson County Auditor's Office for publication of the Notice to Bidders for joint drainage district ED#3 made payable to Dickinson County News for \$94.28. Emmet County is the control county for this district. A stamped warrant will be issued from control county Emmet for this bill. The bill will be forwarded to joint county Dickinson for Board approval and signature also. It was moved by Quastad, seconded by Hash, to approve and pay this bill by stamped warrant. All ayes, motion carried.

The Board reviewed the MMP for the following:

- Owner, Tanner Oleson, Facility Name Tanner Oleson #1, Facility ID #57875 and
- Owner, Andy Gerhardt, Facility Name Gerhardt Armstrong Facility ID #59669.

A motion was made by Hash, seconded by Schumacher, to adjourn the meeting at 10:27 a.m. All ayes, motion carried.

Colleen Anderson	John Pluth,	_
Clerk to Board of Supervisors	Chairman	