

Approved Minutes Emmet County Board of Supervisor Minutes

July 9, 2019 at 9:00 a.m.

Regular Meeting

Board Room, Courthouse

Present: John Pluth, Chair

Jeff Quastad Vice-Chair

Roger Hash

Tim Schumacher

Todd Glasnapp

Absent:

Pluth, Chair, called the meeting to order at 9:00 a.m. All in attendance recited the Pledge of Allegiance. It was moved by Hash, seconded by Glasnapp, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

Public forum will be held at the end of the meeting.

Walter Davis-Oeth, Emmet County Engineer came before the Board. In terms of Secondary Road work, secondary roads are primarily just doing gravel right now. When they are caught up, they will be doing some culvert work.

He informed the Board that at the Estherville shop, they have been having trouble with their fuel pumps. The computer system that runs the pumps may need to be replaced. Davis-Oeth stated that he is looking into totally replacing the computer system and pumps. The pumps and technology are old. This would be a major expense and he feels he can fit it into his budget.

He also stated he budgeted for a loader this year. He stated a loader is \$250,000 to \$260,000.

Davis-Oeth also discussed that we do need a motor grader. The current machine will need a new engine and transmission. Parts alone for a rebuilt engine are hard to come by and it takes Secondary Roads' mechanic a lot of time to do the repairs. His idea is that being the 20-year old machine is not worth a lot and his concerns are that we should not put that much money into the current machine. It would be a sizable expense, the Board would have to approve the purchase, and the Secondary Roads' budget would need to be amended. He stated our fleet of motor graders are getting older.

Davis-Oeth, will get quotes for both of these machines and come back to the Board with that information.

It was moved by Schumacher, seconded by Quastad, to approve the claims as listed in the claims register with the addition of the E911 claim to Pictometry for \$8389 and a reduction in claim from non-departmental for Pictometry from \$31,742 to \$4,983. All ayes, motion carried.

It was moved by Quastad, seconded by Schumacher, to approve the drainage claims. All ayes, motion carried.

**Gross Pay 2019 June**

Total Gross Payroll	\$426,260.37
County Share IPERS	\$28,248.42
County Share FICA	\$17,384.44
County Share Medicare	\$4,065.74
County Share Health Ins.	\$74,068.18

**Claims Paid Prior to 07/09/2019**

<b>DATE</b>	<b>VENDOR</b>	<b>PURPOSE</b>	<b>AMOUNT</b>
6/28	TYLER TECHNOLOGIES	EAGLE RECORD	\$6,900.00

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
A & M LAUNDRY INC	@LAUNDRY SERVICES	36.50
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	@GROUNDS	599.57
ADVANCED SYSTEMS INC (DALLAS)	@COPIER	20.00
ADVANCED SYSTEMS INC (WATERLOO)	@COPIER	22.10
ALLIANT ENERGY	@UTILITIES~	436.09
ANDERSON TILING	@DD 68 NM BRANCH 2 REPAIR	3,394.00
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	346.67
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	PUBLICATIONS	718.08
ARMSTRONG LIBRARY	YEARLY PAYMENT	6,148.00
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
ASMUS FARM SUPPLY	@CHEMICALS	212.70
AT & T	@E911 ACCESS	45.11
ATLAS STAMP AND SEAL CO	NOTARY STAMP	27.90
AVERA MED GROUP ESTHERVILLE	@PRE EMPLOYMENT	540.00
B & W CONTROL SPECIALISTS INC	WEED SPRAYING~	1,323.00
BAULER, MELANIE	CELL PHONE REIMBURSEMENT	130.70
BCN TELECOM	BCN LONG DISTANCE	157.57
BLACK HILLS ENERGY	@UTILITIES	458.44
BOMGAARS SUPPLY	@SUPPLIES	361.30
BUSINESS CARD	@EXPENSES	1,931.00
C & G MANUFACTURING LLC	@SKID LOADER TRAILER	507.28
CAASA	@CRISIS LINE REIMBURSEMENT	372.25
CAMPBELL SUPPLY CO.	@HAMMER DRILL BITS~	151.53
CENTRAL IA JUV DETENTION CTR	@SHELTER CARE	1,068.00
CENTURYLINK	712-F25-0057-118 - E911 TELEPHONE	199.85
CENTURYLINK	@PHONE	34.75
CITY DIRECTORY INC	@CITY DIRECTORY	182.00
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,375.00
CITY OF ESTHERVILLE	@UTILITIES	6,667.44
CITY OF RINGSTED	@UTILITIES	29.98
CITY OF WALLINGFORD	@UTILITIES	35.75
CLAGUE, DEBORAH	@MILEAGE	37.50
COUNSEL	@Copies - Ricoh	396.68
CULBERTSON SPRAYING	@WEED SPRAYING~	410.00
DAN'S REPAIR	@TIRE SERVICE	38.00
DES MOINES STAMP MFG CO	@RUBBER STAMP	51.00
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	106.40
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO ENGINEER	@Fuel	3,356.95
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	4,117.08
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	@TRANSPORT FEES	1,110.67
EMMET CO TREASURER	POSTAGE	232.46
EMMET COUNTY KINSHIP	YEARLY PAYMENT	500.00
EMPLOYEE BENEFIT SYSTEMS	@PSF-CLAIMS ACCOUNT	2,518.75
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
E-PRIDE OFFICE PRODUCTS	@OFFICE SUPPLIES	177.89
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE DRUG	@WATER TESTING POSTAGE	165.31
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,216.67
ESTHERVILLE NEWS AND SPIRIT	@BOS MEETING 1/29/19	464.07
ESTHERVILLE PRINTING CO	@OFFICE SUPPLIES	39.74

EWEN, ALEX	@CELL PHONE REIMBURSEMENT	20.00
EXECUTIVE TECHNOLOGIES, INC	@COPIER	394.88
FAREWAY STORES	@INCENTIVES	514.37
FREDERICKSEN, TRAVIS	@CELL PHONE REIMBURSEMENT	20.00
GLASNAPP, TODD	@MILEAGE	82.00
GREAT AMERICA FINANCIAL SVCS	Copies Lease - Lanier	80.64
HARRISON TRUCK CENTERS	@PARTS	516.58
HOME IMPROVEMENT CENTER	@TILE SUPPLIES	30.36
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	326.00
HOPE HAVEN	@CUSTODIAL SERVICES	163.08
HOWING, MICHELLE	MILEAGE	38.00
HUMBOLDT COUNTY SHERIFF	@SERVICE FEES	32.00
HY-VEE ACCOUNTS RECEIVABLE	@TRAINING SUPPLIES	118.45
IA DEPT OF JUSTICE	TRANSFER FEE~	200.00
IA DRAINAGE DIST ASSOCIATION	DUES	5,750.00
IOWA LAKE SALES & SVC.	@PARKS	570.81
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,083.33
IOWA LAKES ELECTRIC COOP	@FLASHING SIGNAL LIGHTS	2,083.10
IOWA LAKES REGIONAL WATER	@UTILITIES	77.25
IOWA STATE MEDICAL EXAMINER	@AUTOPSY	4,048.00
ISAC UNEMPLOYMENT	UNEMPLOY 2ND QTR 2019	5,114.96
JCL SOLUTIONS - JANITORS CLOSE	@CUSTODIAL	100.41
JOHNSTON AUTO STORES	@NITRILE GLOVES	23.29
K & H CO-OP OIL CO.	@GRUVER LP	1,298.84
KIRCHNER, LARRY	@CELL PHONE REIMBURSEMENT	20.00
KOSSUTH CO IA SHERIFF	@SERVICE FEES	127.04
KRAMER-DEVEREAUX, AIMEE	@MILEAGE	224.00
LANGUAGE LINK	@INTERPRETING	17.61
LBR ENTERPRISES, ANTHONY LEMKER	@VEHICLE DECALS	300.00
MAHIN, STEVEN D., S&S BACKHOE SERVICE	@DD 46 REPAIR	725.49
MAIL SERVICES	@RENEWAL NOTICES	365.96
MAINSTAY SYSTEMS INC.	IOWA SYSTEM MAINTENANCE~	237.00
MANWARREN, JOEY	@MOWING	90.00
MARCO (DALLAS)	@COPIER	268.46
MARCO (MPLS)	@COPIER	65.42
MEDIACOM	TELEPHONE/INTERNET	1,253.07
MIDWEST CARD AND ID SOLUTIONS	@SALAMANDER SYSTEM	2,116.00
MIDWEST TECHNOLOGY SERVICES	OFFICE EQUIPMENT	51.98
MODERN MARKETING INC	@DISASTER COLORING BOOKS	219.00
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	106.00
MOTOR INN OF ESTHERVILLE	@2019 CHEVY TAHOE	32,564.49
MYHRE, PAULA	@MILEAGE	123.50
NAPA AUTO PARTS ESTHERVILLE	@PARTS	23.33
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	70.00
NWIA PLANNING & DEVELOPMENT CO	DUES	1,118.50
NYHART	@PROFESSIONAL SERVICES	1,000.00
OFFICE ELEMENTS/IA OFFICE SUPP	@OFFICE SUPPLIES	65.96
OLESON, LUCAS	@CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION, WESTERN OFFICE/DAVIS/PERK	@OFFICE SUPPLIES	273.34
PGW EXCAVATION LLC	@TILE WORK~	527.50
PICTOMETRY INTERNATIONAL	FLIGHT #2 YEAR 1	26,242.00
PITNEY BOWES GLOBAL FINANCIAL, SERVICES LLC	@POSTAGE METER LEASE	703.68
PITNEY BOWES INC	@MAINT AGREEMENT	169.73
PLUTH, JOHN	@MILEAGE	828.00
POMP'S TIRE SERVICE INC	@TIRES	96.00
PRAIRIE MEADOWS	@MEETING LODGING	151.20
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	129.50
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	246.50

PRO COOP ESTHERVILLE	@FUEL	43.91
PRO COOP POCAHONTAS	@FUEL	22.83
RACINE CO WI SHERIFF	@SERVICE OF PAPERS	20.00
RDI, INC	@VIRUS REMOVAL	1,079.30
RECOVERY SERVICES UHC	@REIMBURSEMENT OF OVERPAYMENT	28.15
RICK'S PEST CONTROL	@JAIL. PEST CONTROL	40.00
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	288.75
RINGSTED DISPATCH	PUBLICATIONS	359.05
RINGSTED LIBRARY	MONTHLY PAYMENT	405.50
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	@PHONE	378.83
RIVER VALLEY TELECOMMUNICATION	@PHONE	770.58
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	@MILEAGE	212.50
S & R AUTO AND TIRE, INC	@TIRE SERVICE	49.56
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	20.00
SECURE BENEFITS	CONSULTING FEE	3,286.75
STALLS FARM & HOME	SUPPLIES	267.11
STAR LEASING LLC	@COPIER	118.67
STARNET - RIVER VALLEY TEL CO	@WEB HOSTING	35.00
STOREY KENWORTHY/MATT PARROTT	@OFFICE SUPPLIES	34.12
TATMAN, ANTHONY	@CRITICAL HIRE SCREENINGS~	20.00
TENDAL, ANNIE	@TRANSPORT FEES	168.50
TERRIL TELEPHONE CO.	@E911 ACCESS	5.68
THE SCHNEIDER CORPORATION	Web Services thru 9/30/19	17,225.00
TYLER TECHNOLOGIES	@EAGLE RECORD	1,100.00
U.S. POSTAL SERVICE (POSTAGE B	PREPAID POSTAGE	1,000.00
UKASICK, DAWN	@MILEAGE	20.50
UNIFORM DEN	@UNIFORM	12.95
VERIZON WIRELESS	@CELL PHONE	1,130.10
WATSON & RYAN PLC	@Legal Services	2,958.95
WELLS FARGO, ELITE CARD PAYMENT CENTER	@EXPENSES	289.17
WESSELS OIL COMPANY INC	DUST CONTROL~	1,837.50
WEST PAYMENT CENTER	@WESTLAW	555.09
WESTERN IOWA TOURISM REGION	FY20 MATCHING FUNDS	500.00
WILLSON & PECHACEK P.L.C.	@Legal Services	2,315.00
WINDSTREAM	@CRISIS LINE	18.62
WINDSTREAM	@UTILITIES~	267.85
YOUNG BROS LAWN PROTECTION INC	@LAWNCARE~	351.00
ZEMAN, SUE	@MOWING	600.00
ZIEGLER INC.	@PARTS	9,353.49
	GRAND TOTAL	187,915.35

The Emmet County Board, acting as Trustees for drainage district #121 (Emmet's), reviewed the bills on the Main Open Ditch presented by the Auditor's office of Emmet County. The bills will be paid according to the Agreement signed May 2, 2017 between Emmet County, IA and Martin County, MN. It was moved by Quastad, seconded by Glasnapp, to have Board Chair sign the joint special assessment for Emmet's Drainage District #121 and forward bill to Martin County for their payment share. There will be a total levy of \$20,018.50 or .1794406 per unit. (Emmet's share is 59% or \$11,810.92, Martin County's share is 41% or \$8,207.58 for their district #10's outlet fee to DD.121). All ayes, motion carried. Emmet County will assess their landowners lying within drainage district #121 with this fall's taxes.

Schumacher left at 10:00 a.m. for a short period.

The Board revisited the joint assessment for drainage district EK#4 (Emmet and Kossuth Counties). Kossuth County is Control County for this district. Kossuth County is asking for a special levy assessment of \$1045.52. (Emmet's share is \$501.12 and Kossuth's share being \$544.40). It was moved by Quastad, seconded by Hash,

to approve this assessment and return to Control County, Kossuth for payment. All ayes, motion carried. Emmet County's share will be assessed with this fall's taxes.

It was moved by Glasnapp, seconded by Hash, to have the Board Chair sign the claim for joint drainage district EK#4 for \$170.00 payable to Anderson Tiling and forward to Control County, Kossuth for signature and payment. All ayes, motion carried. The bill is for the repair of one tile hole in IA Lake Township, Section 36, in the northwest quarter.

The Board received a bill from the Dickinson County Auditor's Office payable to Jacobson-Westergard for joint drainage district ECD#61 for \$3,155.45 for June professional services for \$2,149.65 and for June engineering services for \$1005.80. It was moved by Quastad, seconded by Glasnapp, to have Board Chair sign the joint claim and return to Control County, Dickinson for payment. All ayes, motion carried.

Schumacher returned to meeting at 10:15 am.

The Board received an invoice from Jacobson-Westergard for joint drainage district ED#3 for professional services rendered in June for completion of plans and specifications for \$1,287.25. Emmet County is the control county for this district. The joint claim has also been sent to Dickinson County for signage and approval. The bill will be paid by Emmet County by stamped warrant. It was moved by Schumacher, seconded by Hash, to sign and issue a stamped warrant for this bill. All ayes, motion carried.

The Board has received a new construction permit application for a confinement feeding operation for East Ingham Livestock LLC site. It was moved by Quastad, seconded by Glasnapp, to set a public hearing date for this confinement site for July 30, 2019, at 9:30 a.m. at the Boardroom at the Emmet County Courthouse. All ayes, motion carried.

It was moved by Schumacher, seconded by Hash, to approve the Business Property Tax Credit (BPTC) applications for 2019 and approve the one disallowed and the retired BPTC's applications. All ayes, motion carried

The Board reviewed the Auditor's quarterly report.

The Board reviewed the MMP's for:

- Facility, Dennis Moore #58423, Owner, Dennis Moore;
- Facility J.A.N.S. Farms Inc Site #3 #60560, Owner Jeff Anderson;
- Scott Griffith, Facility #60326.

Three of the Supervisors attended the fair board meeting last week. They discussed some storage issues. Mike Martens, Emmet County Sheriff, also visited with the Board about storage concerns. They held some talk and discussions about a new building at the fairgrounds, which could house additional entities.

A motion was made by Quastad, seconded by Glasnapp, to adjourn the meeting at 10:46 a.m. All ayes, motion carried.

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Colleen Anderson  
Clerk to Board of Supervisors

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John Pluth,  
Chairman