

Approved Minutes Emmet County Board of Supervisor Minutes  
May 14, 2019 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: John Pluth, Chair  
Jeff Quastad Vice-Chair  
Roger Hash  
Todd Glasnapp  
Absent: Tim Schumacher

Pluth, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. A motion was made by Glasnapp, seconded by Hash, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Quastad stated he had attended a Season's meeting last week. Pluth stated he had attended a safety meeting yesterday and Mike Martens, Emmet County Sheriff, gave a report on Narcan. He informed all in attendance yesterday, that the Sheriff's Office has received a grant and his Officer's will be able to carry Narcan in the near future. Narcan can help with reversing an opioid overdose, if officers are exposed to opioids. Pluth stated that the County has gone 101 Days without loss of work injury.

Pluth also stated he attended a Corridor meeting and the Corridor is going to offer a diversity training on June 12, 2019, for anyone interested.

Don Reffer, B & W Control Specialists and Roxanne Christensen, Emmet County Weed Commissioner, came before the Board to discuss the County's weed-control contract. Reffer stated that basically, the weed contract pricing is the same as last year's with a few changes. The chemical, Milestone, is down \$1 per gallon and some labor is up a little. He stated he would re-visit with Walter Davis-Oeth, Engineer, to see if we should do the bridges and the brush control again this year. Discussion was held concerning the thistles on County Road N52. Christensen's idea was to spray the N52 road first this year. Pluth stated that we need to visit with our Engineer, stating that when the County disturbs the ditches, we need to communicate with both of you and then we need to spray that disturbed area with Milestone to control the weeds.

It was moved by Glasnapp, seconded by Hash to accept the weed spraying contract not to exceed \$65,000. Ayes: Hash, Glasnapp and Pluth. Nays: Quastad. Motion carried.

The Board discussed the Personnel Committee's proposals that were presented on 4-30-2019. Roxanne Budach, FMLA Coordinator, presented a clarification to the FMLA Policy in the County's Personnel handbook. The Clarification is as follows:

5.1.3 Add Employees on unpaid leave of less than 30 days will maintain health insurance coverage, as when they were working or on paid leave. If an employee's paycheck does not cover the employee's share of the premium, the employee must pay the balance to maintain coverage.

Under the FMLA Rights and Benefits section of the present handbook: include the following, If FMLA leave expires and the employee uses all paid leave and remains on unpaid leave, the employee must pay the full insurance premium to maintain health insurance coverage.

A motion was made by Quastad, seconded by Glasnapp, to adopt the FMLA change and incorporate it within the County's Personnel policy's FMLA section. All ayes, motion carried.

The other benefit proposal presented was for partial payment of retirees' insurance. In order to be eligible to receive the insurance, with the County paying part of the premium (they were asking that the County pay for

25% of a single policy and 10% for a family policy for retiring County employees) the employee would need to meet the IPERS retirement requirement. Quastad stated that now you need to reverse the situation, that for the benefits portion, it is like this would decrease longevity for the County, because people would retire before the age of 65. Pluth's concern is the County would be paying out benefits and costs, this would be a long-term commitment and budgets are getting tight. No action was taken on this matter.

A motion was made by Quastad, seconded by Hash, to approve the County's claims as listed in the claims register. All ayes, motion carried.

A motion was made by Quastad, seconded by Glasnapp, to approve the drainage claims for the County. All ayes, motion carried.

**Gross Pay 2019 April**

Total Gross Payroll	\$412,204.30
County Share IPERS	\$27,661.88
County Share FICA	\$17,042.94
County Share Medicare	\$3,985.86
County Share Health Ins.	\$68,579.37

**Claims Paid Prior to 05/14/2019**

DATE	VENDOR	PURPOSE	AMOUNT
4/9	NEW FASHION PORK	DD ED 3 RESOLUTION 2019-9	\$49,960.33
4/19	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$72,553.49
4/19	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$293.44
4/26	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$2,511.55
4/26	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$6,107.95
<b>TOTAL</b>			<b>\$131,426.76</b>

VENDOR	DESCRIPTION	AMOUNT
3-S LIVESTOCK LLC	RIP RAP	967.61
A & M LAUNDRY INC	LAUNDRY SERVICES	112.25
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	OFFICE SUPPLIES	771.59
ADAMS, LOREN "TEX"	MILEAGE	58.86
ADVANCED SYSTEMS INC (DALLAS)	COPIER	207.04
ADVANCED SYSTEMS INC (WATERLOO)	COPIER	310.56
AED MARKET	AED SUPPLIES	100.30
ALLIANT ENERGY	UTILITIES~	993.27
AMERICAN MUSCLE AUTO	Jeep Battery	168.03
ANDERSON TILING	DD 26 LINE 4 OPEN DITCH REPAIR	6,629.00
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	330.00
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	ADS	1,015.92
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	FUEL AND FLUIDS	99.98
AT & T	E911 ACCESS	43.25
AVERA HOLY FAMILY HEALTH	TESTING~	976.81
AXON ENTERPRISE, INC	EQUIPMENT~	200.00
BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
BCN TELECOM	BCN LONG DISTANCE	291.80
BLACK HILLS ENERGY	UTILITIES	1,761.46
BOB BARKER COMPANY INC	JAIL SUPPLIES~	145.72
BOHL'S SMALL ENGINE	EQUIPMENT SERVICE/REPAIR	719.89
BOMGAARS SUPPLY	NATURALIST SUPPLIES	127.33

BRIMAR INDUSTRIES	SAFETY SIGNS	50.52
BROWN SUPPLY CO	SUPPLIES~	1,850.15
BUENA VISTA COUNTY SHERIFF	SERVICE OF PAPERS	30.50
BUSINESS CARD	EXPENSES	1,058.68
CAASA	CRISIS LINE REIMBURSEMENT	360.10
CDW GOVERNMENT INC	DISPATCH EQUIPMENT~	8,413.75
CEN TEC CAST METALS PRODUCTS	SUPPLIES~	753.90
CENTER TIRE	TIRES~	717.40
CENTRAL IA DISTRIBUTING INC	CUSTODIAL	2,303.10
CENTURYLINK	TELEPHONE	534.81
CENTURYLINK	CONSERVATION	34.74
CINTAS	FIRST AID SUPPLIES	41.67
CITY OF ARMSTRONG	UTILITIES	116.34
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,333.33
CITY OF ESTHERVILLE	GENERAL ASSISTANCE UTILITIES	5,929.71
CITY OF RINGSTED	UTILITIES	29.98
CITY OF WALLINGFORD	UTILITIES	46.41
CLACKAMAS CO OR SHERIFF	SERVICE OF PAPERS	45.00
CLAY COUNTY SHERIFF DEPT	SERVICE OF PAPERS	22.00
COFFMAN'S LOCKSMITH SHOP	TOOLS~	95.48
COST ADVISORY SERVICES INC	COST ADVISORY SERVICES FY20	4,125.00
COUNSEL	COPIER	150.12
COUNTY SOCIAL SERVICES, BUTLER CO AUDITOR	SECOND HALF OF LEVY REQUEST FY19	169,884.22
DAKOTA FORENSIC CONSULTING, BRADLEY RANDALL	CONSULTATION	1,700.00
DAN'S REPAIR	TIRE REPAIRS	32.00
DATASPEC INC	YEARLY FEE	499.00
DEVEREAUX, AIMEE	MILEAGE AND EXPENSES	449.50
DOLLAR GENERAL CHARGES SALES M	INCENTIVES	12.25
DOORS, INC.	OFFICE REMODEL - NEW DOOR	5,399.00
EDISPATCHES, PENGUIN MANAGEMENT INC	E DISPATCH	3,516.00
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO ENGINEER	Fuel	3,440.31
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	3,870.83
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	1,475.54
EMMET CO SOIL & WATER	TREES	37.50
EMMET CO TREASURER	POSTAGE	642.53
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	39.87
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE DRUG	PRISONER MEDS	215.83
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,209.00
ESTHERVILLE NEWS AND SPIRIT	AD	1,237.82
ESTHERVILLE PAINT AND	DOOR REPAIR	77.00
ESTHERVILLE PRINTING CO	OFFICE SUPPLIES	197.20
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
EXECUTIVE TECHNOLOGIES, INC	COPIER	394.88
FAREWAY STORES	MISC GRANT	213.50
FISHER, ALLISON	MEETING EXPENSE REIMBURSEMENT	205.64
FREDERICKSEN, TRAVIS	CELL PHONE AND EXPENSE REIMBURSEMENT	33.00
GALLS	UNIFORMS	372.86
GLASNAPP, TODD	APRIL MILEAGE~	138.00
GLAXOSMITHKLINE	VACCINES	456.50
GREAT AMERICA FINANCIAL SVCS	COPIER	161.28
HALLETT MATERIALS	HP COLD MIX~	2,513.70
HARRISON TRUCK CENTERS	PART	43.22
HOLIDAY EXPRESS	PART	13.13
HOLIDAY INN EXPRESS & SUITES	EMPD MEETING LODGING	120.96

HOME IMPROVEMENT CENTER	SUPPLIES	105.81
HOMETOWN DISTRIBUTING LLC, KEVIN BENSCHOTER	SUPPLIES	143.54
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	133.00
HOPE HAVEN	CUSTODIAL SERVICES	107.80
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HY-VEE ACCOUNTS RECEIVABLE	PRISONER MEDS	1,611.17
ILCC	DRONE CLASS	269.00
ILCC - CONTINUING EDUCATION CE	EDUCATION~	538.00
ILDALGO CO TX SHERIFF	SERVICE OF PAPERS	225.00
INCLUSION SOLUTIONS LLC	ELECTION SUPPLIES~	1,736.00
INLAND TRUCK PARTS & SERVICE	PARTS	181.94
IOWA COUNTY ATTORNEYS ASSOCIAT	CONFERENCE	325.00
IOWA DEPARTMENT OF PUBLIC SAFE	1ST QTR IOWA SYSTEM USER FEES	1,992.00
IOWA DIVISION OF LABOR SERVICE	BOILER INSPECTION	80.00
IOWA EMERGENCY MGMT ASSOC - TR	U OF O CONFERENCE	150.00
IOWA GREAT LAKES DOORS	REPAIR AND SERVICE	260.00
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,083.33
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	620.03
IOWA LAKES REGIONAL WATER	UTILITIES~	133.75
IOWA LAW ENFORCEMENT ACADEMY	TESTING~	150.00
IOWA SECRETARY OF STATE	NOTARY RENEWAL	30.00
IOWA WORKFORCE DEVELOPMENT	ELEVATOR SAFETY~	175.00
ISAC EDUCATION & SEAT TRAINING	ISACA SUMMER CONFERENCE	125.00
J & J AG SOLUTIONS, J & J LAND INC	WELDING SUPPLIES	81.85
JACOBSON-WESTERGARD & ASSOC IN	DD ED 3 PROFESSIONAL SERVICES	2,497.00
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	544.24
JOHN DEERE FINANCIAL	SNOWBLOWER REPAIRS	1,907.25
JOHNSTON AUTO STORES	PARTS	680.23
JOSHUA'S EXCAVATION	DD 70 MAIN DITCH REPAIR	500.00
KAMINSKI, THEODORE	MILEAGE	20.88
KELTEK INCORPORATED	OFFICE SUPPLIES~	17.68
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KNIGHT PROTECTION	JAIL REPAIRS~	250.00
LANGUAGE LINK	JAIL INTERPRETING FEES	57.47
LARSON, ALLISON	MILEAGE	54.00
MAIL SERVICES	RENEWALS	327.45
MANGOLD ENVIRON. TESTING	WATER SAMPLES	65.00
MARCO (DALLAS)	COPIER	313.69
MARCO (MPLS)	COPIER	239.51
MARTIN CO MN SHERIFF	SERVICE OF PAPERS	43.13
MARTIN MARIETTA AGGREG.	RIP RAP AND ROAD STONE	6,436.87
MAXYIELD COOPERATIVE	GASOHL	124.81
MEDIACOM	PHONE/INTERNET	1,384.37
METZGER, HOWARD	MILEAGE	39.24
MICHAEL TODD & CO. INC	SIGNS	1,859.70
MIDAMERICAN ENERGY CO	UTILITIES~	173.74
MID-AMERICAN RESEARCH CHEMICAL, CORP	CUSTODIAL SUPPLIES	601.76
MIDWEST TECHNOLOGY SERVICES	COURTHOUSE CAMERA SYSTEM	20,837.83
MINION, DIANN	MEETING EXPENSE REIMBURSEMENT	248.61
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	621.05
MOTOR INN OF ESTHERVILLE	REPAIRS~	1,662.35
MSC - CLASS C SOLUTIONS GROUP	SUPPLIES	399.61
MYHRE, PAULA	MILEAGE AND EXPENSES	79.50
NACCHO	DUES	210.00
NAPA AUTO PARTS ESTHERVILLE	PARTS	5,604.48
NATIONAL PEN	OUTREACH PENS	366.60
NORTH IA LUMBER & DESIGN	SIGN SUPPLIES	146.76
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	70.00

NORTHERN SAFETY CO INC	SUPPLIES	402.91
NWIA PLANNING & DEVELOPMENT CO	SHIELD FY19 4TH DRAW	3,000.00
NYHART	FYE 6/30/19 GASB 75 ACTUARIAL UPDATE	1,000.00
OBRIEN COUNTY IA SHERIFF	SERVICE OF PAPERS	35.50
OFFICE ELEMENTS/IA OFFICE SUPP	OFFICE SUPPLIES	391.81
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	85.00
OLSON, ROSALISE	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION, WESTERN	OFFICE SUPPLIES	175.50
OFFICE/DAVIS/PERK		
OPIE'S CONSTRUCTION & ROOFING, RICHARD W. KERN	ROOF REPAIR	300.00
PGW EXCAVATION LLC	DD 37 MAIN DITCH REPAIR	935.00
POWER PLAN	PARTS	13,379.79
PRAIRIE MEADOWS	NENA MEETING	151.20
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	129.00
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	349.00
PRO COOP ESTHERVILLE	GAS	32.90
PRO COOP POCAHONTAS	BARREL OF MOTOR OIL	13,645.77
RACINE CO WI SHERIFF	SERVICE OF PAPERS	62.00
RAMSEY CO SHERIFF	SERVICE OF PAPERS	70.00
RDI, INC	COMPUTER SERVICES	2,232.75
REED, JOANN	MILEAGE	180.00
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RICOH USA	COPIER	181.28
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	275.00
RINGSTED DISPATCH	PUBLICATIONS	376.62
RINGSTED LIBRARY	MONTHLY PAYMENT	403.00
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE~	383.21
RIVER VALLEY TELECOMMUNICATION	PHONE~	856.70
RIVERA, KATHERINE	MEETING MILEAGE	71.00
ROCKMOUNT RESEARCH & ALLOYS IN	WELDING SUPPLIES	1,743.60
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE AND EXPENSES	300.00
S & R AUTO AND TIRE, INC	PROPANE~	64.98
SANOFI PASTEUR INC	VACCINES	3,230.29
SATHOFF, AMY	EXPENSE REIMBURSEMENT	450.75
SCHUMACHER ELEVATOR CO.	ELEVATOR MAINTENANCE	165.36
SCHUMACHER, TIMOTHY	APRIL 2019 MILEAGE	166.00
SECURE SHRED SOLUTIONS, LLC	SHREDDING	48.00
SHERIDAN, TRAVIS	EOC TRAINING LODGING REIMBURSEMENT	210.56
SLEEP INN & SUITES AMES	ICUBE MEETING LODGING	210.56
SLEUTH SOFTWARE	SOFTWARE SUPPORT	7,647.00
SPENCER AUTO PARTS	FLOOD BULBS	323.08
SPENCER OFFICE SUPPLIES	SUPPLIES	175.66
SS COLLISION, CYCLE WORKS &, GRAPHICS	SECURITY SIGNS	88.01
STALLS FARM & HOME	PARKS	788.61
STAR LEASING LLC	COPIER	118.67
STARNET - RIVER VALLEY TEL CO	WEB HOSTING	35.00
STATE HYGIENIC LAB - ACCTS RE	WATER TESTING	84.00
STEVE'S SALES & SERVICE	JAIL WASHING MACHINE	759.00
STINE, TAMMY	Mileage - District Meetings	194.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	203.39
TACTICAL TECH LLC	SO SUPPLIES~	154.35
TERRIL TELEPHONE CO.	E911 ACCESS	5.68
TIETJE, DEBORAH	SPRING SCHOOL EXPENSE REIMBURSEMENT	1,275.99
TROPICAL VALLEY FISH & PETS	SUPPLIES	37.82
TYLER TECHNOLOGIES	INCODE-X MAINTENANCE	24,430.15
UKASICK, DAWN	MILEAGE AND EXPENSES	28.00

UNIFORM DEN	UNIFORMS~	111.18
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	TESTING~	84.00
UPPER DES MOINES OPPORTUNITY	FY19 4TH QTR ALLOCATIONS	7,988.50
VERIZON WIRELESS	CELL PHONE	1,811.13
WATSON & RYAN PLC	Legal Services	67.50
WELLS FARGO, ELITE CARD PAYMENT CENTER	EXPENSES	537.32
WEST	CRIMINAL PROCEDURE BOOK	879.09
WEX BANK	GASOHOL	36.04
WINDSTREAM	PHONE~	32.57
WINDSTREAM	PHONE~	247.79
WOLDRUFF, LINDA	CELL PHONE REIMBURSEMENT	20.00
WOODWARD YOUTH CORPORATION	SHELTER CARE~	4,245.15
ZEMAN, SUE	MOWING~	120.00
ZIEGLER INC.	PARTS	4,196.11
	GRAND TOTAL	408,904.29

The Board received a drainage claim for joint drainage district ECD #61 (Emmet, Clay & Dickinson) for \$985.40 payable to Ron Eick Farms to replace broken tile. It was moved by Hash, seconded by Quastad, to approve the joint claim and return to control county, Dickinson, for payment. All ayes, motion carried.

It was moved by Quastad, seconded by Hash, to have Board Chair sign the joint claim for drainage district EK#4 (Emmet & Kossuth) and forward to control county, Kossuth County for payment. All ayes, motion carried. The bill is payable to Anderson Tiling for \$10,190.50 for upsizing tile to a 12" tile in the SE /14 of Iowa Lake Township, Section 23.

The Board reviewed the MMP for owner, New Fashion Pork, Facility Farm 234-Knutson #68089.

A motion was made by Glasnapp, seconded by Hash, to adjourn the meeting at 10:40 a.m. All ayes, motion carried.

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Colleen Anderson  
Clerk to Board of Supervisors

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John Pluth,  
Chairman