Approved Minutes Emmet County Board of Supervisors October 9, 2018 - 9:00 a.m. Regular Meeting Board Room, Courthouse

Present: Bev Juhl, Chair

John Pluth, Vice-Chair

Jeff Quastad Roger Hash Tim Schumacher

Absent:

Juhl, Chair, called the meeting to order at 9:00 a.m., with all Board members present. Motion was made by Hash, seconded by Quastad, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Pluth stated he had attended a safety meeting held at the County yesterday. At the safety meeting, it was suggested since it has been two years since the last training for ALICE (Alert, Lockdown, Inform Counter and Evacuate) to plan an upcoming training for ALICE. It was discussed with Board Members and Sheriff Martens that this training will probably be in December. Pluth stated that there would be a defensive driving class on November 19, 2018, with two classes being held that day, one at 11:00 a.m. and one at 1:00 p.m. Pluth stated that discussion was held at safety meeting on mislabeled containers. Pluth stated we have gone 214 days without loss of work. Also discussed was that the County will need bids for the County Annex for snow removal.

Walter Davis-Oeth, Emmet County Engineer, discussed the road conditions. He stated that the biggest issue that we have now with the constant drizzle, is that it just saturates the roads. Travis Fredericksen, Foreman, was out checking the roads yesterday and stated that roads are in fair condition. Davis-Oeth stated that the bridges' construction work, with the weather we have had, have been delayed a week or two.

Amy M. Sathoff, Auditor and Travis Sheridan, EMA and E-911 Director presented a Memorandum of Understanding on behalf of E911 and Emergency Management. Sheridan's Boards have already approved and signed the memorandum. By entering into this memorandum, the EMA position will become a full time position and this will help with receiving funds through the EMPG (Emergency Planning Grant). Sheridan stated this would add work to his position because he has to track and code everything he does daily. By doing this, the EMPG grant dollars could be \$25,000 plus. All of Sheridan's pay will come out of the EMA Budget and he will contract with the E911 commission for his wages that previously have come directly from E911, which is \$6,750 annually. Sathoff stated by doing this, new line items would need to be created in the County's budget for expenses and revenues. EMA will also have to do a budget amendment for FY19.

It was moved by Schumacher, seconded by Pluth, to approve the claims as listed in the claims register. All ayes, motion carried.

Gross Pay 2018 September

Total Gross Payroll	\$424,462.97
County Share IPERS	\$28,741.90
County Share FICA	\$17,540.35
County Share Medicare	\$4,102.24
County Share Health Ins.	\$70,567.23

Claims Paid Prior to 10/09/2018

DATE	VENDOR	PURPOSE	AMOUNT
9/14	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$6,190.06
9/14	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$1,849.48
9/14	VFW ARMSTRONG	IMPROVEMENTS	\$5,000.00
9/21	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$73,052.78
9/21	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$3,253.72
10/2	POSTMASTER	ELECTION POSTAGE STAMPS	\$100.00
		TOTAL	\$89,446.04

VENDORDESCRIPTIONAMOUNTA & M LAUNDRY INCLAUNDRY SERVICE109.39ABEL, RUDOLF A DMONTHLY PAYMENT1,742.00

ACE HARDWARE	REPAIRS	509.61
ADAMS, LOREN "TEX"	MILEAGE	58.86
ADVANCED SYSTEMS INC (DALLAS)	COPIER	207.04
ADVANCED SYSTEMS INC (WATERLOO	COPIER	31.06
AHLERS & COONEY P.C.	PROFESSIONAL SERVICES	753.50
ALLIANT ENERGY	ARMSTRONG REPEATER	602.58
AMERICAN MUSCLE AUTO	Air Filter	48.95
ANDERSON TILING	DD 37 LINE 32 REPAIR	7,771.00
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	330.00
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	AD MONTHLY BAYMENT	738.28
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER ARNOLD MOTOR SUPPLY LLP	FUEL PARTS	69.39
AT&T	E911 ACCESS	120.94 44.80
AVERA HOLY FAMILY HEALTH	TESTING	295.00
AVERA MED GROUP ESTHERVILLE	PRISONER MEDICAL EXPENSES	295.50
AXON ENTERPRISE, INC	CARTRIDGES	1,088.00
BCN TELECOM	BCN LONG DISTANCE	140.48
BLACK HILLS ENERGY	UTILITIES	221.04
BOHM, BARBARA	MILEAGE	25.00
BOMGAARS SUPPLY	SUPPLIES	45.97
BUDACH, ROXANNE	MILEAGE	37.50
BUSINESS CARD	EXPENSES	438.23
BWT HOLDINGS LLLP	REIMBURSEMENT	3,910.00
CAASA	CRISIS LINE REIMBURSEMENT	385.71
CALHOUN-BURNS AND ASSOC INC	PROFESSIONAL SERVICES~	642.50
CDW GOVERNMENT INC	IT SUPPLIES	1,682.17
CENTER TIRE	REPAIRS	735.55
CENTURYLINK	PHONE	607.40
CENTURYLINK	PHONE	33.73
CITY OF ARMSTRONG	UTILITIES	56.38
CITY OF DOLLIVER	UTILITIES	90.00
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,333.33
CITY OF ESTHERVILLE	DUMPSTER	6,990.22
CITY OF RINGSTED	UTILITIES	29.98
CITY OF WALLINGFORD	UTILITIES	36.59
COFFMAN'S LOCKSMITH SHOP	TOOLS	42.76
COMPASS POINTE	2ND QTR FY19 PREVENTION FUNDS~	2,414.50
CONTECH ENG SOLUTIONS INC	PROFESSIONAL SERVICES ~	167.52
COUNSEL OFFICE & DOCUMENT	Toner	243.73
CREECH MD, JAMES	MEDICAL EXAMINER	400.00
CROGHAN, CPA, PC, DONALD W.	PROFESSIONAL SERVICES	2,570.00
CULBERTSON SPRAYING	WEED SPRAYING	375.00
DAN'S REPAIR	PARTS	9.00
DASH MEDICAL GLOVES INC	GLOVES	76.90
DOLLAR GENERAL CHARGES SALES M	INCENTIVES	47.55
ECCOG	COUNTY CONTRIBUTION	12,000.00
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
ELECTION SYSTEMS & SOFTWARE IN	11/6/18 MEDIA BATTERY	8,064.94
EMMET CO CLERK OF COURT	SMALL CLAIMS FILING FEE	85.00
EMMET CO ENGINEER	Fuel	5,608.34
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	3,870.83
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	704.28
EMMET CO TREASURER	POSTAGE	751.11
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	383.67
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE DRUG	POSTAGE	46.41

FOTUEDA DA	MONTHLY BANGAENT	4 000 00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,209.00
ESTHERVILLE NEWS AND SPIRIT	Family Farm Credit Publication	915.21
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
EXECUTIVE TECHNOLOGIES, INC	COPIER	358.99
EXECUTIVE TECHNOLOGIES, SIOUX CITY	OFFICE SUPPLIES	162.42
FAAS, DILLON	EXPENSES & CELL PHONE REIMBURSEMENT	60.00
FAREWAY STORES	MISC GRANT	203.26
FERGUSON'S GARDEN CENTER INC	IRRIGATION SYSTEM	16,083.69
FORCE AMERICA DISTRIBUTING LLC	PARTS	230.59
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GALLS/QUARTERMASTER	UNIFORMS	783.17
H.T.C. INC	PARTS	40.42
HANCOR INC	TILE	631.63
HANSEN, DOUGLAS	CELL PHONE REIMBURSEMENT	20.00
HARRISON TRUCK CENTERS	PARTS	1,585.84
HELMERS CONSTRUCTION, RANDY	ROAD PATCHING	8,431.80
HILTON DES MOINES DOWNTOWN	MEETING LODGING	625.60
HOLIDAY EXPRESS	PART	13.13
HOLIDAY INN EXPRESS & SUITES	CONFERENCE LODGING	244.16
HOME IMPROVEMENT CENTER	SUPPLIES	35.98
HOMETOWN DISTRIBUTING LLC, KEVIN BENSCHOTER	SUPPLIES	40.42
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	147.50
HOPE HAVEN	CUSTODIAL SERVICE	129.11
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	393.44
HYATT PLACE WEST DES MOINES	CONFERENCE LODGING	134.40
HY-VEE ACCOUNTS RECEIVABLE	MEETING SUPPLIES	761.30
ICS JAIL SUPPLIES INC	JAIL SUPPLIES	930.53
INMAN ELECTRIC CO INC, /ESTHERVILLE TECHNOLOGY IOWA DEPT OF TRANSPORTATION	WIRING AND INSTALL EQUIPMENT	1,881.59 21,761.35
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,083.33
IOWA LAKES ELECTRIC COOP	OVERHEAD LIGHT REPAIR	2,507.61
IOWA LAKES REGIONAL WATER	UTILITIES	133.75
IOWA SECRETARY OF STATE	I-VOTERS MAINTENANCE FEE	1,190.17
ISAC UNEMPLOYMENT	3RD QTR 2018	5,367.03
JACK'S UNIFORM SALES	UNIFORMS	381.73
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	441.09
JOHN DEERE FINANCIAL	PARTS	226.46
JOHNSTON AUTO STORES	REPAIRS	611.99
KAMINSKI, THEODORE	MILEAGE	20.87
KCN - KC NIELSEN LTD	PARTS	320.49
KELTEK INCORPORATED	DAS HAVIS STATION	289.61
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KOSSUTH COUNTY IA AUDITOR	DD EKPA 1 (TRI84) TAXES COLLECTED	7,690.50
LACAL EQUIPMENT INC	PARTS	531.93
LAIR TILING & EXCAVATION INC	DD 26 LAT 4A REPAIR	12,362.50
LANGUAGE LINK	INTERPRETING FEES	65.65
LARSEN, LORI	Mileage District Meeting	39.50
MAIL SERVICES	OCT RENEWAL NOTICES	303.55
MANGOLD ENVIRON. TESTING	WATER SAMPLES	26.00
MANWARREN, JOEY	MOWING	330.00
MARCO (DALLAS)	COPIER	245.72
MARCO (MPLS)	COPIER	327.82
MAXYIELD COOPERATIVE	GASOHOL	66.70
MEDIACOM	PHONE	1,374.05
MERRILL, JEFFREY	EXPENSES & CELL PHONE REIMBURSEMENT	60.00
MERWALD, NICHOLAS	EXPENSES & CELL PHONE REIMBURSEMENT	60.00

MICHAEL TODD & CO. INC	TOOLS	137.48
MIDAMERICAN ENERGY CO	UTILITIES	13.45
MIDWEST RADAR & EQUIPMENT	RADAR CERT	440.00
MINION, DIANN	MILEAGE	58.50
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	43.75
MOTOR INN OF SPIRIT LAKE	REPAIRS	170.52
MSC - CLASS C SOLUTIONS GROUP	PARTS	1,088.85
MYHRE, PAULA	MILEAGE	81.50
NAPA AUTO PARTS ESTHERVILLE	PARTS	255.32
NORTH IA LUMBER & DESIGN	SUPPLIES	5.04
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	70.00
NORTHSTAR BANK ESTHERVILLE	DEPOSIT SLIPS	146.00
OFFICE ELEMENTS/IA OFFICE SUPP	OFFICE SUPPLIES	1,410.73
OLSON, BRUCE	SIDEWALK REPAIRS	800.00
OLSON, KEVIN	EXPENSES & CELL PHONE	60.00
OLOOM BOOM ICE	REIMBURSEMENT	00.00
OLSON, ROSALISE	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION, WESTERN OFFICE/DAVIS/PERK	OFFICE SUPPLIES	230.55
PITNEY BOWES GLOBAL FINANCIAL, SERVICES LLC	POSTAGE METER LEASE	703.68
POMP'S TIRE SERVICE INC	TIRES	15,164.52
POSTMASTER	POSTAGE	142.40
POWER PLAN	PARTS	2,885.04
PRAHM CONSTRUCTION INC	BRIDGE PROJECT	59,567.01
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	98.50
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	131.00
PRO COOP ESTHERVILLE	FUEL	27.28
PRO COOP POCAHONTAS	FUELS AND OIL	25,011.98
PRODUCTIVITY PLUS ACCOUNT	PARTS	93.48
QUALITY INN & SUITES STARLITE	CONFERENCE LODGING	416.64
RAMOS, PATRICIA	INTERPRETER	48.00
RDI, INC	IT SERVICES	2,275.25
REED, JOANN	MILEAGE	14.00
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	275.00
RINGSTED DISPATCH	SUBSCRIPTION	370.76
RINGSTED LIBRARY	MONTHLY PAYMENT	403.00
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	386.02
RIVER VALLEY TELECOMMUNICATION	PHONE	151.09
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	161.50
RUTER, TONY	EXPENSES & CELL PHONE	60.00
O 0 D ALITO AND TIDE INO	REIMBURSEMENT	70.40
S & R AUTO AND TIRE, INC	REPAIRS	73.46
SATHOFF, AMY	ELECTION SUPPLY REIMBURSEMENT	25.73
SCHULTES, THOMAS	EXPENSES & CELL PHONE REIMBURSEMENT	60.00
SCHUMACHER ELEVATOR CO.	MAINTENANCE	165.36
SCHUMACHER, TIMOTHY	MILEAGE	51.00
SECURE BENEFITS	CONSULTING FEE	1,000.00
SHOPKO	OFFICE SUPPLIES	62.39
SIOUX SALES CO.	SUPPLIES	243.35
STALLS FARM & HOME	SUPPLIES	829.54
STANLEY PROPANE & APP	DUST CONTROL	605.50
STAR LEASING LLC	COPIER	118.67
STARNET - RIVER VALLEY TEL CO	WEB HOSTING	35.00
STATE HYGIENIC LAB - ACCTS RE	WATER TESTING	361.50
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	831.91
SWIFT AIR INC	BOILER REPLACEMENT INITIAL PAYMENT~	11,711.70

TERRIL TELEPHONE CO.	E911 ACCESS	6.82
TIETJE, DEBORAH	MILEAGE	90.50
TOWELL, LU WANDA	Expenses-Assmt & Tax Review	245.67
U.S. POSTAL SERVICE (POSTAGE B	PREPAID POSTAGE PER AUDITOR	2,000.00
UKASICK, DAWN	MILEAGE	4.00
UNIFORM DEN	UNIFORM	9.50
VANGUARD APPRAISALS INC.	Service Fee 6/27/18 - 10/27/18	
		8,950.00
VERIZON WIRELESS	EMA ROUTER	1,701.40
VISA	Ink Cartridge	200.19
VOGEL TRAFFIC SERVICES	PAVEMENT MARKING	55,230.00
WAGNER, DOROTHY	INTERPRETER	108.00
WASTE MGMT OF WI-MN	IOWA LAKE	73.28
WATSON & RYAN PLC	Legal Services - PAAB	7,292.80
WELLS FARGO, ELITE CARD PAYMENT CENTER	EXPENSES	935.98
WESTLAW/THOMSON REUTERS	WESTLAW	528.66
WILDWOOD LODGE - CLIVE	Expenses-Assmt & Tax Review	315.84
WILSON, TRAVIS	TIRE BALANCING	305.00
WINDSTREAM	CRISIS LINE	49.92
WINDSTREAM	PHONE	112.18
WOLDRUFF, LINDA	CELL PHONE REIMBURSEMENT	48.00
WOODWARD YOUTH CORPORATION	SHELTER CARE	139.95
WRIGHT LINE LLC	OFFICE SUPPLIES	985.29
ZEMAN, SUE	MOWING	200.00
ZIEGLER INC.	PARTS	2,242.00
ZIGRANG, JOSHUA	EXPENSES & CELL PHONE	60.00
, , , , , , , , , , , , , , , , , ,	REIMBURSEMENT	00.00
	GRAND TOTAL	378,694.73

It was moved by Quastad, seconded by Schumacher, to approve the drainage claims as listed. All ayes, motion carried.

The Board was presented with a request from Summit Farms II LLC for the Denmark 24 confinement site to waive the 14-day waiting period between the Notice of Intent to Issue a Permit to the actual issuance of the Construction Permit for this site. Mitch Baum, Business Development Manager for Summit Agricultural Group was present. If the Board grants the request to waive the 14-day waiting period, Resolution #2018-13 must be adopted. It was moved by Quastad, seconded by Pluth, to grant the request to waive the 14-day waiting period with adoption of Resolution #2018-13. All ayes, motion carried. Resolution #2018-13 reads as follows:

RESOLUTION #2018-13

Emmet County Board of Supervisors

October 9, 2108

APPROVAL OF WAIVER OF EMMET COUNTY'S RIGHT TO APPEAL ISSUANCE

OF FINAL CONSTRUCTION, PERMIT FOR THE CONSTRUCTION OF CONFINED ANIMAL FEEDING OPERATION BY THE IOWA DEPARTMENT OF NATURAL RESOUCES.

BE IT RESOLVED by the Emmet County Board of Supervisors as follows:

- Section 1 The Emmet County Board of Supervisors has received notice from the Iowa Department of Natural Resources (DNR) that Summit Pork II, LLP Denmark 24 Site has been issued a draft permit for the construction of a confined animal feeding operation building(s) at 5790 250th Ave, Ringsted, IA 50578 in unincorporated Emmet County.
- Section 2 The Emmet County Board of Supervisors reviewed the construction permit application and the manure management plan and determined that both appeared to be in compliance with the requirements of the Master Matrix, Iowa Code Section 459 and Iowa DNR rules and recommended approval of said application on September 11, 2018.
- Section 3 The Emmet County Board of Supervisors hereby waives its right to appeal the issuance of the final permit within the fourteen (14) day limit from the time of receipt of notice of the issuance of the draft permit.

Section 4 The Emmet County Board of Supervisors encourages the Iowa DNR to issue the Final Permit immediately upon notification of this waiver.
Section 5 The Emmet County Board of Supervisors authorizes the Board Chairman to notify the Iowa DNR of this waiver.
Section 6 This resolution shall take effect immediately.
Beverly Juhl Date Chairperson, Emmet County Bd of Supervisors
ATTEST:
Colleen Anderson, Assistant to the Auditor & Clerk to Board of Supervisors
Discussion was held with Baum regarding upgrading the level B road. Baum stated that Summit is not going to improve/upgrade the whole road. He stated that from their location to the Intersection is about 550'. Baum stated that at the end of the driveway, Summit would have a sign directing the trucks to only turn and use the 550' portion of the road. He stated with the weather forecast, they are probably looking at spring construction, but would like to get the concrete poured yet this fall. The Board stated that the County does not clear snow on B Roads, making the plowing of snow Summit's responsibility. Quastad also stated that the liability, without upgrading the level B road to a level A road, would be Summit's only. Baum stated that the condition of the portion of road they will be dealing with has a good base and crown. To upgrade a mile of the level B road, was going to be quite expensive, so they decided against that option with our County Engineer.
Baum also went on to tell the Board that some of their sites have started the incineration of dead carcasses, stating that the composting part is a hard thing to manage.
The Board received a joint claim from Dickinson County for joint drainage district ECD#61 (Emmet, Clay & Dickinson Counties). The claim form is made payable to Jacobson-Westergard & Associates. Drainage District #ECD#61BR 61 for Engineering Services for cleanout in the amount of \$933.55; also September Engineering services for reclassification for cleanout for \$4,718 for a total of \$5,651.55. It was moved by Schumacher, seconded by Quastad, to have Board Chair sign and return the claim form for payment to control county, Dickinson. All ayes, motion carried.
The Board reviewed the quarterly reports of the Auditor, Recorder and Sheriff.
The Board reviewed the Manure Management Forms (MMP) for Prestage Farms of Iowa LLC, Facility Name PI293 Finisher #65480. The Board also reviewed the Notice of Intent to Issue Permit for the Denmark 24 Site. The Board reviewed the Construction Permit CP-A2018-182 for the Jack Creek 17 Site from the DNR.
A motion was made by Quastad, seconded by Hash, to adjourn the meeting at 10:17 a.m. All ayes, motion carried.
Colleen Anderson, Assistant to the Auditor Bev Juhl, Chair