

Approved Minutes Emmet County Board of Supervisor Minutes
 August 14, 2018
 Regular Meeting
 Board Room, Courthouse

Present: Bev Juhl, Chair
 John Pluth, Vice-Chair
 Roger Hash
 Tim Schumacher
 Absent: Jeff Quastad

Juhl, Chair, called the meeting to order. Motion was made by Hash, seconded by Schumacher, to approve the minutes from the meeting held July 31, 2018, also approving them for publication. All ayes, motion carried.

During public forum, Auditor Amy M. Sathoff presented information regarding the Life Insurance renewal through Unum from Frank Johnson. Increase will go into effect on 10/1/2018 and will increase from \$225 to \$243.

It was moved by Pluth, seconded by Hash, to approve the County's claims as listed in the claims register. All ayes, motion carried.

It was moved by Pluth, seconded by Schumacher, to approve the drainage claims as presented. All ayes, motion carried.

Gross Pay 2018 July

Total Gross Payroll	\$449,043.27
County Share IPERS	\$30,630.62
County Share FICA	\$18,860.16
County Share Medicare	\$4,410.88
County Share Health Ins.	\$70,715.55

Claims Paid Prior to 08/14/2018

DATE	VENDOR	PURPOSE	AMOUNT
7/13	SECURE BENEFIT SYSTEMS	CONSULTING FEE	\$1,000.00
7/20	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$3,921.23
7/20	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$73,690.07
7/20	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$984.90
7/27	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$602.83
7/27	SANOFI PASTEUR INC	VACCINES	\$4,514.19
7/27	UNITED STATES TREASURY	PCORI FEES	\$184.03
8/3	SECURE BENEFIT SYSTEMS	CONSULTING FEE	\$1,000.00
8/3	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$737.48
TOTAL			\$85,634.73

VENDOR	DESCRIPTION	AMOUNT
A & D TECHNICAL SUPPLY CO INC	SOFTWARE	750.00
A & M LAUNDRY INC	LAUNDRY SERVICE	145.89
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	BUILDING REPAIRS	1,147.74
ADAMS, LOREN "TEX"	MILEAGE	58.86
ADKINS, DOUGLAS W & ROBIN L	ADKINS PIT MINERAL RIGHTS	16,279.96
ADVANCED SYSTEMS INC (DALLAS)	COPIER	207.04
ADVANCED SYSTEMS INC (WATERLOO)	COPIER	339.17
AHLERS & COONEY P.C.	@PROFESSIONAL SERVICES	137.50
ALLIANT ENERGY	ARMSTRONG REPEATER	684.84
AMERICAN WELDING & GAS INC	FIRE EXTINGUISHER MAINTENANCE	148.35
ANDERSON TILING	DD63 REPAIR	14,609.90
ANDERSON, ERIC	EQUIPMENT REIMBURSEMENT	84.94

ANDREWS, RON	GA RENT	250.00
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	330.00
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	AD	1,128.74
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	GASOLINE	59.79
ARNOLD MOTOR SUPPLY LLP	PARTS	647.01
AT & T	E911 ACCESS	49.01
AVERA HOLY FAMILY HEALTH	TESTING	5,898.26
AVERA MED GROUP ESTHERVILLE	@TESTING	95.00
B & W CONTROL SPECIALISTS INC	WEED SPRAYING	60,874.14
BCN TELECOM	BCN LONG DISTANCE	236.78
BLACK HILLS ENERGY	@UTILITIES	201.11
BOHM, BARBARA	Gas & Mileage	103.04
BOMGAARS SUPPLY	SUPPLIES	102.24
BONNER, CHASE	SAFETY REIMBURSEMENT	190.75
BUENA VISTA COUNTY EMA	FAIR SUPPLIES	100.00
BUSINESS CARD	EXPENSES	505.24
CAASA	CRISIS LINE REIMBURSEMENT	374.63
CDW GOVERNMENT INC	DUAL DESK STAND	1,400.88
CENTER TIRE	REPAIRS	1,562.38
CENTRAL IA DISTRIBUTING INC	CUSTODIAL	373.60
CENTURYLINK	PHONE	599.17
CENTURYLINK	PHONE	33.48
CINTAS	FIRST AID	35.47
CITY OF ARMSTRONG	@UTILITIES	55.31
CITY OF DOLLIVER	@10% OF TRANSFER OF JURISDICTION MONEY	273.18
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,333.33
CITY OF ESTHERVILLE	CITY UTILITIES	7,212.60
CITY OF GRUVER	@10% OF TRANSFER OF JURISDICTION MONEY	56.31
CITY OF RINGSTED	@UTILITIES	29.98
CITY OF WALLINGFORD	UTILITIES	1,015.95
CLAY COUNTY COMMUNITY HEALTH	@LEAD GRANT EXPENSES	170.00
CONTECH ENG SOLUTIONS INC	PIPE AND BANDS	30,108.32
COPSPLUS INC	SUPPLIES	104.39
COUNSEL OFFICE & DOCUMENT	OVERAGES	295.83
COUNTY SOCIAL SERVICES, BUTLER CO AUDITOR	SPECIAL JULY 2018 ALLOCATION	9,612.52
CREECH MD, JAMES	MEDICAL EXAMINER	400.00
DAN'S REPAIR	TIRE REPAIR	15.00
DEVEREAUX, AIMEE	MILEAGE	130.25
DIAMOND MOWERS INC	PARTS	250.07
DICKINSON COUNTY PUBLIC HEALTH	@LEAD GRANT EXPENSES	740.00
DIETERICH, ANDREW	2 NEW PICNIC TABLES	1,000.00
DMC WEAR PARTS, LLC	PARTS	69.12
DON'S TRUCK SALES INC.	@PARTS	87.33
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO ENGINEER	Fuel	4,691.23
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	3,870.83
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	591.47
EMMET CO TREASURER	POSTAGE	14,276.90
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	4,247.92
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	378.75
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE DRUG	POSTAGE AND SUPPLIES	187.56
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,209.00
ESTHERVILLE NEWS AND SPIRIT	@WEED NOTICE	2,076.88
ESTHERVILLE PRINTING CO	ELECTION SUPPLIES	78.80

EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
EXECUTIVE TECHNOLOGIES, INC	COPIER	358.99
EXECUTIVE TECHNOLOGIES, SIOUX CITY	COPIER	191.70
FAREWAY STORES	OFFICE SUPPLIES	161.39
FRANCIS LAUER SHELTER	@SHELTER CARE - 10 DAYS TOTAL~	1,912.65
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GNB BANK	MH SERVICES	45.00
GOV CONNECTION, INC.	SOFTWARE	95.38
GRABINOSKI, MARK	WELL REBATE	1,000.00
HANDELAND, JEANNE	WELL REBATE	500.00
HANSEN, DOUGLAS	CELL PHONE REIMBURSEMENT	20.00
HARGENS COURT REPORTING	DEPOSITIONS	358.00
HARRIS SANITATION & SONS INC	PARK SANITATION	792.00
HARRISON TRUCK CENTERS	PARTS	161.16
HENRY-OLSON FUNERAL HOMES	REMOVAL FEES	2,125.00
HILTON GARDEN INN IOWA CITY	MEETING LODGING	429.00
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	72.50
HOPE HAVEN	CUSTODIAL SERVICES	272.57
HOTSY EQUIPMENT CO.	PARTS	42.41
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HY-VEE ACCOUNTS RECEIVABLE	@ELECTION SUPPLIES	1,022.14
IA WATER WELL ASSOCIATION	DUES	75.00
ICEOO %ALICE RAY	CONFERENCE REGISTRATION	200.00
ILCC	@ELECTION SUPPLIES	120.00
INMAN ELECTRIC CO INC, /ESTHERVILLE TECHNOLOGY	WOLDEN REPAIRS	918.84
IOWA LAKE SALES & SVC.	REPAIRS	41.41
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,083.33
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	2,300.50
IOWA LAKES REGIONAL WATER	@UTILITIES	82.90
IOWA LAW ENFORCEMENT ACADEMY	TRAINING	400.00
IOWA SECRETARY OF STATE	NOTARY RENEWAL	60.00
IOWA STATE UNIV - INTRANS	CONFERENCE REGISTRATION	190.00
IOWA TELECOM - WINDSTREAM	E911 ACCESS	153.42
ISACA - DISTRICT II, ROXANNA MORITZ	SUMMER CONFERENCE	175.00
J & J AG SOLUTIONS, J & J LAND INC	SUPPLIES	36.00
J & J TRAILER SALES	FIRE EXTINGUISHER FILL	35.00
JACOBSON-WESTERGARD & ASSOC IN	DD40 MAIN A OD RECLASS LABOR	728.80
JASA, KEVIN	TREE REMOVAL	550.00
JCL SOLUTIONS - JANITORS CLOSE	@CUSTODIAL	539.90
JOHN DEERE FINANCIAL	PARTS	56.54
JOHNSTON AUTO STORES	REPAIRS	343.21
JURRENS, JOEL	MILEAGE	24.00
KAMINSKI, THEODORE	MILEAGE	20.87
KILR RADIO	ADS	100.00
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KIRKHAM, MICHAEL & ASSOC. INC	@PROFESSIONAL SERVICES	670.98
KOSSUTH COUNTY IA AUDITOR	DD EKPA1 (TRI 84) TAXES COLLECTED	45.00
LEWIS, SUE	MATRON FEES	30.00
MADDEN, ALAN	DD40 MAIN A OD COMMISSIONER	200.00
MAHIN, STEVEN D., S&S BACKHOE SERVICE	DD56 MAIN TILE REPAIR	19,288.41
MAIL SERVICES	AUGUST RENEWAL NOTICES	330.96
MANGOLD ENVIRON. TESTING	WATER SAMPLES	162.00
MANWARREN, JOEY	MOWING	315.00
MARCO (DALLAS)	COPIER	269.25
MARCO (MPLS)	COPIER	121.38
MARTIN CO LIBRARY	ROOM RENTAL	50.00
MAXYIELD COOPERATIVE	GASOHOL	157.21
ME BULBS	LIGHT BULBS	454.50

MEDIACOM	PHONE	1,346.29
MIDAMERICAN ENERGY CO	UTILITIES	13.45
MIDWEST TECHNOLOGY SERVICES	PHONE CHANGES	75.00
MINION, DIANN	INSURANCE REIMBURSEMENT	79.80
MODERN MARKETING INC	SUPPLIES	287.20
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	397.68
MSC - CLASS C SOLUTIONS GROUP	@PARTS	632.73
MYHRE, PAULA	MILEAGE	109.00
NAPA AUTO PARTS ESTHERVILLE	PARTS	558.50
NGT - NEXT GENERATION TECH	BATTERY	24.99
NORTH AMERICAN RESCUE	SUPPLIES	117.73
NORTH CENTRAL REGIONAL EMERGEN	HAZMAT COVERAGE	7,211.40
NORTH IA LUMBER & DESIGN	REPAIRS	13.35
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	70.00
NORTHSTAR ELECTRIC LLC	PARTS	152.22
NWIA PLANNING & DEVELOPMENT CO	@CPR/AED CLASSES	2,080.00
OBRIEN COUNTY IA SHERIFF	SERVICE OF PAPERS	53.00
OLSON, MARK	DD40 MAIN A OD COMMISSIONER	200.00
OLSON, ROSALISE	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION, WESTERN	OFFICE SUPPLIES	261.30
OFFICE/DAVIS/PERK		
OSBAN, TAYLOR	MILEAGE	332.82
PALO ALTO COMMUNITY HEALTH SER	@LEAD GRANT EXPENSE	120.00
PITNEY BOWES INC	@POSTAGE METER LEASE	703.68
POMP'S TIRE SERVICE INC	TIRES	335.00
PRAHM CONSTRUCTION INC	PROJECT OVER JACK CREEK	251,875.17
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	299.50
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	286.50
PRO COOP ESTHERVILLE	FUEL	27.37
PRO COOP POCAHONTAS	ENGINE OIL	31,482.08
PRO-VISION	EQUIPMENT REPLACEMENT	2,751.96
RDI, INC	IT SUPPORT, PROBES, AND SERVICE	1,458.95
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RICOH USA	COPIER MAINTENANCE	144.35
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	275.00
RINGSTED DISPATCH	SEMI ANNUAL PUBLICATION	507.59
RINGSTED LIBRARY	MONTHLY PAYMENT	403.00
RINGSTED PROPERTY, DOUBLE R ENTERPRISES LLC	GA RENT	250.00
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	389.96
RIVER VALLEY TELECOMMUNICATION	UTILITIES	668.34
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	200.00
RUSSELL, RHONDA	MILEAGE	220.00
S & R AUTO AND TIRE, INC	TIRE REPAIR	1,172.73
SANOFI PASTEUR INC	VACCINES	1,034.90
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	328.52
SCHUMACHER ELEVATOR CO.	ELEVATOR MAINTENANCE	165.36
SECURE BENEFITS	FLEX BENEFIT PROGRAM	1,849.48
SHERBURNE CO SHERIFF	SERVICE OF PAPERS	114.10
SHOPKO	SUPPLIES	57.79
STALLS FARM & HOME	PARTS	840.68
STAPLES CREDIT PLAN	OFFICE SUPPLIES	5.85
STAR LEASING LLC	COPIER	118.67
STARNET - RIVER VALLEY TEL CO	E911 ACCESS	69.00
STATE HYGIENIC LAB - ACCTS RE	WATER TESTING	373.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	254.74
SUNSET LAW ENFORCEMENT LTD	AMMUNITION	440.04
TERRIL TELEPHONE CO.	E911 ACCESS	6.70
TEXAS REFINERY CORP.	TIRESEAL	172.90

THAEMLITZ, FRED	HAND TOOLS	301.98
TIETJE, DEBORAH	MILEAGE	43.00
TIMEKEEPING SYSTEMS INC	SUPPORT RENEWAL	295.00
TPA NATIONAL HEADQUARTERS	GRANT EXPENSES	115.61
TREAT AMERICA FOOD SERVICES	TRAINING MEALS	100.56
TROPICAL VALLEY FISH & PETS	NATURALIST SUPPLIES	40.52
TROTTER, SAVANNA	MILEAGE AND EXPENSES	135.04
UKASICK, DAWN	MILEAGE	10.00
ULINE	DESK	442.74
VERIZON WIRELESS	EMA ROUTER	1,461.11
VOETMAN, JUDY	WELL REBATE	500.00
WATSON & RYAN PLC	Legal Services - PAAB	1,875.00
WATT, PAT	MATRON FEES	75.00
WELLS FARGO, ELITE CARD PAYMENT CENTER	EXPENSES	618.82
WESTERN IOWA TOURISM REGION	FY19 MATCHING FUNDS	500.00
WESTLAW/THOMSON REUTERS	WESTLAW	528.66
WINDSTREAM	PHONE	5.63
WINDSTREAM	PHONE	113.14
WINDSTREAM ENTERPRISE	CRISIS LINE	18.52
WOLDRUFF, LINDA	MILEAGE	28.50
WOLTERS KLUWER HEALTH	SUBSCRIPTION	98.00
ZEMAN, SUE	MOWING	250.00
ZIEGLER INC.	@PARTS	3,121.97
	GRAND TOTAL	563,428.21

It was moved by Schumacher, seconded by Pluth, to approve the following Joint Drainage bills:

1. ED# 3 (Emmet Dickinson Counties) Jacobson-Westergard & Associates for \$840.00 for professional services work on the preliminary engineering report.
2. ECD#61 (Emmet, Clay & Dickinson Counties) for \$9,997.20 for work on reclassification and July engineering services in the amount of \$8,617.00 and for July for construction administration and inspections on Branch 61 in the amount of \$1,380.20 totaling the \$9,997.20

All ayes, motion carried.

At 9:30 a.m., Board Chair Juhl called to order the public hearing for Summit Farms LLC (Jack Creek 26 Site). This finisher site will have a capacity of 4,999 head. Kent Krause from Pinnacle reviewed the matrix scoring with the Board with the total matrix points for the site being 495. Supervisor Pluth asked what the facility plans on doing with the dead animals. This facility will utilize rendering pickup. Discussion was held regarding alternatives including the possibility of composting and incineration. Krause indicated that the mortality rate is approximately 2% over a period of 6 months for this type of facility. So approximately 100 over the course of the 6 months. Pluth mentioned that ultimately producers need to take responsibility for the mortality issue and address it. Pluth said that he would have to vote no today because he would like to see the producers accountable. Krause shared that he was just made aware that Central Bi-Products was pulling back territory a few weeks ago. He will share with the producer the Board concerns and get back to the Board. Schumacher mentioned that even if the Board would vote no, this facility would still go forward and he doesn't feel that the public is aware of this issue. It was moved by Pluth, seconded by Hash, to close the public hearing. All ayes, motion carried. A motion was made by Schumacher, seconded by Hash, to recommend the matrix with a score of 495 and forward it to the DNR. Roll call vote: Pluth – No, Hash – No, Schumacher – No, Juhl – No. Motion denied. Schumacher will draft a letter to the DNR

It was presented to Board for approval from control county, Dickinson, to approve the Commissioners appointed for joint drainage district ECD#61 (Emmet, Clay & Dickinson Counties) to be Melvin Wernimont, Doug Pringnitz and Engineer, Richard Hopper from Jacobson-Westergard & Associates. It was moved by Pluth, seconded by Hash, to approve the appointment. All ayes, motion carried.

Motion by Schumacher, seconded by Hash to postpone setting the public hearing date for a new confinement construction for the Jack Creek 17 site, located in the NW ¼ of the NE ¼ of Section 17, Twp 98 N, Range 32-Jack Creek Township. All ayes, motion carried.

Waterline quotes for the east side of the courthouse were opened and came in as follows:

Valley Contracting bid - \$23,188

Alig Backhoe & Construction bid - \$22,260

Motion by Pluth, seconded by Schumacher to accept the low bid. All ayes, motion carried.

Walter Davis-Oeth, Emmet County Engineer:

Engineer Davis-Oeth presented three utility permits for approval:

1. Iowa Lakes Electric for an underground cable, bored, and cased in continuous PVC conduit under 370th Avenue at approximately 1,275' north of 270th Street. Boring will be east to west from ROW to ROW at a minimum depth of 48" with no new above ground features. The cable will be at a nominal 7200 volts. The purpose of construction is to provide serve to a rural water storage tank. General location is T-98-N and R-34W, Twelve Mile Lake Township, sections 33 and 34. Motion by Hash, seconded by Pluth to approve the permit. All ayes, motion carried.
2. Iowa Lakes Regional Water to install a 1 1/2" water service by directional boring under 445th Avenue (N40) going east & west (Section 26 in T99N, R33W, Center Township from private to private property. Minimum bury depth of 5 1/2 feet. For service to 1926 445th Avenue, Estherville, IA. Motion by Pluth, seconded by Schumacher to approve the permit. All ayes, motion carried.
3. Iowa Lakes Regional Water to install a 3 inch SDR 17 Class 250 by directional boring under 250th Street on the east side of 350th Avenue (Section 29 in T98N, R34W, Twelve Mile Lake Township to Section 20 in T98N, 34W, Twelve Mile Lake Township) from north to south from private property to private property. Minimum bury depth of 5 1/2 feet. Motion by Hash, seconded by Pluth to approve the permit. All ayes, motion carried.

Davis-Oeth informed the Board of a resignation effective Thursday of an equipment operator. At this time, he will not replace this employee.

Davis-Oeth presented a Procurement Policy for Secondary Roads to the Board. This policy would need to be in place in order for Emmet County to receive federal funding including FEMA disaster dollars. Motion to postpone this until next week in order to give County Attorney Doug Hansen time to comment on the policy by Pluth, seconded by Schumacher. All ayes, motion carried.

Davis-Oeth discussed an Emergency Medical Leave Policy that he is presently working on for Secondary Roads. In this policy, secondary roads employees could donate vacation time voluntarily and unanimously to a co-worker in need who has made application and met the requirements of the policy. Comp time and sick time could not be donated under this policy. A maximum of 40 hours donated per employee could be donated. An hour being an hour regardless of the rate of pay. The policy is a work in progress and will be brought to the Board for approval at a later time. County Attorney Hanson has reviewed and made suggestions that will be incorporated.

Davis-Oeth reported that the bridge projects are moving forward and Neppel Bridge dirt work will start shortly. The N52 project has had a sub base material availability issue. However, he has hopes that the projects could be completed by harvest time. Strength tests came back well above requirements.

The Board reviewed the Manure Management Forms (MMP) for the following:

Farm 254-Morlins, Facility ID #68548; Schnell Custom Feeding, Facility ID#59017; and PI 292 Finisher, Facility ID #65426.

The Board also received five Notices of Intent to Issue a permit for the following sites:

Jack Creek Livestock Site, Facility ID#68438; Denmark 32 Site, Facility ID #70337; Olson's Swine Care Site, Facility ID #70131 and for Robbin & Dylan Celander, Facility ID #70339.

Also received from the DNR for Board's review was the first Supplement to Construction Permit CP-A2018-064 for the Hypoint Site, Facility ID #70098, notifying the change of the concrete circular pit to 14' deep instead of the approved 12' deep circular pit. The new circular pit dimensions are now (150' x 14')

A motion was made by Schumacher, seconded by Hash, to adjourn the meeting at 11:10 a.m. All ayes, motion carried.

Amy M. Sathoff, Auditor

Bev Juhl, Chair