

Approved Minutes Emmet County Board of Supervisor Minutes  
 May 8, 2018  
 Regular Meeting  
 Board Room, Courthouse

Present: Bev Juhl, Chair  
 John Pluth, Vice-Chair  
 Jeff Quastad  
 Roger Hash  
 Tim Schumacher

Absent:

Juhl, Chair, called the meeting to order. Motion was made by Quastad, seconded by Pluth, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried. It was moved by Quastad, seconded by Pluth to approve the drainage minutes from the April 30, 2018 joint board meeting for ED#3. All ayes, motion carried.

During public forum, Juhl stated that Gene Haukoos had requested to use the courthouse lawn for the Avenue of Flags to display their flags as part of the Vietnam Moving Wall Program from June 21, 2018 – June 24, 2018. The Board voiced their approval for Haukoos' request.

It was moved by Schumacher, seconded by Hash, to approve the County's claims as listed in the claims register. All ayes, motion carried.

**Gross Pay 2018 April**

Total Gross Payroll	\$410,273.43
County Share IPERS	\$26,378.41
County Share FICA	\$16,985.83
County Share Medicare	\$3,972.50
County Share Health Ins.	\$69,055.18

**Claims Paid Prior to 05/08/2018**

DATE	VENDOR	PURPOSE	AMOUNT
4/13	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$72,641.88
4/13	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$5,321.40
4/13	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$2,000.98
4/27	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$1,558.39
4/27	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$9,814.74
4/27	ST LOUIS MN COUNTY SHERIFF	SERVICE OF PAPERS	\$110.00
5/4	SCOTT COUNTY SHERIFF	SERVICE OF PAPERS	\$70.00

**TOTAL \$91,517.39**

VENDOR	DESCRIPTION	AMOUNT
A & A SEAMLESS RAIN GUTTER	RAIN GUTTERS	1,544.00
A & M LAUNDRY INC	LAUNDRY SERVICES	116.54
ABEL, RUDOLF A D	GA RENT	1,992.00
ACE HARDWARE	BUILDING REPAIRS	246.90
ADAMS, DARRIN	QUALIFICATIONS	100.00
ADAMS, LOREN "TEX"	MILEAGE	78.48
ADVANCED SYSTEMS INC (WATERLOO	COPIER MAINTENANCE CONTRACT	332.02
ALLIANT ENERGY	ARMSTRONG REPEATER	1,442.57
ALLIED 100, LLC	BIO GRANT	9,505.51
ANDERSON, COLLEEN	POSTAGE FEES	24.70
ANDERSON, ERIC	EQUIPMENT AND UNIFORMS	419.69
ANDERSON, JIM	SNOW REMOVAL	330.00

ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	330.00
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	LEGAL PUBLICATION	699.58
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	FUSE AND GASOLINE	53.99
AVERA HOLY FAMILY HEALTH	VACCINES AND SUPPLIES	671.92
BCN TELECOM	BCN LONG DISTANCE	110.59
BEHREND, EMILY	TRANSPORT FEES	51.25
BISHOP, JAMES	PART REIMBURSEMENT	104.75
BLACK HILLS ENERGY	NATURAL GAS	2,522.79
BLAIR, BRANDON	SNOW REMOVAL	70.00
BLANCO, YESENIA	INTERPRETER	419.49
BOMGAARS SUPPLY	DIESEL NOZZLES	127.48
BUSINESS CARD	EXPENSES	881.30
BUSINESS FORMS & SYSTEMS	OFFICE SUPPLIES	456.25
CAASA	CRISIS LINE REIMBURSEMENT	332.35
CALHOUN-BURNS AND ASSOC INC	PROF SERVICES	341.00
CDW GOVERNMENT INC	OFFICE SUPPLIES	5.20
CENTRAL IA DISTRIBUTING INC	CUSTODIAL SUPPLIES	2,489.90
CENTURYLINK	TELEPHONE GRUVER SHED	552.47
CENTURYLINK	PHONE	33.62
CHRESTIANSEN, SHERYL	POLL BOOK TRAINING	23.75
CINTAS	FIRST AID SUPPLIES	89.65
CITY DIRECTORY INC	AD	142.00
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,291.67
CITY OF ESTHERVILLE	GA UTILITIES	6,291.40
CITY OF RINGSTED	WATER SEWER GARBAGE	29.50
CITY OF WALLINGFORD	UTILITIES	35.75
CLARK, NANCY B	POLL BOOK TRAINING	23.75
CLYMER, JANICE	POLL BOOK TRAINING	23.75
COMPASS MINERALS AMERICA INC	BULK COARSE LA-HWY	7,239.40
COMPUTER CENTRAL LLC	OFFICE SUPPLIES	17.99
COST ADVISORY SERVICES INC	FY19 COST ALLOCATION PLAN	4,125.00
COUNSEL OFFICE & DOCUMENT	Copies - RICOH	348.58
COUNTY SOCIAL SERVICES	FY18 2ND 1/2 LEVY REQUEST	162,067.71
COURT REPORTERS OF IOWA	DEPOSITIONS	334.00
DATASPEC INC	PROGRAM FEE	449.00
DEVEREAUX, AIMEE	MILEAGE AND EXPENSES	606.10
DIAMOND MOWERS INC	PARTS FOR EQUIP 0501	126.35
DOLLAR GENERAL CHARGES SALES M	INCENTIVES	14.10
DON'S TRUCK SALES INC.	MISC PARTS	614.17
DUITSMAN PLUMBING & HEATING	REPAIRS	122.55
EDISPATCHES, PENGUIN MANAGEMENT INC	E DISPATCH FEES	3,516.00
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
ELECTION SYSTEMS & SOFTWARE IN	EQUIPMENT MAINTENANCE PARTS	8,138.48
EMMET CO ENGINEER	Fuel	3,110.15
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	3,875.00
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	1,531.86
EMMET CO TREASURER	POSTAGE	620.17
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	3,826.76
ENGLAND, ROGER	SAFETY EQUIPMENT REIMBURSEMENT	160.49
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	162.18
ERICKSON, MICHELE	POLL BOOK TRAINING	23.75
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE DRUG	UPS CHARGES	140.43
ESTHERVILLE HOTEL AND SUITES	ROOMS	202.58
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,173.08

ESTHERVILLE NEWS AND SPIRIT	BOS MEETING 3-5-2018	694.12
ESTHERVILLE PAINT AND	SUPPLIES	149.49
ESTHERVILLE PRINTING CO	ELECTION SUPPLIES	949.16
ESTRADA, VALERIE	INTERPRETER	92.00
EWEN, ALEX	CELL PHONE REIMB	20.00
EXECUTIVE TECHNOLOGIES, INC	COPIER	652.71
EXECUTIVE TECHNOLOGIES, SIOUX CITY	COPIER	123.57
FAREWAY STORES	OFFICE SUPPLIES	55.91
FARM & HOME PUBLISHERS	PLAT BOOKS	770.00
FBT SAWMILL & LUMBER LLP	LUMBER FOR SEMI TRAILER	280.00
FREDERICKSEN, TRAVIS	CELL PHONE REIMB	20.00
GCR TIRE CENTERS	LAWN MOWER TIRES	91.12
GOV CONNECTION, INC.	COMPUTER	1,592.84
GRIESE, DELORES	POLL BOOK TRAINING	23.75
HAASE, BECKY	POLL BOOK TRAINING	23.75
HANSEN, DOUGLAS	CELL PHONE REIMBURSEMENT	20.00
HARRISON TRUCK CENTERS	PARTS AND LABOR	375.05
HENRY-OLSON FUNERAL HOMES	FUNERAL	2,000.00
HOFFMEYER, MARY ANN	POLL BOOK TRAINING	23.75
HOLIDAY INN EXPRESS & SUITES	EDUCATION	732.48
HOLIDAY INN-DES MOINES AIRPORT	MEETING LODGING	665.28
HOME IMPROVEMENT CENTER	BATTERIES, TOOLS, SUNDRIES	78.44
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	156.80
HOPE HAVEN	CUSTODIAL SERVICES	271.80
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HY-VEE ACCOUNTS RECEIVABLE	JAIL FOOD	1,340.83
INGEBRIGTSON, JOHN	PART FOR EQUIP 0501	905.00
INLAND TRUCK PARTS & SERVICE	PARTS	1,427.11
INMAN ELECTRIC CO INC, /ESTHERVILLE TECHNOLOGY	RETURN SHIPPING	23.63
IOWA DEPARTMENT OF PUBLIC SAFE	IOWA SYSTEM USER FEES	1,584.00
IOWA DEPT OF NATURAL RESOURCES	5-YR PERMIT EGELAND PIT	700.00
IOWA LAKES ELECTRIC COOP	UTILITIES	1,303.27
IOWA LAKES REGIONAL WATER	GRUVER SHED UTILITIES	190.25
IOWA PRISON INDUSTRIES	NUMBERS FOR SIGNS	45.00
IOWA SECRETARY OF STATE	ELECTION SUPPLIES	98.53
IOWA STATE MEDICAL EXAMINER	AUTOPSY	1,673.00
ISACA - DISTRICT II, ROXANNA MORITZ	FY18 ISACA DIST II DUES	225.00
ISACA TREASURER-ROXANNA MORITZ, SCOTT COUNTY AUDITOR	ELECTION TRAINING	150.00
ISSDA FINANCIAL ADMINISTRATOR	REGISTRATION	250.00
J & J TRAILER SALES	WELDING SUPPLIES	61.90
JACK'S LUMBER INC	PLEXIGLASS ARMSTRONG	1.60
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	354.25
JENSEN, MICHELLE	POLL BOOK TRAINING	22.50
JOHN DEERE FINANCIAL	PARTS	2,546.35
JOHNSTON AUTO STORES	PARTS	524.83
JURRENS, VICKIE	OFFICE SUPPLIES	5.75
K & H CO-OP OIL CO.	LP FUEL	1,104.84
KAMINSKI, THEODORE	MILEAGE	20.87
KCN - KC NIELSEN LTD	GROUNDS	60.61
KELTEK INCORPORATED	SUPPLIES	113.33
KIRCHNER, LARRY	CELL REIMB	20.00
KIRKHAM, MICHAEL & ASSOC. INC	PROF SERVICES	3,705.21
KRUMWIEDE, LEANN	POLL BOOK TRAINING	23.75
MAIL SERVICES	MAY RENEWAL NOTICES	338.34
MAINSTAY SYSTEMS INC.	IOWA SYSTEM MAINTENANCE	237.00
MANGOLD ENVIRON. TESTING	WATER SAMPLES	13.00
MARCO (DALLAS)	COPIER	282.47
MARCO (MPLS)	COPIER	121.95

MARLIN, CHARLES	POLL BOOK TRAINING	23.75
MAXYIELD COOPERATIVE	DIESEL	28,566.64
MEDIACOM	PHONE AND INTERNET	1,362.86
MERRILL, JEFFREY	MEETING EXPENSES	511.12
MIDAMERICAN ENERGY CO	NATURAL GAS	105.03
MINION, DIANN	MILEAGE	193.50
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	280.18
MOTOR INN OF SPIRIT LAKE	PART	30.08
MYHRE, PAULA	MILEAGE	91.35
NAPA AUTO PARTS ESTHERVILLE	PARTS	283.15
NEWLIN, MARLA	POLL BOOK TRAINING	22.50
NORTH IA LUMBER & DESIGN	SUPPLIES	110.94
NORTHERN SAFETY CO INC	RUBBER GLOVES	60.00
NORTHSTAR ELECTRIC LLC	REPAIRS	289.11
NWIA PLANNING & DEVELOPMENT CO	CONTINUING EDUCATION	180.00
OFFICE ELEMENTS/IA OFFICE SUPP	Office Supplies	164.62
OLSON, ROSALISE	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION, WESTERN OFFICE/DAVIS/PERK	Office Equipment	914.35
OSBAN, TAYLOR	TRIAL MILEAGE	243.90
PETERSEN, GAYLE	POLL BOOK TRAINING	23.75
PETERSON, PAUL	SAND	511.06
PITNEY BOWES INC	POSTAGE METER LEASE	703.68
POWER PLAN	SUPPLIES	318.00
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	20.00
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	380.00
PRO COOP ESTHERVILLE	GAS	50.92
Q CUSTOM DESIGNS	SHIRTS	24.00
RAMOS, PATRICIA	INTERPRETER	92.86
RDI, INC	IT SUPPORT	1,355.25
REED, JOANN	EXPENSES	68.40
REZAC, JOAN	POLL BOOK TRAINING	22.50
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RICOH USA	COPIER	128.84
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	275.00
RINGSTED DISPATCH	LEGAL PUBLICATION	332.07
RINGSTED LIBRARY	MONTHLY PAYMENT	390.92
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	393.28
RIVER VALLEY TELECOMMUNICATION	INTERNET	704.72
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	200.25
S & R AUTO AND TIRE, INC	MAINTENANCE	50.75
SABBY, WANDA	POLL BOOK TRAINING	23.75
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	195.50
SCHACHERER, CARMEN	POLL BOOK TRAINING	23.75
SCHOUTEN, DON	POLL BOOK TRAINING	22.50
SCHUMACHER, TIMOTHY	APRIL MILEAGE	64.80
SECURE BENEFITS	CONSULTING FEE	1,000.00
SECURE SHRED SOLUTIONS, LLC	SHREDDING~	48.00
SEMRAD, PEGGY	POLL BOOK TRAINING	22.50
SHOPKO	INCENTIVES	136.29
SLEUTH SYSTEMS	SLEUTH SUPPORT	7,285.00
STALLS FARM & HOME	SUPPLIES	772.80
STAPLES CREDIT PLAN	PARTS FOR FAX OFFICE SUPPLIES	91.28
STAR LEASING LLC	COPIER	118.68
STARNET - RIVER VALLEY TEL CO	WEB HOSTING	35.00
STATE HYGIENIC LAB - ACCTS RE	WATER TESTING	64.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	56.78
SWIFT AIR INC	JAIL REPAIRS	747.13

TERRIL TELEPHONE CO.	E911 LINE FEES	6.73
TEXAS REFINERY CORP.	FUEL ADDITIVE AND STABILIZER	2,232.45
TIDMORE FLAGS	FLAGS	112.85
TIETJE, DEBORAH	EXPENSES	1,314.04
TROPICAL VALLEY FISH & PETS	NATURALIST SUPPLIES	48.99
TYLER TECHNOLOGIES	MAINTENANCE	23,389.42
U.S. POSTAL SERVICE (POSTAGE B	PREPAID POSTAGE	2,000.00
UKASICK, DAWN	MILEAGE	18.90
UNION PACIFIC RAILROAD CO	FLASHING LIGHTS	11,204.66
UPPER DES MOINES OPPORTUNITY	FY18 4TH QTR ALLOCATION~	3,744.25
VERIZON WIRELESS	AIR CARDS	1,192.23
WATSON & RYAN PLC	Legal Services - PAAB	562.50
WELLS FARGO, ELITE CARD PAYMENT CENTER	EXPENSES	1,111.27
WESTLAW/THOMSON REUTERS	WESTLAW	528.66
WINDSTREAM	LONG DISTANCE	11.80
WINDSTREAM	PHONE SERVICE	264.12
WOLDRUFF, LINDA	CELL PHONE REIMBURSEMENT	122.60
WOODBURY CO IA AUDITOR	JUDICIAL SPACE APPORTIONING	602.76
WOODWARD YOUTH CORPORATION	SHELTER CARE~	653.10
ZERKE, VICKI	MILEAGE	8.55
ZIEGLER INC.	PARTS	2,310.22
	GRAND TOTAL	370,191.82

It was moved by Quastad, seconded by Schumacher, to approve the drainage claims as listed. All ayes, motion carried.

The Board received a joint drainage claim for \$7,427.90, payable to Jacobson-Westergard for ECD #61 (Emmet, Clay & Dickinson) Counties. The bill is for April Engineering services on the reclassification and Branch 61 cleanout. It was moved by Hash, seconded by Quastad, to sign the joint claim and return to control county, Dickinson, for payment. All ayes, motion carried.

At 9:30 a.m., the public hearing on the FY2018 budget amendment was called to order by Chair Juhl. Amy M. Sathoff, Auditor, explained the amendment to the Board. The amendment will be for \$37,500 for Service Area 1 for Public Safety & Legal Services to amend the District Court budget for costs incurred for court ordered shelter care and detention services that were higher than expected for FY 2018. Juhl asked if there were any comments from the public. Mike Tiedemann made a statement about the old Ringsted School (that was torn down) and could we have utilized that school building for this type of service? It was moved by Pluth, seconded by Schumacher, to close the public hearing. All ayes, motion carried. It was moved by Schumacher, seconded by Hash, to approve the FY2018 Budget amendment for Service Area 1 to amend the District Court budget for \$37,500. Roll call vote was taken: Ayes, Schumacher, Hash, Quastad, Pluth and Juhl. Nays: None. All ayes, motion carried.

It was moved by Pluth, seconded by Hash, to approve and have Board Chair sign the SHIELD contract, between Northwest Iowa Planning & Development Commission and Emmet County. All ayes, motion carried.

Walter Davis-Oeth, Emmet County Engineer, presented a utility permit for Century Link. This permit is for trenching for fiber optics around the Estherville area to provide services to residents. It was moved by Pluth, seconded by Hash, to approve the utility permit for Century Link, at the recommendation of the Engineer. All ayes, motion carried.

Davis-Oeth updated the Board on the bridge projects and roads.

The Board set the second public hearing date for the Meyer 5 site (Applicant name: Pitchfork Ag, LLC), located in the SW SE in Township 13-98-31, Denmark Township. This hearing was previously scheduled for May 1, but Pinnacle was granted a 30-day extension from the DNR, so that hearing was postponed. It was moved by Quastad, seconded by Hash to the set the public hearing date for May 29, at 9:30 a.m., for the Meyer 5 site. All ayes, motion carried.

The Board reviewed the Manure Management Form (MMP) for:

New Fashion Pork, Facility Name Farm 234-Knutson, Facility ID #68089 and  
BWT LLLP, Facility Name Farm 267- Origer East #69230.

A motion was made by Quastad, seconded by Schumacher, to adjourn the meeting at 10:22 a.m. All ayes, motion carried.