

Approved Minutes Emmet County Board of Supervisor Minutes
March 13, 2018
Regular Meeting
Board Room, Courthouse

Present: Bev Juhl, Chair
John Pluth, Vice-Chair
Jeff Quastad
Roger Hash
Tim Schumacher

Absent:

Juhl, Chair, called the meeting to order. Motion was made by Pluth, seconded by Quastad, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

No one was present for public forum.

Engineer, Davis-Oeth, stated he would like to act on the mowing quotes that were discussed at a previous meeting. People have now turned in their insurance liability forms. The quotes awarded are as follows:

Joey Manwarren	Wallingford Shop- \$35	Estherville Shop-\$30	Gruver Shop-\$30
Gaylen & Susan Zeman	Armstrong Shop-\$26	Ringsted Shop-\$24	

It was moved by Hash, seconded by Quastad, to approve the mowing quotes as listed above. All ayes, motion carried.

Davis-Oeth also presented the IA DOT Budget for FY2019. It was moved by Pluth, seconded by Schumacher, to approve the FY2019 IA DOT Budget. All ayes, motion carried.

Engineer discussed the progress and the work being done on the Emmet Hill Bridge. He discussed future upcoming projects to be considered within the Five-Year Construction Plan that he will present today.

Walter Davis-Oeth, Emmet County Engineer, presented for adoption Resolution #2018-7 for the FY2019 Five Year Construction Program. It was moved by Schumacher, seconded by Hash, to adopt Resolution #2018-7. Roll call vote taken: Ayes: Schumacher, Hash, Quastad, Pluth & Juhl. Nays: None All ayes, motion carried. This Resolution can be viewed in the Auditor's Office, or Engineer's Office at the courthouse. The Resolution can also be viewed on the County's website.

Lexie Ruter, Estherville Chamber Director, Lyle Hevern, Emmet County Economic Development Director, Penny Clayton, Estherville City Administrator, Tena Hanson and Michele Ingvall came before the Board to ask for permission for bike road route signs for Emmet County's possible bike trail routes. Also, present at the meeting were Doug Hansen, Emmet County Attorney and Emmet County's Engineer, Walter Davis-Oeth. The committee members presented information for three individual bike routes on our County's roads. Ruter stated that Davis-Oeth, Engineer, has been a huge help with the budgeted amount and the signage that they would possibly need. She stated that most of the expense would come from the signs and putting them up. She stated that right now, they are working with everyone to get the proper permissions. Engineer Davis-Oeth's perspective on the proposed trails would be the liability issue, if any, and his office paying special attention to the road conditions. He reiterated that if we do designate a bike route, we have to make sure road surfaces are appropriate for bike traffic. He stated bicyclists have a right to the road also.

Doug Hansen, Emmet County Attorney, spoke after Chair Juhl asked the question of does this put more liability on the County. Hansen stated that he was just approached on this issue yesterday, and would like more time to research this. He stated that it might be a good thing to check with our liability insurance representative for the County.

Quastad asked about putting a disclaimer on each sign about the County not being held responsible. Hansen will research this whole situation and get back to the Board.

Juhl asked the question of who would pay for the \$4,070 quote. Reuter stated that if the County wanted to pay for the equipment cost and labor of putting the posts and signs up, that would be appreciated. Hevern, then made a request to the Board of Supervisors asking to use LOSST (Local Option Sales and Services Tax) funds to pay for the \$4,070 proposed project. He stated it would be a nice way for the County to get involved.

Ingvall stated that we have a goal to get on Dickinson County's map. Dickinson County agreed that if Emmet's bike trail proposal passed, they would print Emmet County's bike trails on their maps. Reuter said the Estherville Chamber would also make and have maps available here in town of our own County's trails, if bike trails are passed.

Until the Board gets more information from Attorney Hansen, they will table this discussion. Hansen stated he will have the research completed by next Tuesday and will be on next Tuesday's Agenda (March 20, 2018).

It was moved by Schumacher, seconded by Hash, to approve the County's claims as listed in the claims register. All ayes, motion carried.

It was moved by Quastad, seconded by Pluth, to approve the drainage claims as listed. All ayes, motion carried.

Gross Pay 2018 February

Total Gross Payroll	\$408,325.44
County Share IPERS	\$25,835.70
County Share FICA	\$16,805.04
County Share Medicare	\$3,930.21
County Share Health Ins.	\$70,553.66

**Claims Paid Prior to
03/13/2018**

VENDOR	PURPOSE	AMOUNT
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$249.52
EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$75,205.88
IOWA NARCOTICS OFFICERS ASSOC	CONFERENCE AND MEMEBERSHIP FEE	\$225.00
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$2,009.37
SECURE BENEFIT SYSTEMS	CONSULTING FEE	\$1,000.00
POSTMASTER	ANNUAL MAINTENANCE FEE	\$690.00
	TOTAL	\$79,379.77

VENDOR	PURPOSE	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICE	114.89
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	ANNEX REPAIRS	505.27
ADAMS, LOREN "TEX"	MILEAGE	19.62
ADVANCED SYSTEMS INC (DALLAS)	COPIER	207.04
ADVANCED SYSTEMS INC (WATERLOO	COPIER	445.48
ADVENTURELAND	WORKSHOP LODGING	215.04
AHLERS & COONEY P.C.	PROFESSIONAL SERVICES	110.00
ALLIANT ENERGY	ARMSTRONG REPEATER	1,760.09
ANDERSON, JIM	ANNEX SNOW REMOVAL	275.00
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	330.00
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	Subscription	809.84
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
AT & T	PHONE FEES	42.71
AVERA HOLY FAMILY HEALTH	TESTING	509.86
AVERA MED GROUP ESTHERVILLE	PRE ACADEMY PHYSICAL	95.00
BCN TELECOM	BCN LONG DISTANCE	115.87
BISHOP, JIM	EXPENSE REIMBURSEMENT	160.49
BLACK HAWK COUNTY SHERIFF	SERVICE OF PAPERS	36.06
BLACK HILLS ENERGY	UTILITIES	4,292.71
BLAIR, BRANDON	ANNEX SNOW REMOVAL	205.00
BLANCO, YESENIA	INTERPRETER	140.00
BOB BARKER COMPANY INC	SUPPLIES	112.90
BOMGAARS SUPPLY	SUPPLIES	501.98
BROWN'S HEAVY EQUIP INC	PARTS	438.40
BUDACH, ROXANNE	MEETING MILEAGE	171.00
BUSINESS CARD	EXPENSES	910.69
C & G MANUFACTURING LLC	PARTS	47.22
CAASA	MONTHLY PAYMENT	250.00
CENTER TIRE	TIRES AND SERVICE	1,029.99

CENTURYLINK	712-F25-0057-118 - E911	506.97
CENTURYLINK	TELEPHONE	
CITY OF ARMSTRONG	CONSERVATION PHONE	33.54
CITY OF ESTHERVILLE	UTILITIES	129.19
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,291.67
CITY OF ESTHERVILLE	UTILITIES	5,877.33
CITY OF RINGSTED	UTILITIES	55.50
CITY OF WALLINGFORD	UTILITIES	38.89
CLAY COUNTY SHERIFF DEPT	SERVICE OF PAPERS	140.50
COFFMAN'S LOCKSMITH SHOP	PARTS	128.01
COMPUTER ZONE INC	2 NOTEBOOKS AND SOFTWARE	2,136.00
COUNSEL OFFICE & DOCUMENT	COPIER	239.37
COURT REPORTERS OF IOWA	DEPOSITIONS	886.35
CREECH MD, JAMES	MEDICAL EXAMINER - 3 CASES	600.00
CRYSTEEL TRUCK EQUIPMENT INC	PARTS	2,625.32
DAN'S REPAIR	REPAIRS	14.00
DEVEREAUX, AIMEE	EXPENSES	475.85
DOUGLAS COUNTY SHERIFF	SERVICE OF PAPERS	50.00
DRAIN PRO OF NW IOWA LLC	BUILDING REPAIRS	220.00
DUITSMAN PLUMBING & HEATING	REPAIRS	4,086.07
EGELAND, TOM	CELL PHONE REIMBURSEMENT	46.10
EMMET CO AUDITOR	PLAT BOOK	25.00
EMMET CO ENGINEER	FUEL	2,795.25
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	3,875.00
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	2,251.56
EMMET CO TREASURER	POSTAGE	1,013.49
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	277.76
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE DRUG	POSTAGE	552.42
ESTHERVILLE HOTEL AND SUITES	WITNESS LODGING	540.96
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,173.08
ESTHERVILLE NEWS AND SPIRIT	SUBSCRIPTION	69.00
ESTHERVILLE PRINTING CO	PRINTING	789.35
EWEN, ALEX	CELL PHONE AND EXPENSES	250.38
FAREWAY STORES	JAIL FOOD	321.31
FARM & HOME PUBLISHERS	JACKSON PLAT BOOK	53.90
FLEETPRIDE	PARTS	1,050.15
FONSECA, CELINA	INTERPRETATION	12.00
FORCE AMERICA DISTRIBUTING LLC	PARTS	119.74
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GATEWAY HOTEL & CONFERENCE CEN	MEETING LODGING	443.52
GCR TIRE CENTERS	TIRES	31.50
GRUVER FIRE DEPARTMENT	IMPROVEMENTS - LOSST FUNDS	10,645.00
HANSEN, DOUG	CELL PHONE REIMBURSEMENT	20.00
HEARTLAND SECURITY SERVICES	MONTHLY PAYMENT	62.85
HENRY-OLSON FUNERAL HOMES	FUNERAL	2,000.00
HILTON GARDEN INN	MEETING LODGING	127.68
HOLIDAY EXPRESS	AIR HOSE	10.00
HOME IMPROVEMENT CENTER	SUPPLIES	90.13
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	92.90
HOPE HAVEN	CUSTODIAL SERVICES	160.09
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	56.00
HY-VEE ACCOUNTS RECEIVABLE	OFFICE SUPPLIES	1,860.10
INLAND TRUCK PARTS & SERVICE	PARTS	76.12
INMAN ELECTRIC CO INC, /ESTHERVILLE	OFFICE SUPPLIES	63.87
TECHNOLOGY		
IOWA LAKES ELECTRIC COOP	FLASHING LIGHT SIGNALS	1,281.97
IOWA LAKES REGIONAL WATER	UTILITIES	82.90
IOWA PRISON INDUSTRIES	SIGNS	1,344.86

IOWA SECRETARY OF STATE	NOTARY	30.00
JACK'S LUMBER INC	SHOP SUPPLIES	58.59
JACOBSON-WESTERGARD & ASSOC IN	DD40 RECLASSIFICATION - FEB	815.00
JCL SOLUTIONS - JANITORS CLOSE	WORK	
JOHN PITZER SALES	CUSTODIAL SUPPLIES	701.28
JOHNSTON AUTO STORES	PARTS	64.67
K & H CO-OP OIL CO.	PARTS	342.28
KAMINSKI, THEODORE	FUEL	1,234.17
KILR RADIO	MILEAGE	20.87
KIRCHNER, LARRY	ADS	202.50
KOSSUTH COUNTY IA AUDITOR	CELL PHONE REIMBURSEMENT	20.00
MAIL SERVICES	DD EKPA1 - TRI84 TAXES	552.00
MARCO (DALLAS)	COLLECTED	
MARCO (MPLS)	MARCH RENEWALS	336.75
MAXYIELD COOPERATIVE	COPIER	475.36
MCKEEVER CSR RPR, DEBRA	COPIER	40.83
MCKESSON MEDICAL & SURGICAL	FUEL	32,932.91
MEDIACOM	DEPOSITIONS	291.00
MIDAMERICAN ENERGY CO	VACCINE SUPPLIES	268.97
MIKES GARAGE	TELEPHONE/INTERNET	1,219.37
MINION, DIANN	UTILITIES	246.25
MONROE TRUCK EQUIPMENT INC	REPAIRS	381.78
MOORMAN, MARY	OFFICE SUPPLIES	27.46
MOTOR INN OF ESTHERVILLE	MISC PARTS	446.67
MSC - CLASS C SOLUTIONS GROUP	CELL PHONE REIMBURSEMENT	109.10
MYHRE, PAULA	PARTS	110.00
NACVSO	PARTS	1,482.62
NAPA AUTO PARTS ESTHERVILLE	MILEAGE AND EXPENSES	77.40
NORTH IA LUMBER & DESIGN	CONFERENCE REGISTRATION	300.00
NORTHERN IOWA COMMUNICATIONS	PARTS	724.04
NW DISTRICT ASSESSORS ASSN, % DUANE ZENK -	IMPROVEMENTS	402.33
ASSESSOR	INTERNET FEES	70.00
NWIA PLANNING & DEVELOPMENT CO	Meeting Expenses	300.00
OFFICE ELEMENTS/IA OFFICE SUPP	ZONING SERVICES 7-12/17	191.25
OFFICE OF THE STATE PUBLIC DEF, TREASURER	OFFICE SUPPLIES	506.22
STATE OF IOWA	INDIGENT DEFENSE FUND~	2,638.00
OLSON, ROSALISE	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION, WESTERN	OFFICE SUPPLIES	232.15
OFFICE/DAVIS/PERK	SERVICE OF PAPERS	157.44
OSCEOLA COUNTY SHERIFF	SERVICE OF PAPERS	53.54
PALO ALTO CO IA SHERIFF	EASEMENT	100.00
PERGANDE, VONDA	RENTAL AGREEMENT	142.74
PITNEY BOWES INC	TIRES	5,069.60
POMP'S TIRE SERVICE INC	POSTAGE	184.00
POSTMASTER	CELL PHONE REIMBURSEMENT	20.00
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	167.15
PRESTON, KATHY	GAS	49.46
PRO COOP ESTHERVILLE	FUEL	336.17
PRO COOP POCAHONTAS	UNIFORMS	156.00
Q CUSTOM DESIGNS	IT SUPPORT AND SERVICE	2,098.00
RDI, INC	SUPPLY REIMBURSEMENT	35.00
REED, ASHLEY	JAIL PEST CONTROL	40.00
RICK'S PEST CONTROL	MONTHLY PAYMENT	275.00
RINGSTED AMBULANCE SVC.	Budget Publication	391.93
RINGSTED DISPATCH	MONTHLY PAYMENT	390.92
RINGSTED LIBRARY	MONTHLY PAYMENT	150.00
RINGSTED SENIOR CITIZENS	PHONE	392.05
RINGTEL COMMUNICATIONS	PHONE	671.15
RIVER VALLEY TELECOMMUNICATION		

ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE AND EXPENSES	162.00
S & R AUTO AND TIRE, INC	MAINTENANCE	45.59
SAFELITE FULFILLMENT INC	REPAIRS	390.68
SANOFI PASTEUR INC	VACCINES	677.28
SATHOFF, AMY	MEETING SUPPLIES REIMBURSEMENT	225.47
SCHUMACHER, TIM	MILEAGE	32.40
SHOPKO	JAIL SUPPLIES	85.42
SIOUX SALES CO.	UNIFORMS	243.65
SPENCER MUNICIPAL HOSPITAL	CPR RECERT	373.00
STALLS FARM & HOME	MAINTENANCE	781.56
STAR LEASING LLC	COPIER	118.68
STARNET - RIVER VALLEY TEL CO	INTERNET	69.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	92.19
SUNSET LAW ENFORCEMENT LTD	SUPPLIES	656.75
SWIFT AIR INC	REPAIRS	2,685.50
TERRIL TELEPHONE CO.	LINE FEES	6.79
TEXAS REFINERY CORP.	GREASE	736.00
THAEMLITZ, FRED	TOOLS	55.57
THE SCHNEIDER CORPORATION	Web Services thru 6/30/18	1,125.00
TIETJE, DEB	GENERAL ASSISTANCE REIMBURSEMENT	192.51
TROPICAL VALLEY FISH & PETS	SUPPLIES	15.68
U.S. POSTAL SERVICE (POSTAGE B	PREPAID POSTAGE	600.00
UKASICK, DAWN	MILEAGE AND EXPENSES	27.00
UNIFORM DEN	UNIFORMS	219.36
VERIZON WIRELESS	CELL PHONE	1,228.49
WEAVER LEATHER SHOP	REPAIRS	60.00
WELLS FARGO, ELITE CARD PAYMENT CENTER	EXPENSES	826.99
WESTLAW/THOMSON REUTERS	WESTLAW	528.66
WINDSTREAM	PHONE	36.16
WINDSTREAM	PHONE	254.52
WOLDRUFF, LINDA	CELL PHONE REIMBURSEMENT	112.25
WOODWARD YOUTH CORPORATION	JAN 2018 SHELTER CARE~	2,425.80
ZERKE, VICKI	MILEAGE AND EXPENSES	12.60
ZIEGLER INC.	MOTOR GRADER AND PARTS	314,223.91
	GRAND TOTAL	458,988.08

The Seasons Center appointees issue was tabled until next Tuesday's meeting.

The Board received a joint claim from Dickinson County for joint drainage district ECD#61 Branch 61 (Emmet, Clay & Dickinson). The claim form is for \$9,091.80, payable to Rezac machine Shop in Ringsted, pay Estimate No. 1, for cleaning and repair. It was moved by Quastad, seconded by Schumacher, to have Chair Juhl sign the joint claim and return to control County, Dickinson. All ayes, motion carried.

The Board reviewed the Manure Management Forms (MMP) for:

Clayton Eggers, Facility Name Section 24 Beef LLC Site, Facility ID#65084, located at 2496 450th Ave, Wallingford, IA;

Travis Olson, Travis Olson Finisher #1, Facility ID#58906, located at 3940 125th St, Estherville, IA.

A motion was made by Quastad, seconded by Hash, to adjourn the meeting at 10:12 a.m. All ayes, motion carried.

Colleen Anderson, Assistant to the Auditor

Bev Juhl, Chair