

Unapproved Minutes Emmet County Board of Supervisor Minutes  
January 2, 2018  
Regular Meeting  
Board Room, Courthouse

Present: Bev Juhl, Chair  
John Pluth, Vice-Chair  
Jeff Quastad  
Roger Hash  
Timothy Schumacher

Absent:

Current Chairman, Juhl, called the meeting to order.

No one spoke during the public forum.

Motion was made by Quastad, seconded by Hash, to approve the minutes from the December 19, 2017, meeting; also approving them for publication. All ayes, motion carried.

It was moved by Quastad, seconded by Pluth, to appoint Bev Juhl as Chairperson and John Pluth as Vice-Chairman for the Emmet County Board of Supervisors for the year 2018. All ayes, motion carried. Schumacher stated his appreciation to the other Board members for their past year of service. He stated that we have weathered some issues and we all have some special skills and come up with some creative ideas. Schumacher also stated, I speak well of you, as our Emmet Board members, when talking to others.

Juhl visited with the Board about adopting the Construction Evaluation Resolution for the Master Matrix. Schumacher also visited with the Board sharing his feelings that he thinks this may be the appropriate time of the year to present possible suggestions/ideas to the legislature. We would also involve our citizens in Emmet County to get their views and ideas. We could certainly, as a Board send something to legislature. The motion was made by Schumacher, seconded by Pluth, to adopt the following resolution to participate in the Matrix for 2018. Roll call: Ayes: Schumacher, Hash, Quastad, Pluth & Juhl. Nays: None. Motion carried.

**Resolution #2018-01**  
**Construction Evaluation Resolution**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2018 and January 31, 2019 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EMMET COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:

Date: 1-2-2018

\_\_\_\_\_  
Date 1-2-2018

It was moved by Hash, seconded by Quastad, to adopt Resolution #18-02 Naming Depositories. All ayes, motion carried.

**Resolution #2018-2**  
**Naming Depositories as per Iowa Code Section 12C**

BE IT RESOLVED, that the BOARD OF SUPERVISORS of EMMET COUNTY, IOWA, approves the following list of financial institutions to be depositories of the EMMET COUNTY funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

THE EMMET COUNTY OFFICERS are hereby authorized to deposit the EMMET County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Location	Maximum Balance Under this Resolution
<b>Treasurer:</b>		
NorthStar Bank	Estherville	\$15,000,000.00
BankPlus	Estherville	\$ 4,000,000.00
Northwest Bank	Estherville	\$ 2,000,000.00
IPAIT	Des Moines	\$ 5,500,000.00
Bank Midwest	Armstrong	\$ 2,000,000.00
<b>Recorder:</b>		
NorthStar Bank	Estherville	\$ 70,000.00
<b>Sheriff:</b>		
Employees Credit Union	Estherville	\$ 250,000.00

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 2<sup>nd</sup> day of January 2018.

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 2<sup>nd</sup> day of January, 2018, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect. Dated this 2<sup>nd</sup> day of January 2018.

\_\_\_\_\_  
Chair  
Emmet County Board of Supervisors

Attest:  
\_\_\_\_\_  
Amy M. Sathoff, Emmet County Auditor  
\_\_\_\_\_  
Vickie K. Jurrens, Emmet County Treasurer

The Board made appointments and reappointments to various committees. Motion was made by Pluth, seconded by Schumacher, to approve the appointments to the committees as follows. All ayes, motion.

AREA REGIONAL TRANSIT AUTHORITY (RIDES)	Tim Schumacher
CENTRAL IA JUVENILE DETENTION CENTER	Jeff Quastad, Roger Hash, Alternate
COMMUNITY HOUSING INITIATIVE	Roger Hash
COMPAS POINTE	Bev Juhl & Roger Hash
COUNTY BOARD OF HEALTH December 31 Terms (3 Year Terms)	Gene Haukoos 12/31/2018 Lela Kruse 12/31/2020 Dr. Keith Probst 12/31/2019 Mary Tirevold 12/31/2018 Pam Caboth 12/31/2020
COUNTY CONSERVATION BOARD (5 year terms Jan 1 of each year)	David Enerson, Estherville- 2023 Curt Larson, Estherville- 2020 Greg Matheson, Ringsted- 2019 Phyllis McKean, Armstrong- 2021 Kim Swanson, Dolliver- 2022
COUNTY MEDICAL EXAMINER (December 31 Term (2-Year Term)	Dr James C. Creech- 12/31/2018
COURTHOUSE SECURITY	Emmet County Board of Supervisors' Chair Mike Martens, Emmet Co Sheriff; Cynthia Kelly, Emmet Co Clerk of Court; Doug Hansen, Emmet Co Attorney;

	Amy Sathoff, Emmet Co Auditor; David Lester, Third Judicial District Judge
COUNTY SOCIAL SERVICES	Bev Juhl, Tim Schumacher, Alternate
DRAINAGE ATTORNEY	Richard Meyer
E-911	John Pluth & Roger Hash Mike Martens & Terry Reekers, Alternates
E.A.P.G. BOARD (Estherville Area Partnership for Growth)	Bev Juhl, Ron Smith
EMA BOARD	John Pluth, Roger Hash, Alternate
EMERGENCY MANAGEMENT COORDINATOR	Terry Reekers
EMMET COUNTY COUNCIL OF GOVERNMENTS	Jeff Quastad, Tim Schumacher, Roger Hash, Alternate
EMMET COUNTY SAFETY COMMITTEE	John Pluth
ENGINEER	Walter Davis-Oeth
ENVIRONMENTAL HEALTH SPECIALIST	Aimee Devereaux
FIRE DISTRICT, ARMSTRONG January 1 Terms (3 Years)	Roger Tirevold 1/1/2020 Richard Mullen 1/1/2019 Jerry Steinberger 1/1/2021
FIRE DISTRICT, RINGSTED	Alan Meyer 7/1/2019 Dennis Nelsen 7/1/2018 Linn Ries 7/1/2020
GENERAL ASSISTANCE DIRECTOR	Deb Tietje
HISTORIC PRESERVATION December 31 Terms (3-year Terms)	Mary Gray- 12/31/2018 Mildred Bryan 12/31/2020 Paul Peterson- 12/31/2019
IOWA STATE DRAINAGE DISTRICT ASSOCIATION KINSHIP BOARD	Jeff Quastad; John Pluth, Alternate Tim Schumacher
KOSSUTH CLUSTER DECAT BOARD (Emmet, Kossuth, Palo Alto Counties)	John Pluth
NCRERC (HAZMAT) NIACOG (North Iowa Council of Governments)	Jeff Quastad, Terry Reekers, Alternate
NORTH CENTRAL IOWA EARLY CHILDHOOD BOARD (Emmet, Kossuth, Palo Alto & Winnebago Counties)	Roger Hash, Jeff Quastad, Alternate
NORTHWEST IOWA HOUSING (3 YEAR TERMS)	John Pluth (appt 1-6-15) 01/01/2021
NORTHWEST IOWA PLANNING & DEVELOPMENT COMMISSION	Tim Schumacher
NORTHWEST IA REGIONAL HOUSING TRUST FUND	Roger Hash & Dorothy Christensen
R.S.V.P.	Jeff Quastad, Roger Hash, Alternate
REGIONAL WORKFORCE INVESTMENT BOARD	Tim Schumacher
SAFETY DIRECTOR	Northwest Iowa Planning & Development Commission



May 8  
September 11

June 12 & 26  
October 9

July 10  
November 13

August 14  
December 11

It was moved by Schumacher, seconded by Quastad, to appropriate the second half of the FY 2018 budget. All ayes, motion carried.

It was moved by Pluth, seconded by Quastad, to set the place, time and date for the completion hearing on joint drainage district ECD#61 (Emmet, Clay and Dickinson Counties). The date will be February 13, 2018 at 2:00 p.m. at the Dickinson County Courthouse. All ayes, motion carried.

Barb Bohm, Emmet County Assessor and Zoning Administrator, came before the Board to introduce her new part-time employee, being Lori Larsen from Armstrong.

Walter Davis-Oeth, Emmet County Engineer, introduced the following Resolutions for Board approval. It was moved by Pluth, seconded by Quastad, to adopt Resolution #18-03. Roll Call vote: Ayes: Schumacher, Hash, Quastad, Pluth & Juhl Nays: None. Motion carried.

#### **Resolution #2018-03**

BE IT RESOLVED by the Board of Supervisors of Emmet County, Iowa, that Walter E. Davis-Oeth, the County Engineer of Emmet County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

APPROVED this 2<sup>nd</sup> day of January, 2018.

\_\_\_\_\_  
Chairperson,  
Emmet County Board of Supervisors

ATTEST:

By \_\_\_\_\_  
Amy M. Sathoff, Emmet County, Auditor

Moved by Schumacher, seconded by Pluth, to adopt Resolution #18-04. Roll call: Ayes: Schumacher, Hash, Quastad, Pluth & Juhl. Nays: None. All ayes, motion carried.

#### **RESOLUTION # 2018-04**

A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO EMMET COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.

WHEREAS, Emmet County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance Emmet County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation and the Iowa Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Emmet County that:

- 1.) The Emmet County Engineer, Walter Davis-Oeth, is hereby designated the Title VI Coordinator for Emmet County Secondary Roads.
- 2.) The Emmet County Title VI Plan is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
- 3.) The Standard DOT Title VI Assurances are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
- 4.) The Title VI Notice to the public is hereby adopted and shall be posted where other public notices are displayed in the Emmet County Administration Building and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
- 5.) The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

APPROVED this January 2, 2018.

ATTEST:

\_\_\_\_\_  
Chairperson  
Emmet County Board of Supervisors

\_\_\_\_\_  
Amy M. Sathoff, Emmet County Auditor

Davis-Oeth stated that Secondary Roads' crews spent most of the weekend moving snow around.

It was moved by Quastad, seconded by Hash, to approve the wage report for publication for salaries paid in 2017. All ayes, motion carried. The wage report is listed as follows:

<b>Employee Name</b>	<b>Wages</b>	<b>Employee Name</b>	<b>Wages</b>	<b>Employee Name</b>	<b>Wages</b>
Hash, Roger	27,689.46	Reekers, Terry	42,317.52	Schroeder, Steven	18,065.34
Juhl, Beverly	27,689.46	Anderson, Arlo	45,545.39	Devereaux, Aimee	25,307.91
Pluth, John	27,689.46	Blinkmann, Richard	56,214.08	Dietrich, Lea	22,678.82
Quastad, Jeffrey	28,093.56	Bogges, Patrick	776.80	Hooge, Sharon	50,900.91
Schumacher, Timothy	27,689.46	Brenner, Myron	44,529.05	Moorman, Mary	36,266.96
Anderson, Colleen	45,127.80	Burton, Daniel	62,271.48	Myhre, Paula	12,953.09
Budach, Roxanne	28,227.22	Coakley, Cory	44,057.48	Preston, Corrin	39,464.56
Rosburg, Lisa	39,323.72	Curry, Chris	44,440.52	Preston, Kathleen	60,133.54
Sathoff, Amy	53,091.48	Davis-Oeth, Walter	116,723.72	Russell, Rhonda	19,019.47
Clague, Deborah	40,942.02	Ewen, Alex	44,950.66	Ukasick, Dawn	6,022.12
Diaz, Silvia	29,824.08	Fisher, Allison	6,937.03	Woldruff, Linda	47,363.96
Jurrens, Joel	1,405.88	Fredericksen, Travis	49,102.96	Zerke, Vicki	4,479.96
Jurrens, Vickie	57,508.48	Henricksen, Garrett	17,988.31	Christensen, Roxanne	10,172.25
McMahon, Anjanette	34,775.10	Hoiem, Lonnie	44,519.60	Fischer, Jarrod	926.89
Moore, Brenda	37,958.34	Irmeter, Richard	45,256.17	Norton, Peggy	5,878.99
Hansen, Douglas	75,913.56	Jenson, John	45,679.03	Patrick, Melissa	42,660.62
Howing, Michelle	37,852.02	Kimmet, Corey	8,043.38	Peters, David	6,710.20
Larson, Allison	31,849.38	Kirchner, Larry	45,308.63	Purdy, Anne	8,960.38
Olson, Rosalise	64,521.42	Lambert, Andrew	44,075.06	Roy, Emily	42,939.15
Bauler, Thomas	57,083.66	Mack, Brian	44,299.98	Shatto, Tera	2,610.80
Brault, Gaven	4,208.99	Nissen, Barbara	39,284.30	Siefken, Mackenzie	43,662.93
Faas, Dillon	49,202.58	Oleson, Lucas	45,082.25	Steffen, Kyle	6,727.17
Harvego, Laurie	49,718.30	Shryock, Kevin	43,959.62	Van Langen, Holly	43,029.79
Lamack, Brandon	48,960.10	Swalve, Kevin	44,228.67	Egeland, Thomas	38,632.92
Martens, Mike	69,785.34	Weringa, Tanner	44,124.07	Redinius, Jeremy	31,791.91
Merrill, Jeffrey	58,582.27	Wilson, Travis	44,321.37	Bohm, Barbara	59,545.44
Merwald, Nicholas	49,308.12	Barrett, Shirley	3,592.82	Dyer, John	255.00
Olson, Kevin	61,474.54	Evans, Warren	300.00	Lewis, Dar	14,888.53
Ruter, Tony	55,549.02	Haukoos, Gene	300.00	Madden, Harley	255.00
Zigrang, Joshua	14,850.99	Kaminski, Theodore	300.00	Seylar, David	255.00
Minion, Diann	53,091.48	Tietje, Deborah	46,072.50	Spurgin, Jill	255.00
Olson, Kimberly	13,315.93	Anderson, Eric	48,904.50	Stine, Tammy	41,893.14
Rink, Susan	112.50	Bishop, James	16,564.90	Tholkes, James	360.00
White, Jill	29,032.26	Bonner, Chase	6,243.84	Towell, LuWanda	36,227.50
Bates, Elizabeth	35,863.18	England, Roger	14,603.52	Davis, Deborah	12,307.76
Krause, Robert	37,391.59	Johnson, Gunnar	17,250.76	Reed, Joann	8,440.59
Leal, Pablo	38,372.83	Mason, Ronald	12,480.00	Tangen, Judy	53,742.78
Strom, Drew	38,499.96	Reed, Ashley	19,189.37	<b>Total Wages:</b>	<b>3,637,201.26</b>

Kathy Preston, Emmet County Public Health Nurse, met with the Board to discuss new phones for her office. Their office is on call 24-7 and their I-phones were having trouble responding to a call. Midwest Technology has put on a temporary patch that is working at the time. She asked the Board how does she move forward with getting new phones for her office. It was determined by the Board to have the phones for her office come out of the IT Budget, the same as the new phones for courthouse in 2017. Schumacher stated that we need to get her new phones as quickly as possible. It was the Board's determination to get an estimate and pay for the phones from the IT Budget.

Quastad discussed with the Board joint drainage assessments, for joint ditches that Emmet County does not control. He stated that when an assessment has been called for from the control counties and Emmet County assesses their landowners that upon landowners paying their assessment owing, that these joint drainage balances should be checked monthly and the money forwarded to the appropriate counties.

The Board reviewed the Manure Management Plan (MMP) for Rush Creek Non Stock Coop, Facility ID#61255 at 1531 430<sup>th</sup> Ave, Estherville, Iowa. Also reviewed were the Nutrient Management Plans for Eric Olson, Facility Name Olson Site, ID#67583, located

in the NW SW of Section 4, Township 98N, Range 32 of Jack Creek Township and Nutrient Management Plan for CAH Livestock, Facility Name Hoffman 1, Facility ID#67655, located at 4210 140<sup>th</sup> St, Estherville, Iowa.

Motion was made by Quastad, seconded by Schumacher, to adjourn the meeting at 11:03 a.m. All ayes, motion carried.

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Colleen Anderson, Assistant to the Auditor

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Bev Juhl, Chair