

Approved Minutes Emmet County Board of Supervisor Minutes
 October 10, 2017
 Regular Meeting
 Board Room, Courthouse

Present: Bev Juhl, Chair
 John Pluth, Vice-Chair
 Jeff Quastad
 Roger Hash
 Tim Schumacher

Absent:

Juhl, Chair, called the meeting to order. A motion was made by Schumacher, seconded by Quastad, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Pluth stated he had attended the county's safety meeting yesterday. He stated the County (Conservation) did have an accident recently. He stated there was a big discussion on light duty work, to see if an employee can return to work. At a future meeting, they will have a Worker's Compensation representative come in and explain further. The goal is to work with the hospitals and doctors so that we can get employees back to work without loss of sick days. He also stated that county ladders will be inspected and it was suggested that hoists (county shops) should also be certified for safety. The material for the courthouse entryways should be in and the Contractor will be working on getting this completed.

Quastad discussed a tile problem in Armstrong Grove in Section 35 that has trees growing into it. He will research this situation further in the drainage minute book. It could possibly be a private tile, which would then be the financial responsibility of the landowner.

It was moved by Pluth, seconded by Schumacher, to approve the claims as listed in the claims register. All ayes, motion carried.

It was moved by Quastad, seconded by Pluth, to approve the drainage claims as listed. All ayes, motion carried.

**Gross Pay 2017
 September**

Total Gross Payroll	\$415,826.79
County Share IPERS	\$27,131.81
County Share FICA	\$17,572.36
County Share Medicare	\$4,109.68
County Share Health Ins.	\$65,239.13

**Claims Paid Prior to
 10/10/2017**

VENDOR	PURPOSE	AMOUNT
SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM HEALTH INSURANCE	\$2,067.20
EMPLOYEE BENEFIT SYSTEMS	PREMIUM	\$69,706.91
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT PUBLIC HEALTH PREPAID	\$2,132.75
POSTMASTER	POSTAGE	\$147.00
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$2,416.48
TOTAL		\$76,470.34

Vendor	Purpose	Amount
A & M LAUNDRY INC	LAUNDRY SERVICE	109.39
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	KEY	438.99
ADAMS, LOREN "TEX"	MILEAGE	38.52
ADVANCED SYSTEMS INC (DALLAS)	COPIER	207.04
ADVANCED SYSTEMS INC (WATERLOO)	COPIER	39.50

ALLIANT ENERGY	ARMSTRONG REPEATER	596.34
ANDERSON, BETTY	CONTRACT LABOR	24.00
APEX TOOL CO INC	TOOLS	108.75
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	330.00
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	BOS MEETING 8-22-17	122.63
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
AT & T	FORWARDING FEES	41.91
B & B FARM DRAINAGE INC	DD134 REPAIR	3,325.04
BCN TELECOM	BCN LONG DISTANCE	346.52
BLACK HILLS ENERGY	NATURAL GAS	219.87
BOLLINGER, DARLENE	SCHOOL ELECTION PEO	85.50
BOMGAARS SUPPLY	PARKS	761.17
BRENNER, MYRON	SAFETY GLASSES	171.26
BUSINESS CARD	EXPENSES	1,555.42
C & G MANUFACTURING LLC	REPAIRS	10.56
CAASA	CRISIS LINE REIMBURSEMENT	348.78
CALHOUN-BURNS AND ASSOC INC	PROFESSIONAL SERVICES	5,527.20
CDW GOVERNMENT INC	COMPUTER CABLE	17.80
CEDAR FALLS CONST. CO INC.	2017 PCC PATCHING PROJECT	69,565.04
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	500.00
CENTURYLINK	PHONE	1,658.29
CENTURYLINK	CONSERVATION PHONE	32.65
CHIEF	UNIFORM SUPPLIES	119.23
CITY OF ARMSTRONG	UTILITIES	55.15
CITY OF DOLLIVER	WATER	90.00
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,291.67
CITY OF ESTHERVILLE	UTILITIES	6,546.25
CITY OF RINGSTED	UTILITIES	29.50
CITY OF WALLINGFORD	UTILITIES	35.75
CLYMER, JANICE	SCHOOL ELECTION PEO	99.75
COFFMAN'S LOCKSMITH SHOP	TOOLS	67.54
COLSRUD, CHRISTOPHER	MOWING	167.50
COMPASS POINTE	2ND QTR PREVENTION FUNDS~	2,442.25
CONTECH ENG SOLUTIONS INC	PIPE AND BANDS	11,525.05
COUNSEL OFFICE & DOCUMENT	COPIER MAINTENANCE-RICOH	491.10
COUNTY SOCIAL SERVICES	FY18 FIST 1/2 LEVY REQUEST	162,067.71
CRESS REFRIGERATION, INC	REPAIRS	467.50
CRITTENTON CENTER	SHELTER CARE	1,539.45
CROGHAN, CPA, PC, DONALD W.	PROFESSIONAL SERVICES	2,520.00
DASH MEDICAL GLOVES INC	GLOVES	53.83
DEVEREAUX, AIMEE	MILEAGE AND EXPENSES	327.80
DIAMOND MOWERS INC	PARTS	527.76
DOLLAR GENERAL CHARGES SALES M	INCENTIVES	43.50
ECCOG	ECCOG FINANCIAL ASSISTANCE	12,000.00
EGELAND, TOM	EXPENSES & CELL PHONE REIMBURSEMENT	110.45
ELECTION SYSTEMS & SOFTWARE IN	BALLOT COST & LAYOUT	1,726.17
EMMET CO ENGINEER	VEHICLE SERVICE	3,899.87
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	3,875.00
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	342.68
EMMET CO TREASURER	POSTAGE	849.51
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	4,005.18
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	274.01
ERNIE WILLIAMS ESTHERVILLE	GROUND	66.23
ESTHERVILLE AMBULANCE SERVICE	BIO GRANT TRAINING	108.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE DRUG	POSTAGE	823.53

ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,173.08
ESTHERVILLE NEWS AND SPIRIT	ADVERTISING	862.66
ESTHERVILLE PRINTING CO	WINDOW ENVELOPES	152.50
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
EXECUTIVE TECHNOLOGIES, INC	OFFICE SUPPLIES	326.35
FAREWAY STORES	INCENTIVES	259.30
FLOR-DRI SUPPLY CO INC	CALCIUM CHLORIDE	8,571.20
FONSECA, CELINA	MILEAGE AND INTERPRETATION	65.40
FORCE AMERICA DISTRIBUTING LLC	PARTS	60.62
FOTHERGILL, EARL	SCHOOL ELECTION PEO	132.90
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
FREKING, BRAD & MEG	WELL CLOSURE REBATE	500.00
GOVERNMENT FORMS & SUPPLIES	BUSINESS CARDS	102.84
GREGORI, SHERRY	TRANSPORT FEES	32.50
GRIFFITH DECORATIVE CONCRETE	GAZEBO WORK	2,500.00
HANSEN, DOUG	EXPENSES & CELL PHONE REIMBURSEMENT	20.00
HARRIS SANITATION & SONS INC	PARK SANITATION	768.00
HARRISON TRUCK CENTERS	PARTS	580.50
HENRIKSEN, LETTY	SCHOOL ELECTION PEO	95.00
HOME IMPROVEMENT CENTER	SUPPLIES	98.91
HOMETOWN DISTRIBUTING LLC, KEVIN BENSCHOTER	SUPPLIES	24.50
HOOGE, SHARON	EXPENSES & CELL PHONE REIMBURSEMENT	176.15
HOPE HAVEN	CUSTODIAL SERVICES	144.33
HOWING, MICHELLE	EXPENSES & CELL PHONE REIMBURSEMENT	327.92
HY-VEE ACCOUNTS RECEIVABLE	BATTERIES	739.22
IAN TREASURER %MISSY SMITH	FALL WORKSHOP AND MEMBERSHIP DUES	80.00
ICEOO % MIRANDA BAILEY	ICEOO MEETING REGISTRATION	210.00
INMAN ELECTRIC CO INC, /ESTHERVILLE TECHNOLOGY	OFFICE SUPPLIES	24.99
IOWA DEPARTMENT OF PUBLIC SAFE	COMM CENTER USER FEES	1,584.00
IOWA DEPT OF TRANSPORTATION	GRADER BLADES	19,204.20
IOWA LAKES ELECTRIC COOP	LIGHT REPAIRS	2,173.25
IOWA LAKES REGIONAL WATER	UTILITIES	126.02
IOWA LAW ENFORCEMENT ACADEMY	JAIL RECERTIFICATION	650.00
IOWA STATE UNIV - INTRANS	MEETING REGISTRATION	340.00
ISAC UNEMPLOYMENT	3RD QTR 2017 UNEMPLOYMENT	5,553.11
ISACA TREASURER- DENISE FRAISE, LEE COUNTY AUDITOR	SEAT MEMBERSHIP DUES ~	150.00
JACOBSON-WESTERGARD & ASSOC IN	DD40 RECLASSIFICATION PROFESSIONAL	6,227.50
JASA, KEVIN	CUT DOWN 2 TREES	325.00
JASPER, KATHLEEN	SCHOOL ELECTION PEO	94.50
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	201.23
JOHN DEERE FINANCIAL	CREDIT	423.58
JOHNSTON AUTO STORES	CREDIT	1,548.58
JUERGENS, JEFF	RENT FOR GA	250.00
JUHL, BEV	MILEAGE AND EXPENSES	891.51
KAMINSKI, THEODORE	MILEAGE	20.87
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KIRKHAM, MICHAEL & ASSOC. INC	PROFESSIONAL SERVICES	8,368.05
LAIR TILING & EXCAVATION INC	DD96 REPAIR	11,763.18
LANGUAGE LINK	JAIL INTERPRETING FEES	5.77
LARSEN, DELORES	SCHOOL ELECTION PEO	85.50
M.E.'S BODY SHOP	PARTS	30.96
MAIL SERVICES	OCTOBER RENEWALS	295.45
MAINSTAY SYSTEMS INC.	IOWA SYSTEM MAINTENANCE	237.00
MANGOLD ENVIRON. TESTING	WATER SAMPLES	13.00

MARCO (DALLAS)	COPIER	352.56
MARCO (MPLS)	COPIER	98.62
MARLIN, CHARLES	SCHOOL ELECTION PEO	99.90
MAXYIELD COOPERATIVE	FUEL - RINGSTED SHED	7,085.04
MCKEEVER CSR RPR, DEBRA	DEPOS	55.00
MEDIACOM	PHONE	1,871.15
MEYER, CAROL	SCHOOL ELECTION PEO	85.50
MIDAMERICAN ENERGY CO	NATURAL GAS	11.08
MIDWEST GARAGE DOORS INC	SERVICE AND REPAIRS	502.34
MIDWEST TECHNOLOGY SERVICES	COURTHOUSE PHONE SYSTEM~	19,136.48
MOORMAN, MARY	EXPENSES & CELL PHONE REIMBURSEMENT	81.65
MOTOR INN OF SPIRIT LAKE	PARTS	122.24
MSC - CLASS C SOLUTIONS GROUP	SHOP SUPPLIES	158.97
MYHRE, PAULA	MILEAGE AND EXPENSES	167.40
NACVSO	MEMBERSHIP	30.00
NAPA AUTO PARTS ESTHERVILLE	PARTS	335.76
NATIONAL ASSOC. OF COUNTIES	DUES 1/1/18-12/31/18	450.00
NELSON, MARLYS	SCHOOL ELECTION PEO	94.50
NORTH IA LUMBER & DESIGN	CONSTRUCTION	35.35
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	500.00
NORTHSTAR BANK	DEPOSIT SLIPS	130.00
NORTHSTAR ELECTRIC LLC	BUILDING REPAIRS	80.58
NWIA PLANNING & DEVELOPMENT CO	SHIELD FY18 2ND DRAW	3,000.00
OFFICE ELEMENTS/IA OFFICE SUPP	OFFICE SUPPLIES	284.59
OLSON, ROSALISE	MILEAGE	34.85
ONE OFFICE SOLUTION, WESTERN OFFICE/DAVIS/PERK	OFFICE SUPPLIES	231.06
OPTUM	BOOKS	179.95
PETERSEN, GAYLE	SCHOOL ELECTION PEO	127.90
POMP'S TIRE SERVICE INC	TIRES	4,518.96
POWER PLAN	PARTS	2,442.71
PRESTON, CORRIN	EXPENSES & CELL PHONE REIMBURSEMENT	191.02
PRESTON, KATHY	EXPENSES & CELL PHONE REIMBURSEMENT	332.75
PRO COOP	GAS	48.41
PRO COOPERATIVE	FUEL	24.75
QUALITY INN & SUITES STARLITE	MEETING LODGING	398.72
RDI, INC	MONTHLY DATA PROBES	12,501.28
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	275.00
RINGSTED DISPATCH	SUBSCRIPTION	52.32
RINGSTED LIBRARY	MONTHLY PAYMENT	390.92
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	383.95
RIVER VALLEY TELECOMMUNICATION	PHONE	671.25
ROSBURG, LISA	EXPENSES & CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	192.15
SAMUELSON, MADELYN	MATRON FEES	205.00
SATHOFF, AMY	EXPENSES & CELL PHONE REIMBURSEMENT	20.00
SCHOUTEN, DON	SCHOOL ELECTION PEO	94.50
SCHUMACHER ELEVATOR CO.	ELEVATOR MAINTENANCE	160.10
SECURE BENEFITS	CONSULTING FEE	1,000.00
SHOPKO	OFFICE SUPPLIES	168.84
STALLS FARM & HOME	SUPPLIES	1,037.30
STAR LEASING LLC	COPIER	118.68
STARNET - RIVER VALLEY TEL CO	EMA INTERNET	64.95
STATE HYGIENIC LAB - ACCTS RE	WATER TESTING	42.00

STINSON, KIM	SCHOOL ELECTION PEO	99.90
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	68.17
STORY COUNTY AUDITOR	ELECTION ROLLING BAGS	550.00
TANGEN, JUDY	EXPENSES	90.00
TERRIL TELEPHONE CO.	E911 LINE FEES	6.75
TESTAMERICA LABORATORIES, INC.	TESTING	31.50
TEXAS REFINERY CORP.	SUPPLIES	736.00
THAEMLITZ, FRED	TOOLS	92.06
THE SCHNEIDER CORPORATION	WEB SERVICES THRU 12/31/17	1,125.00
TIETJE, DEB	EXPENSES & CELL PHONE REIMBURSEMENT	118.10
TROPICAL VALLEY FISH & PETS	NATURALIST SUPPLIES	26.48
U.S. POSTAL SERVICE (POSTAGE B	PREPAID POSTAGE	1,000.00
UKASICK, DAWN	MILEAGE	33.30
UPPER DES MOINES OPPORTUNITY	FY18 1ST & 2ND QTR ALLOCATIONS~	8,488.50
VANGUARD APPRAISALS INC.	LEGAL SERVICES - PAAB16	20,119.10
VERIZON WIRELESS	CELL PHONES	1,578.90
WASTE MGMT OF WI-MN	IOWA LAKE	64.32
WATSON & RYAN PLC	LEGAL SERVICES - PAAB16	7,063.95
WATT, PAT	MATRON FEES	20.00
WELLS FARGO BUS. DIRECT PMT PR	EXPENSES	1,477.45
WESTLAW/THOMSON REUTERS	SUPPLIES	600.90
WILSON, TRAVIS	TIRE BALANCING	5.00
WINDSTREAM	PHONE	17.21
WINDSTREAM	PHONE	263.85
WOLDRUFF, LINDA	EXPENSES & CELL PHONE REIMBURSEMENT	93.80
WOLTERS KLUWER	ONE YEAR SUBSCRIPTION	62.99
WOODWARD YOUTH CORPORATION	SHELTER CARE	1,772.70
WYOMING MEDICAL CENTER	GENERAL ASSISTANCE PAYMENT	146.77
ZEMAN, GAYLEN	MOWING	221.00
ZERKE, VICKI	MILEAGE	19.80
ZIEGLER INC.	PARTS	3,629.05
	GRAND TOTAL	497,749.80

It was moved by Schumacher, seconded by Hash, to approve having Board Chair, Juhl, sign the joint drainage claim for ECD#61 (Dickinson County controls) for \$1,931.70 for Jacobson-Westergard & Associates. All ayes, motion carried. The joint claim will be returned to control county, Dickinson, for payment.

The Board reviewed the Quarterly reports of the Auditor, Recorder, Sheriff and Veteran's Affairs.

The Board reviewed the audit from ECCG (Emmet County Council of Governments).

Krystie Brashear of Woman-to-Woman Clinic was present to receive her funds from the Grow with Us Campaign, using County Local Option Sales and Service Tax (LOSST) for \$5,000.

Walter Davis-Oeth, Emmet County Engineer presented the Mediacom contract for the shop. This was tabled until next week's Board meeting, due to request of more detailed information.

Walter Davis-Oeth presented a utility permit for Iowa Lakes Electric for underground boring on 480th Ave from the east right-of-way to the west right-of-way for a new service for a hog confinement in Jack Creek Township between Sections 8 and 9. It was moved by Schumacher, seconded by Hash, at the recommendation of the Engineer to approve this permit. All ayes, motion carried.

A second permit is from K&W Electric for the DNR for the Jensen Slough, building a rock barrier around the entrance to control the fish from jumping from one slough to the other slough, being the Cunningham Slough. This would involve installing a pump. There will be a preconstruction meeting held concerning this next week, that the Engineer will attend. It was moved by Quastad, seconded by Hash to approve this permit. Ayes: Hash, Quastad and Juhl. Nays: Pluth and Schumacher. Motion carried.

Davis-Oeth requested Board approval for a new office manager hire, due to the upcoming retirement of Barb Nissen at the end of December. A new employee has been hired, that being Allison Fisher, who will start for the County on the October 11. It was moved by Schumacher, seconded by Pluth to approve the new hire for the Engineer's office. All ayes, motion carried.

The approval of the fence schedule for right-of-way purchase was presented by Davis-Oeth. It was moved by Pluth, seconded by Quastad to grant this approval for the fence schedule. All ayes, motion carried.

Davis-Oeth requested Board approval of partial acquisition schedule for right of way purchases in order to be prepared for the upcoming Emmet Bridge project. He has received three of the five acquisitions so far. The first acquisition is for Tim and Jody Bundy for .06 acres for a cost of \$365.63. It was moved by Schumacher, seconded by Pluth to grant the purchase acquisition of the right-of-way.

The second purchase acquisition is to Lisa Lair for .27 acres for a cost of \$833.43. It was moved by Quastad, second by Hash to approve the purchase acquisition of the right-of way. All ayes, motion carried.

The third purchase acquisition is for Arvin Enerson for .31 acres for a cost of \$2952.88 (includes fence removal). It was moved by Schumacher, seconded by Quastad to approve this right-of-way purchase acquisition. All ayes, motion carried.

Davis-Oeth presented the snow maintenance agreement with the City of Dolliver. The rate will remain at \$110.00 hour, the same as last year. It was moved by Pluth, seconded by Hash to approve the agreement. All ayes, motion carried.

Davis-Oeth presented the final completed bridge plan for Emmet Hill Bridge Plan, BRS-CO32 (49)—60-(49)—60-32. The cost for the bridge will be 1.145 million dollars and the grading will be approximately \$600,000 for a total of 1.75 million. This final plan includes grading on the East side and raising bridge 11 feet on that side. The bridge will go from a width of 20 feet to 30 feet and will have full guardrails. It was moved by Hash, seconded by Pluth to accept the presented bridge plan. All ayes, motion carried.

Davis-Oeth asked for Board approval of Iowa DOT federal-aid agreement for County HBP project, BRS-CO32 (49)-60-32 for 1.4 million dollars. It was moved by Quastad, seconded by Hash to approve the federal-aid agreement for the above named bridge project. All ayes, motion carried.

Davis-Oeth updated the Board on the roads. They are trying to get over the roads before the farming fully starts. The wet weather has affected some of the roads and they are dealing with that at this time.

The Board reviewed the Nutrient Management Plan for Guse Family Farm Corp-#2 South site, owned by Bruce Guse in the SW1/4 of the SW ¼ of S3-98-32 of Jack Creek Township, Facility No. 62492. Board also reviewed a construction permit letter from DNR, Facility ID #57872, PRKG 368 LLC-Emmet Site, of notice of construction permit issued.

Chair, Juhl, adjourned meeting at 11:23 a.m.

Colleen Anderson, Assistant to the Auditor

Bev Juhl, Chair