

Present: Bev Juhl, Chair  
John Pluth, Vice-Chair  
Tim Schumacher  
Jeff Quastad  
Roger Hash

Absent:

Juhl, Chair, called the meeting to order. Motion was made by Schumacher, seconded by Quastad, to approve the minutes from last week's meeting and also approve them for publication. All ayes, motion carried.

During public forum, County Engineer, Walter Davis-Oeth, informed the Board that the union representative had reached out to him about the possibility of extending the current union contract for a year or two, due to the collective bargaining legislature action which is pending at this time. The Board will continue to discuss this further.

Barb Nissen, Office Manager, from the Emmet County Engineer's office met with the Board and presented mowing quotes for county yards. It was moved by Pluth, seconded by Hash, to approve the mowing quotes as presented, pending proof of insurance, and award as follows:

Armstrong Shop	Gaylen & Susan Zeman	\$25.00 per time
Ringsted Shop	Gaylen & Susan Zeman	\$24.00 per time
Wallingford Shop	Christopher Colsrud	\$27.50 per time
Estherville Shop	Christopher Colsrud	\$27.50 per time
Gruver Shop	Christopher Colsrud	\$28.75 per time

All ayes, motion carried.

Frank Johnson representing IGHCP and Wellmark, the county's health insurance, presented to the Board the proposed renewal for the county's health insurance at a 7.60 % increase. The increase would take effect on July 1, 2017. At this time, the Board did not sign the insurance agreement. Johnson is still getting information gathered to present to the Board concerning a Health Savings Account (HSA) and he and the Board will do some comparisons when that information comes in.

The Board presented Years of Service Awards to the following employees for Emmet County and extended their congratulations to them.

#### **Years of Service**

JARROD FISCHER	10
PABLO LEAL	10
JAMES BISHOP	15
SHARON HOOGE	15
LARRY KIRCHNER	15
JEFF MERRILL	15
KEVIN OLSON	15
TERA SHATTO	15
ERIC ANDERSON	25
BARB BOHM	25
COLLEEN ANDERSON	30
VICKIE JURRENS	30
MELISSA PATRICK	35

It was moved by Schumacher, seconded by Pluth, to table setting the date and time for FY 2018 Budget until next week's Agenda, February 21, 2017, at 9:30 a.m. All ayes, motion carried.

Terry Reekers, representing the Gold Star Family Memorial Monument project, Mayor of Estherville, Kenny Billings, City Administrator, Penny Clayton, Shirley Barrett, representing the Veteran's Office and Chad Graham from Kentucky via phone conference, the committee representing the Gold Star Family Memorial Monument project were present. Reekers gave a presentation on what the Gold Star Family Memorial is. It was started by Hershel Williams, Medal of Honor winner, in Kentucky. Their goal is to have a memorial monument located in a visible, accessible location for the public, so they can pay their respects to our fallen heroes and the families who grieve their loss, their purpose is to honor, recognize and pay tribute to our Veteran's and those who have paid

the ultimate price for freedom for our nation and their home of Emmet County. Reekers said they started this project about a year ago and to date they have raised about \$6,000 and have a couple of grants applications out that they are waiting to hear back on. He received an estimate of the total project cost for the monument in the amount of \$46,454. Graham stated per phone conference call that he has another contractor that he believes Terry should get a bid or quote from also. The memorial would be approximately 10' wide and 4 1/2' tall. This would be the first memorial of this type in the State of Iowa. There hopes would be to have it completed by the summer of 2018. Various locations where the monument would be placed in Emmet County were discussed. Reekers and his committee are asking for funding from the County's Local Option Sales & Service Fund (LOSST). Juhl stated that this is a very big project and would be an asset to our community. Schumacher stated it honors our veterans and holds them close. Reekers will get additional quotes and then come back to the Board and be able to present a clearer idea of the cost, then request funding support from the County's LOSST fund.

James Whitney, Executive Director, and TJ Thayer from Upper Des Moines Opportunity, Inc., updated the Board and stated that they still provide the same services within Emmet County and per formal letters are asking for contributions. They are requesting the same amount as they did last year for FY18 budget and Juhl stated that the same amount was put in the upcoming budget. He stated that they are really striving to get their services offered out to the Senior Group, making them aware of these services to this senior group. Whitney stated that this year he is also asking the Board to allow \$1,000 of the Board's contribution to go to the Chore Program. He stated that this is a very cool program and the elderly are very appreciative of this particular program. The Board were in agreement to this request.

The Board reviewed the monthly claims for Emmet County. It was moved by Schumacher, seconded by Quastad, to approve the claims as listed in the claims register. All ayes, motion carried.

**Gross Pay 2017 January**

Total Gross Payroll	\$407,488.21
County Share IPERS	\$26,381.45
County Share FICA	\$17,291.77
County Share Medicare	\$4,044.08
County Share Health Ins.	\$62,572.78

VENDOR	PURPOSE	AMOUNT
EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$66,801.59
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$1,758.05
MARY MOORMAN	CELL PHONE REIMBURSEMENT	\$25.00
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$2,201.95
ISAC UNEMPLOYMENT GROUP	4TH QTR UNEMPLOYMENT	\$2,078.07
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$1,495.18
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$2,899.22
SECURE BENEFIT SYSTEMS	CONSULTING FEE	\$1,000.00
TYLER BUSINESS FORMS	FORMS	\$48.25
US POSTAL SERVICE	PREPAID POSTAGE	\$1,000.00
	<b>TOTAL</b>	<b>\$79,307.31</b>

VENDOR	PURPOSE	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICE	145.89
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ADAMS, LOREN "TEX"	MILEAGE	96.30
ADVANCED SYSTEMS INC (WATERLOO	MAINTENANCE CONTRACT	250.74
ALLIANT ENERGY	REPEATER ELECTRICITY	1,659.90
ALONSO, ANA	INTERPRETER	98.55
ALONSO, KARINA	INTERPRETER	51.45
ALPHA WIRELESS COMM.	CHARGER	81.30
ANDERSON TILING	DD73 LINE 2 INVESTIGATION	495.00
ANDERSON, ERIC E.	UNIFORM	235.00
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	330.00
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	AD	1,055.76
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
ASPHALT PAVING ASSN OF IOWA	CONFERENCE	520.00
AT & T	LINE ACCESS FEES	41.38
AVERA HOLY FAMILY HEALTH	TESTING	630.70
AVERA MED GROUP ESTHERVILLE	PRISONER TREATMENT	80.25

BCN TELECOM	BCN LONG DISTANCE	825.59
BLACK HILLS ENERGY	UTILITIES	3,570.04
BOB BARKER COMPANY INC	SUPPLIES	75.06
BOHM, BARB	MEETING EXPENSES	276.80
BOMGAARS SUPPLY	SUPPLIES	366.48
BUILDING CENTER	PARTS	213.41
BUSINESS CARD	EXPENSES	1,142.65
C & G MANUFACTURING LLC	PARTS	1,382.67
CAASA	CRISIS LINE REIMBURSEMENT	366.38
CALHOUN CO SO	SERVICE OF PAPERS	16.50
CALHOUN-BURNS AND ASSOC INC	CONSULTING	7,335.10
CARPENTER UNIFORM COMPANY	UNIFORM	8.15
CDW GOVERNMENT INC	CABLES	25.41
CENTURYLINK	PHONE	1,786.74
CENTURYLINK	ECC ACCT#71545015	32.49
CITY OF ARMSTRONG	UTILITIES	64.27
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,250.00
CITY OF ESTHERVILLE	UTILITIES	4,503.70
CITY OF RINGSTED	UTILITIES	24.50
CITY OF WALLINGFORD	UTILITIES	35.75
CLASS C SOLUTIONS GROUP	SUPPLIES	703.15
COMPUTER CENTRAL LLC	OFFICE SUPPLIES	25.00
COOK, ANTHONY	REPORTS 2016 CASES (14)	1,681.92
COUNSEL OFFICE & DOCUMENT	COPIER	556.48
COUNTY SOCIAL SERVICES	FY17 GAAP 1ST PAYMENT	160,402.50
CUMMINS CENTRAL POWER LLC	GENERATOR BATTERY	1,156.42
DAN'S REPAIR	TIRE SERVICE	36.00
DASH MEDICAL GLOVES INC	GLOVES	76.90
DE LINDA LEU	TRANSCRIPTS	324.50
DEVEREAUX, AIMEE	MILEAGE AND EXPENSES	164.95
DIAMOND MOWERS INC	PARTS	714.11
DICKINSON COUNTY NEWS	CONFERENCE REGISTRATION	125.00
DLT SOLUTIONS LLC	CAD UPDATE	975.03
DOLLAR GENERAL CHARGES SALES M	OFFICE SUPPLIES	14.18
DON'S TRUCK SALES INC.	PARTS	218.15
DUITSMAN PLUMBING & HEATING	SERVICE CALLS	1,055.84
ECC TECHNOLOGIES, INC	NETWORK ACCESS	684.00
EGELAND, TOM	EXPENSES & CELL REIMB	25.00
EIDC - CITY OF ESTHERVILLE	MONTHLY PAYMENT	1,666.67
EMMET CO AUDITOR	PLAT BOOK	25.00
EMMET CO ENGINEER	Fuel	3,569.47
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	3,875.00
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	1,105.13
EMMET CO TREASURER	2017 ASSESSMENT POSTAGE	11,483.38
EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	67,280.97
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	327.54
ESRI INC	ARC GIS USE MAINTENANCE	3,500.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,113.67
ESTHERVILLE NEWS AND SPIRIT	ADS	1,194.72
ESTHERVILLE PRINTING CO	ELECTION SUPPLIES	87.45
ESTHERVILLE SNYDER DRUG	POSTAGE	300.35
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
FAREWAY STORES	JAIL FOOD	150.72
FICK'S ACE HARDWARE	BUILDING REPAIRS	735.90
FISCHER, JARROD	HSP RECERT	40.00
FONSECA, MARIA	INTERPRETATION	209.08
FORCE AMERICA DISTRIBUTING LLC	PARTS	501.34

FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GALLS	UNIFORM	98.15
HANSEN, DOUG	EXPENSES & CELL REIMBURSEMENT	25.00
HASH, ROGER	MILEAGE AND EXPENSES	763.35
HILTON GARDEN INN	MEETING LODGING	119.84
HOME IMPROVEMENT CENTER	SUPPLIES	60.92
HOMETOWN DISTRIBUTING LLC, KEVIN BENSCHOTER	SUPPLIES	102.94
HOOGE, SHARON	EXPENSES & CELL REIMBURSEMENT	107.20
HOPE HAVEN	CUSTODIAL SERVICES	129.92
HOUSEMAN OIL	FUEL AND OIL	17,437.02
HOWING, MICHELLE	EXPENSES & CELL REIMBURSEMENT	25.00
HY-VEE ACCOUNTS RECEIVABLE	ELECTION SUPPLIES	1,602.73
IA DEPT OF NAT RESOURCES	WELL PERMITS	150.00
IACCVSO, DECATUR CO VA	VA SPRING SCHOOL	60.00
ICIT	CONFERENCE REGISTRATION	225.00
ICS JAIL SUPPLIES INC	BOOKING SUPPLIES	487.99
IMAGETEK INC	SOFTWARE UPGRADE	2,750.00
INLAND TRUCK PARTS & SERVICE	PARTS	317.38
INMAN ELECTRIC	REPAIRS	295.00
IOWA COUNTY RECORDERS ASSOCIAT	DUES	200.00
IOWA DEPT OF TRANSPORTATION	CALCIUM CHLORIDE	1,094.50
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,083.33
IOWA LAKES ELECTRIC COOP	SIGNAL REPAIRS	4,699.24
IOWA LAKES REGIONAL WATER	UTILITIES	133.75
IOWA LAW ENFORCEMENT ACADEMY	EDUCATION	435.00
IOWA PRISON INDUSTRIES	SIGNS	8,025.99
IOWA STATE UNIV - INTRANS	WORKSHOP	40.00
ISAC EDUCATION	SCHOOL REGISTRATION	510.00
ISAC UNEMPLOYMENT	ISAC CONFERENCE	170.00
J & J LAND INC	WELDING SUPPLIES	375.12
JASPER COUNTY SHERIFF	SERVICE OF PAPERS	22.56
JCL SOLUTIONS - JANITORS CLOSE	SUPPLIES	1,973.32
JHS LTD DBA NAPA AUTO PARTS	PARTS	296.87
JOHN DEERE FINANCIAL	REPAIRS	174.51
JOHNSON, GREG	GENERAL ASSISTANCE RENTAL	250.00
JOHNSTON AUTO STORES	SUPPLIES	131.81
JURRENS, VICKIE	SUPPLY REIMBURSEMENT	16.90
K & H CO-OP OIL CO.	LP	395.50
KIRCHNER, LARRY	CELL REIMBURSEMENT	20.00
LEGAL DIRECTORIES PUBLISHING C	LEGAL DIRECTORY	61.82
LEGISLATIVE SERVICES AGENCY	IOWA CODE BOOKS	300.00
MAIL SERVICES	FEB RENEWALS	281.40
MAINSTAY SYSTEMS INC.	IOWA SYSTEM MAINTENANCE	237.00
MANGOLD ENVIRON. TESTING	WATER SAMPLES	33.00
MARCO (DALLAS)	COPIER	340.63
MARCO (MPLS)	COPIES	1,016.20
MAXYIELD COOPERATIVE	FUEL	108.22
MEDIACOM	TELEPHONE AND INTERNET	203.76
MIDAMERICAN ENERGY CO	UTILITIES	424.22
MIDWEST TECHNOLOGY SERVICES	PHONE AND INSTALLATION	242.34
MOORMAN, MARY	MILEAGE	44.35
MORPHEW WEBSITE DESIGN	WEBSITE MAINTENANCE	550.00
MOTOR INN OF ESTHERVILLE	Jeep Oil Change	34.78
MYHRE, PAULA	MILEAGE	237.60
NACCHO	DUES	100.00
NATIONAL PLAYGROUND	ECC NEW PLAYGROUND EQUIPMENT	19,066.00
NORTH IA LUMBER & DESIGN	REPAIRS	87.45
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	500.00

NORTHERN SAFETY CO INC	SUPPLIES	209.27
NW IOWA REGIONAL HOUSING	FY17 LOCAL MATCH	4,784.00
NWIA PLANNING & DEVELOPMENT CO	JULY-DEC 2016 ZONING SERVICE	1,072.96
OFFICE ELEMENTS/IA OFFICE SUPP	OFFICE SUPPLIES	1,524.51
OLSON, ROSALISE	EXPENSES	36.93
ONE OFFICE SOLUTION, WESTERN	SUPPLIES	367.03
OFFICE/DAVIS/PERK		
PETERSON, PAUL	SAND	1,155.94
PITNEY BOWES CREDIT CORPORATIO	LEASE	703.68
PITNEY BOWES INC	MAINT AGREEMENT	390.00
POMP'S TIRE SERVICE INC	TIRES	14,840.88
POSTMASTER	ANNUAL MAINTENANCE FEE	685.00
POWER PLAN	PARTS	236.13
PRESTON, CORRIN	EXPENSES & CELL REIMBURSEMENT	136.15
PRESTON, KATHY	EXPENSES & CELL REIMBURSEMENT	325.15
RDI, INC	IT SUPPORT	1,095.50
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	275.00
RINGSTED DISPATCH	AD	463.50
RINGSTED LIBRARY	MONTHLY PAYMENT	371.17
RINGSTED PROPERTY	GENERAL ASSISTANCE RENTAL	200.00
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	TELEPHONE	389.79
RIVER VALLEY TELECOMMUNICATION	TELEPHONE	666.14
RIVERSIDE SINCLAIR	GAS	24.96
ROHLIN, PHYLLIS	WELL CLOSURE REBATE	500.00
ROSBURG, LISA	EXPENSES & CELL REIMBURSEMENT	30.00
RUBY ROSS ESTATE, % KASEY SANDBULTE	WELL CLOSURE REBATE	214.00
RUSSELL, RHONDA	MILEAGE	170.55
S & R AUTO AND TIRE, INC	REPAIRS	242.50
SANOFI PASTEUR INC	VACCINES	334.05
SATHOFF, AMY	EXPENSES & CELL REIMBURSEMENT	175.30
SCHUMACHER ELEVATOR CO.	MAINTENANCE	154.76
SCHUMACHER, TIM	MILEAGE	32.40
SECURE BENEFITS	FLEX BENEFIT PROGRAM	2,200.20
SHRYOCK, VINETA	CLEANING	103.13
SIOUX CITY FOUNDRY CO.	PIPE	157.50
SIRCHIE FINGERPRINT LABS	SUPPLIES	47.28
STALLS FARM & HOME	MAINTENANCE	1,173.33
STAPLES CREDIT PLAN	OFFICE SUPPLIES	23.97
STAR LEASING LLC	COPIER	118.66
STARNET - RIVER VALLEY TEL CO	WEB HOSTING	100.95
STATE HYGIENIC LAB - ACCTS RE	WATER TESTING	223.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	188.12
SWIFT AIR INC	REPAIRS	1,476.70
TAP PUBLISHING	SUBSCRIPTION	83.95
TERRIL TELEPHONE CO.	E911 LINE ACCESS FEES	6.63
TEXAS REFINERY CORP.	LUBRICANT	722.00
THAEMLITZ, FRED	TOOLS	165.00
TIETJE, DEB	EXPENSES & CELL REIMBURSEMENT	184.30
TIMEKEEPING SYSTEMS INC	REPLACEMENT PART	607.00
TREAT AMERICA FOOD SERVICES	TRAINING MEALS	193.40
TRITECH FORENSICS	COLLECTION KITS	111.30
TYLER TECHNOLOGIES	VX CONVERSION	9,119.18
U.S. FILTER CORP.	DISPOSAL	40.00
U.S. POSTAL SERVICE (POSTAGE B	PREPAID POSTAGE	5,100.00
UKASICK, DAWN	MILEAGE AND EXPENSES	23.85
UNDERGROUND VAULTS & STORAGE I	SALT MINE STORAGE 1/2	294.00
UNIFORM DEN	UNIFORM	319.65

UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	DOT TESTS	211.00
VANDER HAAGS INC	PARTS	1,041.06
VAN'S SPECIALTIES	PARTS	654.00
VERIZON WIRELESS	MACH	1,682.72
VISA	Office Supplies	200.19
WELLS FARGO BUS. DIRECT PMT PR	EXPENSES	537.67
WESTLAW/THOMSON REUTERS	WEST	479.51
WEX BANK	FUEL	47.21
WILSON, TRAVIS	TIRE BALANCING	10.00
WINDSTREAM IOWA COMMUNICATIONS	PHONE	87.31
WINDSTREAM/PAETEC	PHONE	36.23
WOLDRUFF, LINDA	EXPENSES & CELL REIMBURSEMENT	25.00
WOODWARD YOUTH CORPORATION	SHELTER CARE	1,632.75
ZERKE, VICKI	MILEAGE AND EXPENSES	18.00
ZIEGLER INC.	PARTS	2,307.97
	<b>GRAND TOTAL</b>	<b>432,462.01</b>

It was moved by Quastad, seconded by Pluth, to approve the drainage claims as listed. All ayes, motion carried.

The County Board of Supervisors are now implementing a Cell Phone Allowance Policy. It was moved by Pluth, seconded by Hash, to implement the new policy for cell phones. All ayes, motion carried. The policy reads as follows:

**Emmet County  
Cell Phone Allowance Policy**

Effective July 1, 2017 a cell phone allowance of \$20.00 per month will be provided for the following employees: Road Field Foreman, Construction Technician, Sign Man, VA Director, County Attorney, Assistant County Attorney, Victim Witness Coordinator, Custodian, Auditor, IT Director, Public Health Nurse, MCH Nurse, DND Nurse and Sheriff Deputies. Said allowance will be paid with monthly claims.

Effective February 14, 2017, any additional cell phone allowances must be pre-approved by the Board of Supervisors.

To qualify, the cell phone service must be purchased by the employee at a cellular company of his or her choice. The cell phone service is personally-owned, and may therefore be used for both personal and business calls. An employee with a cell phone allowance must maintain an active cell phone contract for the life of the allowance. Any misuse of the phone, using it in ways inconsistent with County policy or with local, state or federal laws, can result in immediate cancellation of the cell phone allowance.

No additional allowances will be made for cell phone hardware including but not limited to chargers, protective case or screen, or other accessories.

In the case an employee receiving the allowance moves to a position that does not receive the allowance or terminates his/her employment with the County, the cell phone allowance will not be paid effective the date of the position change or termination. A prorated amount will be paid based on the day of change or termination divided by the total number of days in the month.

Passed and Approved this 14<sup>th</sup> day of February, 2017.

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Bev Juhl, Chair of Board of Supervisors

The Board also met to set the public hearing date for K & T Olson Swine LLC, Site 2, located in the SW1/4 of the SE ¼ of Section 32, Township 100, Range 32 (Lincoln Township). It was moved by Quastad, seconded by Pluth, to set the public hearing date for March 7, 2017, at 10:00 a.m. All ayes, motion carried.

The Board again reviewed the Manure Management Plan Annual Update for Paul Clausen in the SW1/4 of the NW ¼ of Section 16, Township 99, Range 31(Armstrong Grove Township). This was the final, filled in MMP presented. He has also presented this same one on January 31, 2017, but needed to officially type in the changes.

It was moved by Schumacher, seconded by Pluth to have the Chair sign the joint drainage bill for drainage district ECD#61. The bill is to Jacobson-Westergard in the amount of \$3,374.00 for engineering services. The bill will be returned to control county, Dickinson County for payment. All ayes, motion carried.

Motion was made by Quastad, seconded by Hash, to adjourn the meeting at 11:10 a.m. All ayes, motion carried.

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Colleen Anderson, Assistant to the Auditor

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Bev Juhl, Chair